

CABINET – 10 JANUARY 2022

A meeting of Cabinet will be held at 6.00pm on Monday 10 January 2022 in the Council Chamber at the Town Hall, Rugby.

Members of the public may also view the meeting via the livestream available on the Council's website.

Mannie Ketley
Executive Director

A G E N D A PART 1 – PUBLIC BUSINESS

1. Minutes.

To confirm the minutes of the meeting held on 6 December 2021.

2. Apologies.

To receive apologies for absence from the meeting.

3. Declarations of Interest.

To receive declarations of –

(a) non-pecuniary interests as defined by the Council's Code of Conduct for Councillors;

(b) pecuniary interests as defined by the Council's Code of Conduct for Councillors; and

(c) notice under Section 106 Local Government Finance Act 1992 – non-payment of Community Charge or Council Tax.

Note: Members are reminded that they should declare the existence and nature of their interests at the commencement of the meeting (or as soon as the interest becomes apparent). If that interest is a prejudicial interest, the Member must withdraw from the room unless one of the exceptions applies.

Membership of Warwickshire County Council or any Parish Council is classed as a non-pecuniary interest under the Code of Conduct. A Member does not need to declare this interest unless the Member chooses to speak on a matter relating to their membership. If the Member does not wish to speak on the matter, the Member may still vote on the matter without making a declaration.

4. Question Time.

Notice of questions from the public should be delivered in writing, by fax or e-mail to the Executive Director at least three clear working days prior to the meeting (no later than 4 January 2022).

Growth and Investment Portfolio

Nothing to report to this meeting.

Leisure and Wellbeing Portfolio

5. Platinum Jubilee Working Party.

Finance, Performance, Legal and Governance Portfolio

6. Council Tax Base 2022/23, Draft General Fund Revenue and Capital Budget 2022/23 and Medium-Term Financial Plan 2022-26.

Communities, Homes, Digital and Communications Portfolio

7. Community Grants and Service Level Agreements 2022-23.

Regulation and Safety Portfolio

Nothing to report to this meeting.

Change and Transformation Portfolio

Nothing to report to this meeting.

Operations and Traded Services Portfolio

Nothing to report to this meeting.

The following item contains reports which are to be considered en bloc subject to any Portfolio Holder requesting discussion of an individual report

Nothing to report to this meeting.

8. Motion to Exclude the Public under Section 100(A)(4) of the Local Government Act 1972.

To consider the following resolution:

“under Section 100(A)(4) of the Local Government Act 1972 the public be excluded from the meeting for the following item on the grounds that it involves the likely disclosure of information defined in paragraph 1 of Schedule 12A of the Act.”

PART 2 – EXEMPT INFORMATION

Growth and Investment Portfolio

Nothing to report to this meeting.

Leisure and Wellbeing Portfolio

Nothing to report to this meeting.

Finance, Performance, Legal and Governance Portfolio

1. Election of Mayor and Appointment of Deputy Mayor 2022/23.

Communities, Homes, Digital and Communications Portfolio

Nothing to report to this meeting.

Regulation and Safety Portfolio

Nothing to report to this meeting.

Change and Transformation Portfolio

Nothing to report to this meeting.

Operations and Traded Services Portfolio

Nothing to report to this meeting.

The following item contains reports which are to be considered en bloc subject to any Portfolio Holder requesting discussion of an individual report

Nothing to report to this meeting.

Any additional papers for this meeting can be accessed via the website.

The Reports of Officers are attached.

Membership of Cabinet:

Councillors Lowe (Chairman), Mrs Crane, Miss Lawrence, Poole, Roberts, Ms Robbins and Mrs Simpson-Vince.

CALL-IN PROCEDURES

Publication of the decisions made at this meeting will normally be within three working days of the decision. Each decision will come into force at the expiry of five working days after its publication. This does not apply to decisions made to take immediate effect. Call-in procedures are set out in detail in Standing Order 15 of Part 3c of the Constitution.

If you have any general queries with regard to this agenda please contact Claire Waleczek, Democratic and Support Services Manager (01788 533524 or e-mail claire.waleczek@rugby.gov.uk). Any specific queries concerning reports should be directed to the listed contact officer.

AGENDA MANAGEMENT SHEET

Report Title: Platinum Jubilee Working Party

Name of Committee: Cabinet

Date of Meeting: 10 January 2022

Report Director: Chief Officer - Leisure and Wellbeing

Portfolio: Leisure and Wellbeing

Ward Relevance: N/A

Prior Consultation: Portfolio Holder for Leisure & Wellbeing

Contact Officer: Tom Kittendorf Chief Officer Leisure & Wellbeing
01788 533749

Public or Private: Public

Report Subject to Call-In: Yes

Report En-Bloc: No

Forward Plan: No

Corporate Priorities: This report relates to the following priority(ies):
 Rugby is an environmentally sustainable place, where we work together to reduce and mitigate the effects of climate change. (C)
 Rugby has a diverse and resilient economy that benefits and enables opportunities for all residents. (E)
 Residents live healthy, independent lives, with the most vulnerable protected. (HC)
 Rugby Borough Council is a responsible, effective and efficient organisation. (O)
[Corporate Strategy 2021-2024](#)
 This report does not specifically relate to any Council priorities but

Summary: A request from Chief Officer for members to consider forming a Platinum Jubilee Working Group to advise potential Council activity celebrating Her Majesty's Platinum Jubilee.

Financial Implications: There may be financial implications dependent on the suggested activity celebrating the Platinum Jubilee.

Risk Management Implications:	There are no risk management implications arising from this report.
Environmental Implications:	There are no direct environmental implications arising from this report.
Legal Implications:	There are no direct legal implications arising from this report.
Equality and Diversity:	There are no direct equality and diversity implications arising from this report.
Options:	<ol style="list-style-type: none"> 1. For members to approve a Working Group be formed to influence and support potential activities. 2. To reject a Working Group being formed and promote Community activities externally funded through various schemes.
Recommendation:	<ol style="list-style-type: none"> (1) A Platinum Jubilee Working Party be considered for the period January 2022 to June 2022 to inform and influence Rugby Borough Council activities celebrating the Platinum Jubilee; and (2) the composition and membership of the Working Party be considered.
Reasons for Recommendation:	To ensure Member engagement in the potential celebrations of Her Majesty's Platinum Jubilee.

Cabinet - 10 January 2022

Platinum Jubilee Working Party

Public Report of the Chief Officer - Leisure and Wellbeing

Recommendation

- (1) A Platinum Jubilee Working Party be considered for the period January 2022 to June 2022 to inform and influence Rugby Borough Council activities celebrating the Platinum Jubilee; and
- (2) the composition and membership of the Working Party be considered.

1. INTRODUCTION

- 1.1 Her Majesty The Queen will become the first British Monarch to celebrate a Platinum Jubilee having acceded the throne on 6 February 1952. The Platinum Jubilee celebrates 70 years of Her Majesty The Queen's reign. To mark the occasion, a year-long programme of celebrations throughout the United Kingdom and the Commonwealth is being organised.
- 1.2 An extended bank holiday called 'The Queen's Platinum Jubilee Central Weekend' has been confirmed from Thursday 2 June to Sunday 5 June 2022. It is envisaged that communities and people throughout the United Kingdom will come together to celebrate the historic milestone, including public events and community activities.

2. CONFIRMED PROGRAMME & COMMUNITY FUNDING

- 2.1 There are various activities already confirmed and recently announced community funding schemes to encourage and enable local communities across the country to celebrate the Platinum Jubilee. These include:

2.2 The Queen's Birthday Parade

- Thursday 2 June 2022

Platinum Jubilee Beacons

- Rugby does not have a permanent Beacon site.
- A programme to purchase portable gas Beacons has been made available at: www.queensjubileebeacons.com
- £490 + VAT
- Friends of Dunchurch Society have enquired about installing a new permanent beacon on The Heath, Dunchurch. Similar requests may be received.

The Big Jubilee Lunch

- Sunday 5 June 2022
- Community street parties

The National Lottery – Platinum Jubilee Fund

- Across Generations
- Community Renewal
- Our Shared Natural World
- £30,000 to £50,000

The Arts Council – Lets Create Jubilee Fund

- £750 - £10,000
- Applications open 4 January 2022 – 28 February 2022

3. FORMATION & MEMBERSHIP OF THE WORKING PARTY

- 3.1 Cabinet is requested to consider the formation of a short term Working Group to consider and inform Council officers of potential activities and celebrations on behalf of Rugby Borough Council.
- 3.2 Due to the short six month lead in time, the report has outlined the potential activities and funding available for community groups.
- 3.3 Cabinet is also requested to consider the composition and membership of the Working Party for the period January 2022 and June 2022.

Name of Meeting: Cabinet
Date of Meeting: 10 January 2022
Subject Matter: Platinum Jubilee Working Party
Originating Department: Leisure and Wellbeing

DO ANY BACKGROUND PAPERS APPLY YES NO

LIST OF BACKGROUND PAPERS

Doc No	Title of Document and Hyperlink

The background papers relating to reports on planning applications and which are open to public inspection under Section 100D of the Local Government Act 1972, consist of the planning applications, referred to in the reports, and all written responses to consultations made by the Local Planning Authority, in connection with those applications.

Exempt information is contained in the following documents:

Doc No	Relevant Paragraph of Schedule 12A

Agenda No 6

AGENDA MANAGEMENT SHEET

Report Title: Council Tax Base 2022/23, Draft General Fund Revenue & Capital Budget 2022/23 and Medium-Term Financial Plan 2022-26

Name of Committee: Cabinet

Date of Meeting: 10 January 2022

Report Director: Chief Financial Officer

Portfolio: Finance, Performance, Legal and Governance

Ward Relevance: All Wards

Prior Consultation: Cabinet 6 September 2021

Contact Officer: Jon Illingworth – Section 151 and Chief Finance Officer
Jon.Illingworth@rugby.gov.uk 01788 533410

Public or Private: Public

Report Subject to Call-In: Yes

Report En-Bloc: No

Forward Plan: Yes

Corporate Priorities: This report relates to the following priority(ies):
 Rugby is an environmentally sustainable place, where we work together to reduce and mitigate the effects of climate change. (C)
 Rugby has a diverse and resilient economy that benefits and enables opportunities for all residents. (E)
 Residents live healthy, independent lives, with the most vulnerable protected. (HC)
 Rugby Borough Council is a responsible, effective and efficient organisation. (O)
[Corporate Strategy 2021-2024](#)
 This report does not specifically relate to any Council priorities but

Summary: Under the Local Government Act, an authority must set a Council Tax and balanced budget, giving 14

days' notice of the Council Tax level prior to the date of billing. The Council must set a budget before 11 March of each year.

This is the 2nd Draft Budget Report to include Capital and Treasury commitments for 2022/23 through to 2025/26 and Council Tax Base for 2022/23

- Financial Implications:** As detailed in the main report.
- Risk Management/Health and Safety Implications:** The Council has a statutory duty to set an annual General Fund Revenue budget that will enable it to determine the level of Council Tax.
- Environmental Implications:** There are no environmental implications arising from this report. A full Climate Change and Environmental Impact Assessment will be presented with the final budget report at Council on 22 February 2022
- Legal Implications:** There are no legal implications arising from this report.
- Equality and Diversity:** There are no Equality and Diversity implications arising from this report. It may be necessary later in the budget process to carry out Equality Impact Assessments of the implications of any service changes.
- Options:** N/A
- Recommendation:**
- (1) The updated draft General Fund Revenue and Capital Budget position for 2022/23 alongside the Council's 2022-26 Medium-Term Financial Plan be considered; and
 - (2) The Key Decisions in section 6 and Appendix 5 of other policy or service changes required are considered.
 - (3) Following publication of the Provisional Local Government Finance Settlement and funding allocations for 2022/23, it be recommended that the Council Tax Base 2022/23 as detailed in section 4 and Appendix 12 be approved and;
 - (4) Subject to consultation with the Executive Director, Monitoring Officer and the Leader of the Council, Delegated Authority be given to the Chief Finance Officer to amend the Council Tax Base, subject to the details of funding allocations for

2022/23 having an impact on the calculation used in this report.

**Reasons for
Recommendation:**

This updated overview of the Council's General Fund revenue and capital budgets needs to be considered by Cabinet as part of the budget setting process and to ensure its affordability and contribution to the Council's Corporate Strategy

The report includes proposals for savings and income generation which require consideration for inclusion in the 2022/23 draft budgets and also the medium term.

Agenda No 6

Cabinet - 10 January 2022

Council Tax Base 2022/23, Draft General Fund Revenue & Capital Budget 2022/23 and Medium-Term Financial Plan 2022-26

Public Report of the Chief Financial Officer

Recommendation

- (1) The updated draft General Fund Revenue and Capital Budget position for 2022/23 be considered alongside the Council's 2022-26 Medium-Term Financial Plan; and
- (2) The Key Decisions in section 6 and Appendix 5 of other policy or service changes required are considered
- (3) Following publication of the Provisional Local Government Finance Settlement and funding allocations for 2022/23, it be recommended that the Council Tax Base 2022/23 as detailed in section 4 and Appendix 12 be approved and;
- (4) Subject to consultation with the Executive Director, Monitoring Officer and the Leader of the Council, Delegated Authority be given to the Chief Finance Officer to amend the Council Tax Base, subject to the details of funding allocations for 2022/23 having an impact on the calculation used in this report.

1. Purpose

This is the second budget report from the Chief Finance Officer. The previous budget report provided an initial overview of the national picture alongside the Council's financial position for 2022/23.

The purpose of this report is to provide a Draft Budget giving details of growth, income and savings proposals in preparation for the Final Budget and Medium-Term Financial Plan (MTFP) to be approved by Cabinet and Council 22 February 2022.

Following the announcement of the Spending Review on 27 October 2021 the details of the impact on Rugby Borough Council through the Provisional Local Government Finance Settlement (LGPS) were released shortly before the publication of this report. At the time of publishing the report officers were still carrying out due diligence on the impact and for the purposes of the report the settlement has been shown as a strategic summary. An initial briefing paper on the impacts was presented to group leads shortly

after the details were released and the report which will be presented on 7 February will have a more detailed analysis. Work on the Medium-Term Financial Plan will continue up until being presented to Council for approval on 22 February.

The impact of the recent rise in the Bank Base Rate on the Council's Net Cost of Borrowing, and the potential trend on interest rates, will also be assessed to inform the Medium-Term Financial Plan for consideration by Council on 22 February.

Throughout the report savings on expenditure and income are shown in brackets.

This report includes twelve appendices:

- **Appendix 1** - Summary position for 2022/23 detailing the various changes made to the 2021/22 original budget
- **Appendix 2** - Proposed growth items for 2022/23
- **Appendix 3** - Proposed income increases (-) or shortfalls (+) for 2022/23,
- **Appendix 4** - Proposed savings items for 2022/23
- **Appendix 5** – Summary of Key Decisions for 2022/23
- **Appendix 6** - Draft capital programme for 2022/23
- **Appendix 7** - Detailed appraisal of the draft capital programme for 2022/23 onwards
- **Appendix 8** - Latest Medium-Term Financial Plan 2022-26
- **Appendix 9** - Risk assessment of Corporate reserves
- **Appendix 10** - Summary of General Fund reserves and balances over the Medium-Term Financial Plan 2022-26
- **Appendix 11** - Fees and charges schedule
- **Appendix 12** – Council Tax Base detail for each Parish area

2. Background

2.1. Rugby Borough Council's opening budgetary position

The 2021-25 Medium Term Financial Plan presented to Council at its meeting on the 23 February 2021, reported an initial gap for 2022/23 of £2.854m and a total shortfall of £2.870m for the life of the plan. The detailed papers can be found using the link below.

[Council 23 February 2021](#)

The following table provides the summary of changes when compared to the 2021/22 budget. However, since February some of the key budget assumptions and circumstances underpinning the budget will have changed for 2022/23.

	2022/23	2023/24	2024/25	2025/26
	£000s	£000s	£000s	£000s
Changes in Funding				
Council Tax	(367)	(398)	(406)	(416)
Business Rates	(937)	3,169	(23)	304
CT Collection Fund Surplus(-)/Deficit	(12)	0	(14)	0
BR Collection Fund Surplus(-)/Deficit	(6,242)	0	(343)	0
Other Government Grants	554	210	23	111
New Homes Bonus Funding	(154)	1,789	0	0
Total Changes in Funding	(7,158)	4,770	(763)	(1)
Corporate Items				
Other Corporate Adjustments	379	(160)	136	133
Total Changes to Corporate Items	379	(160)	136	133
Growth - Detailed in Appendix 2				
Salaries	650	444	452	462
Inflation Provision	95	104	104	104
In Service Pressure	436	150	0	0
Total Service Pressures	1,181	698	556	566
Total Funding and Growth Pressures	(5,598)	5,308	(71)	698
Savings and Income - Detailed in Appendix 3 & 4				
Income Generation	(175)	(193)	(233)	(295)
Savings	(265)	(85)	0	0
Revised Variance	(6,038)	5,030	(304)	403
Key Decisions	6,366	(2,122)	256	(427)
Revised Variance (+) = Deficit	328	2,908	(48)	(24)

Table 1 – Summary of budget changes compared with 2021/22 budget

2.2. Council tax and Business rates

Council tax

The latest forecast information for 2021/22 indicates that the current tax base is less than 1% below the budgeted estimate of 38,735.48 with Council Tax Reduction awards remaining at an average 6.5% of the net Council Tax.

The final collection fund estimates for 2021/22 and used for budget setting 2022/23 is confirmed on 15 January 2022 and will be included within the Council Tax Setting report.

The existing MTFP already includes the impact of the Collection Fund regulations that which required the repayment of collection fund deficits arising in 2020/21 to be spread over three years rather than one year. The budgeted 2020/21 in year total collection fund deficit was £0.042m with £0.014m accounted for in 2022/23 and 2023/24 and financed from the Budget Stability reserve. This is detailed within Appendix 8.

Section 4 and Appendix 12 provide full details of the Council Tax base for 2022/23 with the financial impact of this falling marginally short of the initial estimates included within the MTFP reported in February 2021. The revised estimate with a £5 increase (excluding Parish precepts) is (£8.083m)

Business rates

Net Rates Payable at the end of September (Quarter 2) are 6.58% lower than estimated in the NNDR1 mainly due to delays in the assessment of J1 Service Station and the expanded retail discount scheme. However, such schemes are fully funded through S31 grants.

The final collection fund estimates for 2021/22 and used for budget setting 2022/23 is confirmed alongside the completion of the NNDR1 submission which is submitted 31 January 2022 and then included within Council Tax Setting report.

The existing MTFP already includes the impact of the new Collection Fund regulations that came into force on 1 December 2020 which required the repayment of collection fund deficits arising in 2020/21 to be spread over three years rather than one year. The budgeted 2020/21 in year total collection fund deficit was £1.029m with £0.343m accounted for in 2022/23 and 2023/24 and financed from the Business Rates reserve. As detailed within Appendix 8.

2.3. Budget Planning Update

There are significant challenges in future budget setting and planning across the MTFP as there is limited intelligence on the ongoing future risks and recovery of the local economy post COVID-19.

The 'in year' monitoring has reported the current estimated pressures which has been used to make a risk assessment and provide an initial set of budgets specifically set aside to mitigate any ongoing financial impact of COVID-19 outside of service budgets and is detailed within later sections of the report.

It needs to be noted that any financial impact decisions taken by Cabinet or Council during December will be included within the next budget report to Cabinet on 7 February 2022.

2.4. Outturn 2021/22

Whilst recovery from the pandemic continues to take place. The quarterly monitoring reports for 2021/22 have shown the impact of COVID-19.

The Quarter 2 Finance and Performance Report was presented to Cabinet on 08 November and the detailed report can be found using the link below.

[Cabinet 8 November 2021](#)

In summary, the quarter 2 monitoring reports a balanced position overall but services continue to see pressures as detailed below and have largely been mitigated by the planned COVID-19 Recovery Budget and government grants drawn down from reserves. This includes:

- £0.948m - This overall reported variance has arisen mainly from the loss of income due to the ongoing impact of COVID-19 and increased costs seen within the Housing Benefit budget.
- (£0.948m) – Corporate items include a saving of (£0.047m) on Minimum Revenue Provision (MRP) and (£0.325m) on Net Cost of Borrowing (NCOB) due to the associated borrowing costs being lower than expected due to preferential investment rates. (£0.747m) was released from the centrally held budget of £1.100m to mitigate against pressures from the impact of COVID-19 causing loss of income within services.

There is a reduction in the forecast against the budgeted use of the Budget Stability Reserve of £0.468m as it is anticipated that the full amount of (£0.671m) will no longer be required to be drawn down. This is partly due to use of New Burdens funding of (£0.297m).

Officers are still analysing the short to medium term impact of the pandemic on the Council's MTFP.

There may still be changes due to COVID-19 and these will be reported to Cabinet on 07 February when the quarter 3 finance and performance report will be presented.

3. Government Announcements – Budget Planning

3.1. Autumn Statement and Spending Review 2021 (SR21)

The Chancellor announced the 2021 Spending Review on 27 October 2021:

<https://www.gov.uk/government/publications/autumn-budget-and-spending-review-2021-documents>

The spending review published information about how local government's funding will be constructed over the next 3 years with the full detail to be provided as part of the Provisional Local Government Finance settlement (LGPS).

The SR21 included announcements on the following that are relevant to local authorities:

- A further £4.8 billion of additional funding for local authorities for the 3 year period 2022/23 to 2024/25 by:
 - a) Providing an additional £1.5bn of funding to local authorities to meet additional expenditure pressures including the funding for the increase in National Insurance Contributions (NICs) (the Health and Social Care Levy) of 1.25%
 - b) £200m for the “cross-government Supporting Families programme”
 - c) £37.8m for cyber security,
 - d) and £34.5m to “strengthen local delivery and transparency”
- National Living Wage (NLR) is being increased to £9.50 per hour from April 2022, a 6.6% increase.
- Council tax thresholds will remain at similar levels to recent years which is assumed to be a principle of up to 2% or £5, whichever is higher, for shire districts. This is yet to be fully confirmed.
- The Business rates multiplier will be frozen in 2022/23 (at 49.9p). The statement also makes clear that Local authorities will be fully compensated for all measures announced in the review.
- £640m will be invested each year over the next 3 years to tackle the issue of rough sleeping which will reflect an 85% increase in funding compared to 2019.
- No announcement on Government funding changes for 2022/23. .

The latest version of the MTFP is based on the Spending Review 2021 announcements where possible. At the time of writing this report, the assumptions

applied for income from Retained Business Rates, New Homes Bonus and other Government Grants are only a best estimate and may be subject to change.

3.2. Provisional Local Government Finance Settlement 2022/23

Although released on the 16 December 2021, there has been little time available to review the impact on Rugby. The report outlines the high level financial impact, but more detailed analysis will be provided in the next report. In summary the one year settlement has outlined funding of (£2.208m) for 2022/23 which will be achieved from;

- (£1.934m) – New Homes Bonus including the legacy payment for year 9 of (£0.676m) and balance reflecting the year 12 payment from the data submitted within the CTB1 October 2021.
- (£0.166m) – New Services Grant
- (£0.108m) – Lower Tier Services Grant

The latest version of the MTFP is based on the Spending Review 2021 announcements and the funding changes included above.

3.3. Financial Modelling Assumptions

The uncertainty over future funding levels and the recovery from the COVID-19 Pandemic makes financial planning for 2022/23 and beyond extremely challenging, as even the smallest of changes to one of the many variables can result in very different outcomes.

The modelling assumptions surrounding future changes to Government funding reflect those reported and approved by Council in February 2021. The reported MTFP has been refreshed to assume that the Business rates reset and funding changes will not take place in until 2023/24 and a one year settlement is in place for 2022/23. The detailed impact of Business rates, Council Tax Surplus/Deficit and future year's assumptions will be reviewed and updated in future reports.

4. Council Tax Base

The Local Authorities (Calculation of Tax Base) (England) Regulations 2012 require the billing authority (Rugby Borough Council) to calculate its Council Tax Base for the following year and to notify the Tax Base to Warwickshire County Council and Police Authority by 31 January. All Parish councils are also to be provided with the information for their area. The regulations prescribe the rules for making the calculations. The Tax Base is expressed in terms of an equivalent number of band D properties for the whole area and for parts of the area as appropriate.

For the purpose of Section 33 of the Local Government Finance Act 1992 and in accordance with the Local Authorities (Calculation of Tax Base) (England) Regulations 2012 the amounts calculated by the Council as its Tax Base for the whole area for the

financial year beginning 1st April 2022 is 39,485.02 with the detail for those parts of its area as specified in Appendix 12.

The financial impact of the latest tax base information is marginally short of the anticipated income for 2022/23 reported within the MTFP in February 2021 and has a negative impact of £0.023m on the income levels compared to the original plan.

5. Revenue Budget Pressures and Savings

5.1 Growth Assumptions

The draft budget for 2022/23 includes proposed service growth proposals for the next 12 months totalling £1.181m with full details given within Appendices 1 & 2. All key assumptions and considerations underpinning this projection are:

- £0.096m - Inflation is calculated based on individual proposal information
- £0.436m – In service growth. (See Appendix 2)
- £0.650m – Further salary adjustments within portfolios for 2022/23 based on the latest establishment, salary information and any new appointments. (See Appendix 1)
- The pay award assumptions reflect 1.75% increase for 2021/22 and 2% in future years. This is an increase of £0.385m when compared to the 2021/22 budget. However, it needs to be noted that this is currently still under negotiation and is held centrally. This will be reallocated to services ahead of the final budget taken to Council in February 2022.

5.2 Income Assumptions

- (£0.175m) - Appendix 3 provides the detailed proposals included within the budget for 2022/23.

There is a centrally held income target of (£0.063m) for Fees and Charges increases which will be reallocated to services ahead of the final budget taken to Council in February 2022.

5.3 Savings Assumptions

- (£0.265m) - Appendix 4 provides the detailed proposals included within the budget for 2022/23 excluding key decisions.

There is a centrally held savings target of (£0.100m) for procurement efficiencies that will be reallocated to services ahead of the final budget taken to Council in February 2022.

The proposals identified in the appendix will require a savings delivery plan in order to document how the full saving will be achieved. The risk of this not being in place is that with no approved plan there is no certainty around the delivery of this target. Officers with the support of the Financial Services team will produce detailed action plans for achievement and the delivery of the savings. The progress will be reported to Cabinet as part of the quarterly financial and performance reporting in 2022/23. Non delivery will add pressure to the MTFP as reserve balances will be required over and above the level in the risk assessment as well as requiring alternative options to deliver a balanced budget.

5.4 Transformation Programme

In September, the Corporate Assurance Manager was appointed to take a lead role in delivering business transformation programme reviews and ensuring they deliver the intended outcomes. The role includes establishing squads appropriate to each review, and is a key strategic link.

A high level transformation strategic summary document was presented to Cabinet in September 2021 as part of the initial budget setting report. The main purpose of this document is to provide clarity on the purpose of the work and the outcomes transformation is trying to deliver.

The full list of potential transformation reviews is currently being developed. In September 2021 it was agreed that the first transformation project would be carried out by an external provider and consist of a review of the Council's operating model. This, together with the existing list of potential transformation reviews, will enable the full transformation programme to be developed and refined, and submitted for approval. In the meantime the draft budget is prudently presented with income, growth and savings which can be realised during the 2022/23 financial year. Further information and finalised figures for 2022/23 will be shared once the Outline Business Case has been considered and the transformation programme has been refined.

The operating model review is progressing at pace and the following work has already been completed or ongoing:

- A briefing session for the Corporate Management Forum, giving an initial overview of the Ignite review.
- A workshop with the Leadership Team, which enabled the Case for Change to be articulated along with the Design Principles underpinning the review.
- Activity analysis has been conducted for every position in the organisation. This, alongside an expenditure analysis, is facilitating an exercise where all council activity is mapped to the Corporate Strategy priorities. It will assist in developing the future operating model.
- Following the activity analysis, strategic alignment/ service review workshops have been conducted with each Chief Officer, with support from service managers, HR and Finance Business Partners.

- The Council's systems are also being reviewed to identify areas of digitalisation opportunity, or where there may be duplication or inefficient practices.

In early January 2022, panel sessions will be held, where each Chief Officer will present their ideas for change following the strategic alignment/ service review workshops. Following these sessions, the partner will prepare and submit the Outline Business Case document referred to above, and the detailed transformation programme proposals, including the implications, will be developed and refined for consideration by Cabinet.

The existing MTFP includes a savings target of (£0.250m) for 2022/23.

5.5 Net Cost of Borrowing (NCOB)

NCOB is the offset of income earned on investments against the cost of external borrowing.

Current budgets for NCOB do not reflect the impact of the recent change in Bank Base Rate or any forecast future interest rate movements to combat the pressures of inflation. Advice will be sought from the Council's treasury advisors and forecasts will be updated in the next budget report.

5.6 Corporate Adjustments – Portfolio Budgets

The total Portfolio corporate adjustments reported within Appendix 1 of £0.195m is largely due to the impact of the profile of elections within Finance, Performance Legal and Governance.

Internal recharge changes will be included within the Budget to Council and to provide the Final Portfolio Budget allocations for 2022/23

5.7 Fees and Charges

To keep in line with inflation, it is proposed fees and charges be increased by 4%. However, there are some exceptions which include:

- Fees set nationally by government – therefore not within the authority's control
- Fees which are set over a longer period and realigned to cover cost alongside reassessment through benchmarking and market prices.
- Where prices were increased in excess of inflation in previous years it has been proposed that they are held for 2022/23
- In some instances, officers have proposed to hold or reduce prices in order to remain competitive in the market

The fees and charges for the trade waste service have not been published in the schedule due to the commercially sensitive nature of the activity.

The proposed draft schedule of new fees and charges are detailed within Appendix 11 with any further updates to be included in future reports.

5.8 Procurement

There is a commitment to reducing contract values for future contract renewals and to a reduction in non-contracted spend. To support the generation of these cash savings procurement has been challenging specifications to ensure they reflect the service required, reducing volume or activity where possible, alongside the consolidation of similar purchases across the organisation into one contract, reducing transactional costs and benefitting from potential economies of scale.

Procurement have also been supporting contract managers to identify non-contracted spend and putting contracts in place to ensure compliance and explore opportunities to create savings through these contracts.

Contract Management training is planned for future financial years to ensure the best value is extracted from all contracts and performance of the suppliers is monitored and maintained to ensure the best interests of the council.

COVID-19 still presents a challenge, as well as increases in labour and materials costs across the construction sector. The Creditors' Action Plan is being reviewed at suitable intervals to ensure that support is in place for our suppliers as necessary, also ensuring that contracts are sustainable and provide best value.

Procurement is pursuing options to create a potential income stream via an external framework management contract, with one framework being in the process of tendering and evaluation. This is a new venture for RBC which has the potential to be upscaled in the future with further investigation of gaps in the market for suitable frameworks.

5.9 Other Significant Items

The section below sets out the other significant income and expenditure items included in the draft 2022/23 budget.

- (£1.191m) – Includes the transfer of the reported pooling dividend for 2020/21 from BRER to support budget planning of (£0.831m) and the use of the budgeted in year pooling dividend of (£0.360m).
- (£0.320m) – service proposals listed within the key decisions table at Appendix 5
- (£0.106m) – a one off transfer from the grants and service earmarked reserves
- (£0.100m) - a one-off transfer from budget stability reserve which includes the use of the grant received through the 75% Council Tax Compensation scheme.

- £3.773m – Continuation of the budgeted transfer to business rates equalisation reserve, including the in year growth to transfer of £0.777m, to help mitigate the anticipated reduction in funding from business rates reset and fair funding in future years.
- £7.146m – net reversal of prior year Key Decisions made to 2021/22 budget

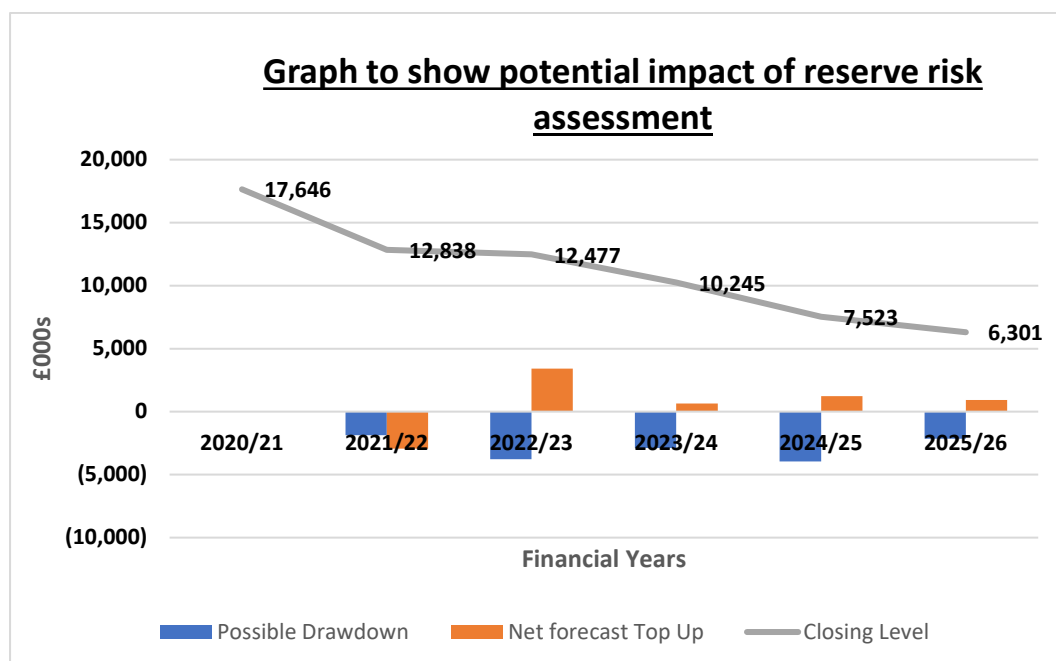
6 Key Decisions

The 2022/23 draft budget is currently reporting a deficit of £0.328m. This position includes estimated financial implications that relate to a number of key policy decisions that have been produced and presented by officers for Members’ consideration totalling £6.366m for 2022/23.

Appendix 5 summarises the current key decisions and gives a description of the reasons for including them.

7 Risk Assessment of General Fund Balances and Earmarked Reserves

As part of the annual budget setting process an assessment of required level of reserves needs to be undertaken, taking account of the potential future financial risks faced by the Council. It is considered prudent to hold sufficient reserves and balances to give the Council the ability to smooth out peaks in expenditure and troughs in income and funding over the medium term, by making short term contributions towards balancing the budget and give the Council time to plan service changes and further efficiencies. The latest risk assessment can be seen in Appendix 9. The chart below summarises the use of reserves over the MTFP.



Graph 1 – Graph to show potential impact of reserve risk assessment

The risk assessment is not a forecast use of reserves, it is a summary of all the financial risks that could face the authority. What the chart shows is that there is a potentially significant drop in corporate reserves over the life of the MTFP and this will have an impact on the financial resilience of the organisation if balances are not replenished.

The total reserves in 2020/21 includes:

- A Business Rates budget surplus of (£5.143m) which includes the income received for S31 grant to support local authorities for the impact of COVID-19 reliefs given to businesses. This will mitigate against the collection fund deficit for 2021/22 of £6.586m.
- The transfer of 50% cash balance on the business rates pool safety net provision held by Warwickshire County Council as at October 2020 totalling (£1.21m).
- The in-year pooling dividend of (£1.490m) which reflects the decision not to continue to contribute to the safety net account held by Warwickshire County Council post October 2020.

The forecast use of reserves is included at Appendix 10.

8 Draft Portfolio Budgets

Appendix 1 provides an overview of the draft revenue budget for 2022/23 and represents the second Draft Budget currently showing a reduced budget deficit of £0.328m and the service changes are summarised below.

8.1. Growth and Investment

The portfolio budget for 2022/23 of £1.345m which represents an increase of (£0.106m) compared with 2021/22. This is mainly due to the continued commitment to the Town Centre improvement budget as identified within the Key Decisions detailed within Appendix 5

8.2. Leisure and Wellbeing

The portfolio budget for 2022/23 of £3.412m which represents an increase of £0.246m compared with 2021/22. This is mainly due the closure of the Hall of Fame as approved by Council and accounting adjustments for depreciation in relation to Parks Services.

8.3. Finance, Performance, Legal and Governance

This portfolio consists of a number of support services and are recharged to services accordingly. The main change is due to the budget required for the Borough Election which is re-instated following a fallow year.

8.4. Regulation and Safety

This portfolio has factored in increased costs which have been largely mitigated through increased income from fees and charges. The proposed budget for 2022/23 is £1.229m which represents a decrease of (£0.043m) compared with 2021/22 which is largely due to the realignment of budgets following the impact of the Leadership Team restructure.

8.5. Communities, Homes, Digital and Communications

The proposed budget for this portfolio is £2.555m which is an increase of £0.296m when compared with 2021/22. The main changes are:

- IT service budgets include growth requirements of £0.227m for licencing requirements relating to hardware and software installations for Microsoft, telephones and operational systems, as well as additional staffing costs for capital projects
- Housing Benefit payments of £0.175m due to the continued reduction in the level of housing benefit overpayments recovered due to the roll out of Universal Credit
- (£0.157m) savings plan relating to additional PSL properties

8.6. Operations and Traded

The proposed budget for this portfolio is £3.975m which is an increase of £0.050m when compared with 2021/22. The growth requirements for in service pressures, inflation and salaries are largely mitigated by increased income from extending the bulky waste service to offer additional collections

8.7. Change and Transformation

This portfolio currently includes the transformation unit staff costs.

8.8. Executive Directors

This portfolio also includes HR services budgets relating to the Holding and Development Companies. The proposed budget for this portfolio is £0.180m which includes the realignment of budgets following the implementation of the new Leadership Team structure and the operating costs incurred from the creation of Caldecott Group Ltd.

8.9. Other Corporate Items

These include the following:

- (£0.163m) –Centrally held proposals for income and procurement savings which will be reallocated across services following further review of options.
- (£0.130m) – Estimated income generated from the new procurement framework and interest received from the loan to Caldecott Developments Limited.
- £0.385m - An additional growth proposal held centrally to mitigate the impact of the pay awards expected for both 2021/22 and 2022/23 as detailed within section 5.1. It needs to be noted the 2021/22 award is still under negotiation and assumptions will be revisited as information becomes available.
- £0.120m - Base adjustments within portfolios includes the realignment of budgets following the implementation of the new leadership team structure, closure of the Hall of Fame and any other supplementary requests previously approved by Cabinet.
- £0.772m – Continued COVID-19 Recovery budget centrally held to mitigate against the potential loss of income and continued costs to be incurred by the Council.

9. Draft Portfolio Capital Budgets

Appendix 6 shows the draft position for the 2022/23 capital programme. The total capital programme proposed for 2022/23 (excluding proposed carry-forward budgets from previous years) is £8.436m which includes a £4.880m loan to Caldecott Developments Limited. Excluding grants and other contributions, this leaves a net £7.576m of expenditure to be financed in 2022/23.

Forecast General Fund capital receipts are expected to have a balance of £6.112m at 1 April 2023. It is not considered prudent to allow overall General Fund capital receipts to be depleted, as this will subject the Council to interest rate risks in future years and in emergency situations. This maintains the stability currently provided by retaining a reasonable level of capital receipts as any future borrowing would have to be undertaken at the interest rates available in the market at the time. Due to the historically low interest rates, a decision has been made to retain capital receipts and use internal resources to fund the capital programme given the marginal impact that it has on the net cost of borrowing.

The additional revenue financing implications of this draft programme for 2022/23 to 2025/26 upon future years are as follows:

	2022/23 £000s	2023/24 £000s	2024/25 £000s	2025/26 £000s
Minimum Revenue Provision (MRP) February 2021	1,594	1,624	1,747	N/A
Current MRP	1,621	1,865	1,954	2,059
Movement (+) increased cost	27	241	207	N/A

Table 2 – MRP Forecast

For the 2022/23 draft General Fund revenue budget MRP is estimated at £1.621m resulting from historical borrowing and the additional borrowing undertaken to finance the 2021/22 capital programme as approved by Council in February 2021.

In addition, the Prudential Code for Capital Finance in Local Authorities sets out that in order to demonstrate that an authority takes capital expenditure and investment decisions in line with service objectives and properly takes account of stewardship, value for money, prudence, sustainability and affordability, authorities should have in place a capital strategy. The capital strategy will set out the long-term context in which capital expenditure and investment decisions are made and gives due consideration to both risk and reward and impact on the achievement of priority outcomes.

10. Medium Term Financial Plan 2022-2026

Appendix 8 shows a forecast position for the next 4 financial years

	2022/23 £000s	2023/24 £000s	2024/25 £000s	2025/26 £000s
BASE BUDGET bf including Corporate Adj.	11,116	18,152	13,387	14,159
Growth Requirements	1,181	698	556	566
Other Corporate Adjustments	260	(155)	137	125
Savings and Income	(439)	(278)	(233)	(295)
Key Decisions	583	(362)	(124)	(123)
Key Decisions - Movement in Reserves	5,783	(1,760)	380	(304)
Savings to be Found	(328)	(2,908)	48	24
Revised Budget Requirement	18,156	13,387	14,151	14,152
Financed by;				
Government Funding	(2,463)	(464)	(441)	(331)
Council Tax	(8,999)	(9,398)	(9,805)	(10,220)
Collection Fund Surplus/Deficit CT	14	14	0	0
Business Rates including Damping	(7,051)	(3,882)	(3,905)	(3,601)
Collection Fund Surplus/Deficit BRR	343	343	0	0
Total Funding Requirement	(18,156)	(13,387)	(14,151)	(14,152)
Net Variance	0	0	0	0

Table 3 – Medium Term Financial Plan 2022/23 to 2025/26

This MTFP has been presented on the assumption that the Council will see the impact of a full business rates reset and reports a cumulative deficit of **£3.164m** across the four years MTFP.

Table 3 shows the changes in the revised budget requirement for 2022/23 the previous year. The key movements presented in the MTFP can be explained as follows:

- (£0.250m) – Savings linked to the delivery of the Transformation programme of across the MTFP
- (£1.231m) - A reversal of the one-off 2021/22 contribution to the General Fund Revenue budget from Budget stability and Business rates reserves
- (£0.831m) - The contribution from BRER to support budget planning in 2022/23 which then removed in 2023/24
- (£0.566m) - Estimate of income to be generated across the MTFP from the introduction of the new procurement framework Pagabo which is expected to go live during 2022/23.
- (£0.285m) – Estimate of income to be generated from the loan to the Caldecott Square Developments Limited.
- (£0.085m) - Estimate of income generated from the introduction of the proposed Materials Recycling Facility for 2023/24
- (£0.150m) - Removal of the Town Centre Improvement budget in 2023/24.
- £0.683m – Contribution to the Business Rates Equalisation Reserve for the excess growth in Business Rates Funding above sustainable funding levels across the medium term. However, it needs to be noted that this is likely to change following the completion of the NNDR1 form at the end of January.
- Phasing out the COVID-19 recovery budget across the medium term.
- Increased funding in Council Tax at a rate of £5 over the medium term.
- The Corporate items include the necessary adjustments to the Minimum Revenue Provision and Net Cost of Borrowing.

Other major assumptions within the MTFP:

- The adverse impact of potential changes to New Homes Bonus in future years.
- Deferred the release of the budgeted contribution from the Business Rates Reserve of to 2023/24 which will then part mitigate the impact of the business rates reset and fair funding review in future years.
- The estimated adverse impact of changes in government funding resulting from the fair funding review and business rates baseline reset expected in 2022/23.
- Salary budgets amended to reflect 2% pay award applied in each year of the MTFP.

11. Process review for MTFP and MTFS

The current MTFP provides information on the in-year deficits that will need to be addressed in each financial year in order to deliver a balanced budget. Due to the uncertainty around future funding arrangements, developing a fully funded plan, at this stage, is challenging as officers are still awaiting confirmation of funding arrangements.

There is a commitment to establishing a rolling three-year budget setting process and this approach to financial planning will enable the Council to manage the impact of financial changes and challenges over the medium term and run alongside the delivery of the Corporate Strategy. This approach will require the Council to use the reserves in order to manage the lead in time for delivering savings approved by Council. It is anticipated that this can be readdressed by adjusting future savings targets to replenish the reserves where necessary.

As part of the budget setting process the budget working groups having met during November to enable cross party representatives to understand the latest position with the budget setting process.

The current medium-term financial strategy covers the period 2018-2023 given the expected significant changes in local government funding, the recovery from the pandemic plus the anticipated changes in the structure and strategic direction of the organisation, the strategy will be updated as part of the current budget setting process.

12. Conclusion

Whilst the recovery from the COVID-19 pandemic is more positive than initially forecast this does not take away from some of the challenges and pressures that are faced within local government overall.

The CSR21 and LGPS announcements have gone some way to provide funding increases to districts which will be better than have been seen in recent years and recognises the continued pressures that Local Government are facing. However, the Council faces continued challenges and a period of transition in a number of areas which include:

- The continued impact of the COVID-19 pandemic over the medium term which affects the Council's ability to review service delivery.
- The future financial impact of local government funding changes alongside any additional impact resulting from the recovery of the pandemic.
- The impending publication of the Government's levelling up White Paper to replace the intended policy document on devolution and local recovery. The White Paper will build on actions the Government is already taking to level up

across the UK and will set out “bold new policy interventions to improve livelihoods and opportunities in all parts of the UK.”

- The development and implementation of a transformation programme to review demand for services, organisational structure and ensure that strategic direction is ‘Right for Rugby’.

In preparing for the report to Council for council tax setting officers will have continued conversations regarding options for reducing costs and increasing income and the transformation programme and this will form part of the MTFP, however this generates a timing issue.

The recent announcement to defer the business rates reset not only provides more time to deliver and embed the transformation programme it will enable reserves to continue to be replenished and utilised to support any invest to save options put forward. Therefore, it is proposed that reserves are used to balance any budget deficit for 2022/23 and smooth the MTFP where necessary.

The use of reserves not only mitigates the risk faced around income losses and on-going costs in the recovery from the pandemic, but acknowledges the time required to transition to the new way of working and organisational changes ahead. The budget set aside for risks and continued pressures relating to the impact of COVID-19 has been set aside centrally due to the unknown nature of the response and this will only be called upon where necessary during 2022/23. Already progress has been made with the following:

- The introduction of the new Corporate Strategy and Leadership Team.
- The movement to a more commercial way of working where the Council has, not only, become a partner in the Sherbourne Recycling Facility but also the creation of a Housing Development Company. It is expected that these new options will have a positive impact on the general fund, but the values and timing associated with these are still uncertain.
- The commitment to scope and develop a Transformation programme that looks to ensure that the Council delivers the Corporate Strategy as well as continue to demonstrate financial sustainability.

It should be noted that the use of reserves is ‘one off’ funding and as a result of the reversal of this in the MTFP, the Council currently has a savings target of £0.328m for 2022/23. The impact of this decision potentially reduces reserve balances by this amount if not found.

Consequently, the increased risk to the authority has been considered and plans are in place to work with the newly appointed Leadership Team and Portfolio holders to identify a suite of savings which will be presented to Cabinet as part of delivering a balanced budget to cover the full period of the MTFP 2022-2026.

Name of Meeting: Cabinet

Date of Meeting: 10 January 2022

Subject Matter: Draft General Fund Revenue and Capital Budget 2022/23

Originating Department: Finance and Performance

DO ANY BACKGROUND PAPERS APPLY **YES** **NO**

LIST OF BACKGROUND PAPERS

Doc No	Title of Document and Hyperlink
	Update on General Fund budget setting 2022/23 - Cabinet 6 September 2021

The background papers relating to reports on planning applications and which are open to public inspection under Section 100D of the Local Government Act 1972, consist of the planning applications, referred to in the reports, and all written responses to consultations made by the Local Planning Authority, in connection with those applications.

Exempt information is contained in the following documents:

Doc No	Relevant Paragraph of Schedule 12A

Draft General Fund Revenue Summary 2022/23	2021/22 Original Budget	In Year Base Adjustments	2021/22 Revised Budget	Corporate Adjustments	Total Inflation	Salary Adjustments	Proposed Growth Items (Appendix 2)	Proposed Income Adjustments (Appendix 3)	Savings (Appendix 4)	Key Decisions	2022/23 Draft Budget
	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s
EXPENDITURE:											
Growth & Investment	1,239	73	1,312	(138)	0	21	0	0	0	150	1,345
Leisure and Wellbeing	3,166	100	3,266	123	0	23	0	0	0	0	3,412
Finance, Performance, Legal and Governance	2,875	(81)	2,794	133	18	40	6	0	0	0	2,991
Regulation and Safety	1,272	(80)	1,192	21	3	35	12	(34)	0	0	1,229
Communities, Homes, Digital and Communications	2,259	6	2,265	32	51	51	348	58	(93)	(157)	2,555
Operations and Traded Services	3,925	(25)	3,899	17	24	83	30	(6)	(72)	0	3,975
Change and Transformation	(0)	0	(0)	1	0	5	0	0	0	0	6
Executive Director	(0)	128	128	5	0	7	40	0	0	0	180
Estimated Pressure due to the COVID-19 Pandemic	1,100	0	1,100	0	0	0	0	0	0	(328)	772
Corporate Items	(27)	0	(27)	0	0	385	0	(193)	(100)	(313)	(248)
PORTFOLIO EXPENDITURE	15,809	120	15,929	194	96	650	436	(175)	(265)	(648)	16,217
Less Capital Charge Adjustment	(2,373)	0	(2,373)	(192)	0	0	0	0	0	0	(2,565)
Less Corporate Savings Target (including salary voids)	(300)	0	(300)	0	0	0	0	0	0	0	(300)
Less Pension Adjustment	(363)	0	(363)	(3)	0	0	0	0	0	0	(366)
NET PORTFOLIO EXPENDITURE	12,773	120	12,893	(2)	96	650	436	(175)	(265)	(648)	12,986
Net Cost of Borrowing	432	0	432	125	0	0	0	0	0	0	557
Minimum Revenue Provision (MRP)	1,506	0	1,506	115	0	0	0	0	0	0	1,621
Investment Income	(50)	0	(50)	0	0	0	0	0	0	0	(50)
Revenue Contribution to Capital Outlay	88	0	88	0	0	0	0	0	0	0	88
Contribution to Business Rate Equalisation Reserve	3,196	0	3,196	0	0	0	0	0	0	577	3,773
Contribution from BRER - Management of Funding Changes	(587)	0	(587)	0	0	0	0	0	0	587	0
Contribution from BRER - Collection Fund Deficit	(6,586)	0	(6,586)	0	0	0	0	0	0	5,412	(1,174)
Contribution from Budget Stability Reserve - Council Tax Deficit	(27)	0	(26)	0	0	0	0	0	0	(100)	(126)
Contribution from Budget Stability Reserve - Management of Budget Gap	(644)	0	(644)	0	0	0	0	0	0	644	0
Contribution to Reserves & Balances from Earmarked Reserves	0	0	0	0	0	0	0	0	0	(106)	(106)
TOTAL EXPENDITURE (before Parish Precepts)	10,101	120	10,222	238	96	650	436	(175)	(265)	6,366	17,569
Parish Council Precepts and Council Tax Support	896	0	896	20	0	0	0	0	0	0	916
TOTAL EXPENDITURE	10,997	120	11,118	258	96	650	436	(175)	(265)	6,366	18,485
INCOME:											
Retained Business Rates	(6,114)	0	(6,114)	(937)	0	0	0	0	0	0	(7,051)
Retained Business Rates - Collection Fund Surplus(-)/Deficit	6,586	0	6,586	(6,243)	0	0	0	0	0	0	343
Government Grants Including New Homes Bonus Funding	(2,863)	0	(2,863)	400	0	0	0	0	0	0	(2,463)
Council Tax	(8,633)	0	(8,633)	(367)	0	0	0	0	0	0	(8,999)
Council Tax - Collection Fund Surplus(-)/Deficit	27	0	27	(12)	0	0	0	0	0	0	14
TOTAL INCOME	(10,998)	0	(10,998)	(7,159)	0	0	0	0	0	0	(18,156)
VARIANCE ON BUDGET	(0)	120	120	(6,900)	96	650	436	(175)	(265)	6,366	328

2022/23 Growth Adjustments

Service Line Description	Account Description	Growth £000s	Proposal Detail	Corresponding savings/income proposal Y / N (Y = Total offset)	Reference
Housing Benefits Payments	Reimbursements - Outside Scope	175	The continued reduction in the level of housing benefit overpayments due to the roll out of universal credit. As more claimants are moved to universal credit the number of housing benefit overpayments will reduce.	N	C&H G1
Total Housing Benefits Payments		175			
HEART Shared Service Scheme	Capital expenditure financed from revenue balance	5	Growth for revenue contribution to capital scheme	Y (C&H S1)	C&H G2
Total Heart Shared Service Scheme		5			
Welfare Services (Private Lifelines)	Non SLA recharges	5	The number of lifelines has decreased for both sheltered (HRA) and non sheltered units (General Fund). The increase represents the share of costs chargeable to the general fund based upon non sheltered units currently in use.	Y (C&H S1)	C&H G3
Total Welfare Services (Private Lifelines)		5			
Total Communities & Homes		185			
Communication	Salaries & Wages	8	A reduction in the publicity budget has been used for additional hours within the team	Y(D&C S1)	D&C G1
Total Communication Services		8			
Customer & Information Services	Salaries & Wages	10	Additional Staff costs linked to services provided to other local authority	Y(D&CI2)	D&C G2
Customer & Information Services	Software/Equipment Licences	30	The increase is due to the costs associated with the inclusion of telephone licences together with microsoft licences increase	N	D&C G3
Customer & Information Services	Hardware Maintenance	45	Additions within the capital programme have resulted in increased licencing requirements for hardware installations	N	D&C G4
Total ITC & Support Services		85			
Customer & Information Services	Software Maintenance	45	Increased cost of Revenues & Benefits system licences and additional cost for new claims form within the system	N	D&C G5
Customer & Information Services	Software Maintenance	20	New software maintenance licences following capital installations: making tax digital reporting for VAT and taxation, Local Land Property Gazateer for street naming , logotech for treasury management and SHE additional licences for Health & Safety reporting	N	D&C G6
Total ITC & Support Services		65			
Total Customer and Information Services		150			

2022/23 Growth Adjustments

Service Line Description	Account Description	Growth £000s	Proposal Detail	Corresponding savings/income proposal Y / N (Y = Total offset)	Reference
Central Telephone Service	Telephone Expenses	6	Increase mobile phones budget to reflect actual costs since COVID and working from home	N	D&C G7
Total Central Telephone Service		6			
Total Digital & Communication		164			
Total Communities, Homes, Digitalisation and Communication		348			
Holding Company	Operating costs	40	Budget required for Caldecott Group Ltd to cover general running costs including consultancy, finance and audit costs and legal advice.	N	ED G1
Total Executive Directors Services		40			
Total Executive Directors Services		40			
Members' Expenses	Special Responsibility Allowance	6	Additional costs required following the Portfolio restructure	N	L&G G1
Total Members' Expenses		6			
Total Legal & Governance		6			
Waste Collection & Recycling	External Contractor & Operator	30	Increase in bulk freight costs	N	O&T G1
Total Waste Collection & Recycling		30			
Total Operations & Traded Services		30			
Safety and Resilience		12	Additional cost following the review of HR policies and health and safety screening for existing and new appointments	N	R&S G1
Total Regulation and Safety Services		12			
Total Growth Proposals		436			

2022/23 Income Adjustments

Appendix 3

Service Line Description	Account Description	Income £000s	Proposal Detail	Corresponding Growth/Income Y / N (Y = Total offset)	Reference
Warks Homelessness Early Intervention Project	Contributions & Donations	78	The current project will end in March 2022; the reduction in income is offset by a decrease in salary costs for this service.	N	C&H I1
Total Warks Homelessness Early Intervention Project		78			
Total Communities & Homes		78			
Communication	Reimbursements - Standard Rated	10	The salary recharge has reduced based upon current volumes of work attributable to NBBC	N	D&C I1
Total Communication		10			
Customer & Information Services	Reimbursements - Standard Rated	(31)	Recharge to NBBC for the HEART scheme recognised until November'22	Y(D&C G2)	D&C I2
Total Customer & Information Services		(31)			
Total Digital & Communication		(21)			
Total Communities, Homes, Digitalisation and Communication		58			
Trade Waste/Recycling	Fees & Charges - Outside Scope	42	Reduced income target link to cost of Trade Waste Officer post now disestablished	Y(O&T S2)	O&T I1
Total Trade Waste/Recycling		42			
Waste Collection & Recycling	Fees & Charges - Outside Scope	(47)	Increase in income budget for bulky waste service based on increase number of pick ups / days	N	O&T I2
Total Waste Collection & Recycling		(47)			
Total Operations & Traded Services		(6)			
	Fees & Charges - Exempt	(34)	Review of service delivery and pricing fees in respect of Cremations, Chapel Services, Memorial packages :	N	R&S I1
Total Crematorium		(34)			
Total Regulation & Safety		(34)			
Corporate Items	Contributions	(25)	Income generated through the introduction of the pagabo procurement framework	N	CI I1
Corporate Items	Interest Received	(105)	Estimated to be generated across the medium term from the interest received from the loan to Caldecott Developments Limited.	N	CI I2
Corporate Items	Fees and Charges	(63)	Increases expected through the review of Fees and Charges	N	CI I3
Corporate Items		(193)			
Total Income Proposals		(175)			

2022/23 Saving Adjustments

Appendix 4

Service Line Description	Account Description	Savings £000s	Proposal Detail	Corresponding growth/Income Proposal Y / N (Y = Total offset)	Reference
Cast Team	R&M External Contractors	(22)	Based upon historical and current years expenditure for repair and maintenance.	Y (C&H G2/3)	C&H S1
Cast Team	Building cleaning	(9)	Following the retendering of the cleaning contract Tenon FM Ltd have replaced Kingdom Service Group. There are now reductions in cleaning costs throughout the Councils services.	N	C&H S2
	Total Cast Team	(31)			
Public Conveniences	Building cleaning	(8)	Following the retendering of the cleaning contract Tenon FM Ltd have replaced Kingdom Service Group. There are now reductions in cleaning costs throughout the Councils services.	N	C&H S3
	Total Public Conveniences	(8)			
Corporate Property Administration	Salaries & Wages	(33)	A vacant post within the service has been disestablished	N	C&H S4
	Total Corporate Property Administration	(33)			
Public Offices	Building cleaning	(8)	Following the retendering of the cleaning contract Tenon FM Ltd have replaced Kingdom Service Group. There are now reductions in cleaning costs throughout the Councils services.	N	C&H S5
	Total Public Offices	(8)			
	Total Communities & Homes	(79)			
Communication	Publicity & Marketing	(8)	The current publicity budget has been reviewed in line with current trend and has been reduced. The saving will be used for additional staffing within the service	Y (D&C G1)	D&C S1
	Total Communication	(8)			
Customer & Information Services	Software Maintenance	(6)	Revenue budget has been reduced as the 3 year cost of licensing can now treated as capital expenditure and the budget will be required again from 25/26.	N	D&C S2
	Total Customer & Information Services	(6)			
	Total Digital & Communication	(14)			
	Total Communities, Homes, Digitalisation and Communication	(93)			
Waste Collection & Recycling	Vehicle Repair and Maintenance	(30)	Reduced costs vehicle repairs & maintenance due to new fleet	N	O&T S1
	Total Waste Collection & Recycling	(30)			
Trade Waste Services	Salaries & Wages	(42)	A vacant post within the service has been disestablished	Y (O&T I1)	O&T S2
	Total Trade Waste Services	(42)			
	Total Operations & Traded Services	(72)			
Other Service Savings	Contract Costs	(100)	Procurement Savings to be apportioned across services	N	CI S1
	Total Corporate Items	(100)			
	Total Corporate Items	(100)			
	Total Savings Proposals	(265)			

Appendix 5

Key Decisions	2022/23 £ 000s	2023/24 £ 000s	2024/25 £ 000s	2025/26 £ 000s	
Reversal of prior year key decisions					
Reversal of Contribution From BRER – COVID 2021/22	587	0	0	0	2021/22 Key decision to support budget setting for one year only and is therefore removed for 2022/23
Reversal of Contribution From BSR – COVID 2021/22	644	0	0	0	2021/22 Key decision to support budget setting for one year only and is therefore removed for 2022/23
Reversal of Collection Fund (BR) one off transfer from reserves BRER 2021/22	6,243	0	343	0	Includes ongoing commitment to cover the collection fund deficit spread from 2020/21 to 2023/24.
Reduction in the COVID-19 recovery fund	(328)	(325)	(325)	(123)	The tapering out of the £1.100m fund (2022/23 £0.772m, 2023/24 £0.447m, 2024/25 £0.123m 2025/26 £0)
Sub total	7,146	(325)	18	(123)	
Use of reserves					
Transfer of the reported pooling dividend for 2020/21 from BRER to support budget planning	(831)	831	0	0	One off benefit to smooth the budget plan which is then reversed in 2023/24
Contribution to/from Reserves BRR-Growth	577	(2,809)	23	(304)	Transfer of new in year growth above the baseline. Release of budgeted Business rates growth of (£2,809m) in 2023/24 to mitigate the cliff edge in anticipated funding changes
Contribution to/from Earmarked Reserves	(106)	106	0	0	(£0.054m) from the Hall of Fame and (£0.052m) from the Revenue Grants earmarked reserve. This is one-off funding which is then reversed in the 2023/24.
Additional contribution for Collection Fund and CTAX from Budget stability reserve	(100)	112	14	0	Additional 2020/21 one off grant from the 75% Council Tax compensation scheme and the ongoing commitment to cover the collection fund deficit spread from 2020/21 to 2023/24
Replenishment of reserve balances	0	50	201	0	
Sub total	(460)	(1,710)	238	(304)	

Appendix 5

Services and Corporate items					
Removal of Community and Leisure Grants	(63)	63	0	0	Ceasing the scheme for 1 year as per the report included elsewhere on this agenda
Housing Acquisition Saving to future years	(157)	0	0	0	Represents the balance of savings scoped within a report to Cabinet in December 2018 mitigating the increased cost seen within temporary accommodation and to delivered over the four year period. (£0.157m) of which (£0.148m) was deferred from 2021/22 due to the COVID-19 Pandemic.
Transformation	(250)	0	0	0	The delivery of the transformation programme
Continued budget for Town Centre Improvements in 2022/23	150	(150)	0	0	The continuation of this proposal has been an annual key decision and has been funded from additional business rates generated by Elliott's field.
Total Key Decisions	6,366	(2,122)	256	(427)	

General Fund Capital Programme 2022/23 and Onwards

Portfolio / Scheme Name	Capital						Revenue Implications					
	Gross Expenditure			External Contributions / Earmarked Reserves / Revenue Contributions		Internal Resources		Running Costs		Estimated Interest costs		Minimum Revenue Provision
	2022/23	2023/24	2024/25	2022/23	Future Years	2022/23	Future Years	2022/23*	Full Year	2022/23*	Full Year	2023/24
	1	2	3	4	5	6	7	8	9	10	11	12
£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s
Digital & Communications												
ICT Refresh Programme - Desktop <small>Annual refresh of client devices (laptops, etc)</small>	105	135	114	0	0	105	249	0	0	0	0	20
ICT Refresh Programme - Infrastructure <small>Annual upgrade / replacement of physical and virtual servers, firewalls, backup and business continuity systems</small>	95	145	90	0	0	95	235	0	0	0	0	18
ICT Refresh Programme - AV Equipment <small>Integration of MS Teams into council chamber / upgrade of Boardroom</small>	18	18	18	0	0	18	36	0	0	0	0	4
PCI Cyber Security <small>Enhanced PCI security & compliance</small>	65	0	0	0	0	65	0	0	42	0	0	13
Digitalisation and Development Program	45	45	45	0	0	45	90	0	0	0	0	9
	328	343	267	0	0	328	610	0	42	0	0	64
Communities & Homes												
Disabled Facilities Grants <small>Grants to disabled residents for the provision of home adaptations administered by HEART</small>	768	768	768	722	1,444	46	92	0	0	0	0	2
	768	768	768	722	1,444	46	92	0	0	0	0	2
Operations & Traded Services												
Vehicle Replacement	1,980	805	357	0	0	1,980	1,162	0	0	20	50	270
Open Spaces Refurbishments - Street Furniture <small>Annual refresh programme of bins, benches, bus shelters and other items</small>	42	42	42	0	0	42	84	0	0	0	0	2
Great Central Way Bridge Refurbishment <small>Structural repairs to bridges along Great Central Way route</small>	0	175	175	0	0	0	350	0	16	0	0	0
Purchase of Waste Bins ¹ <small>Acquisition of domestic bins for new developments financed via S106 and developer contributions</small>	88	88	88	88	176	0	(1)	0	0	0	0	0
	2,110	1,110	662	88	176	2,022	1,595	0	16	20	50	272
Leisure & Wellbeing												
Open Spaces Refurbishments	150	150	150	50	100	100	200	0	0	0	0	6
Open Spaces Refurbishments - Safety Improvements	50	50	50	0	0	50	100	0	0	0	0	3
Parks Connector Network <small>Create and improve path infrastructure through parks and open spaces financed via grants / S106 / climate change funds</small>	100	0	100	0	0	100	100	0	0	0	0	2
	300	200	300	50	100	250	400	0	0	0	0	11
Regulation & Safety												
Memorial Safety	30	30	30	0	0	30	60	0	0	0	0	1
	30	30	30	0	0	30	60	0	0	0	0	1
Finance & Performance												
Corporate Asset Management System <small>Project Management time for completion of the implementation of the project</small>	20	0	0	0	0	20	0	0	0	0	0	4
	20	0	0	0	0	20	0	0	0	0	0	4
Total Draft General Fund Capital Programme	3,556	2,451	2,027	860	1,720	2,696	2,757	0	58	0	50	354

General Fund Capital Programme 2022/23 and Onwards schemes already approved

Portfolio / Scheme Name	Capital						Revenue Implications					
	Gross Expenditure			External Contributions / Earmarked Reserves / Revenue Contributions		Internal Resources		Running Costs		Estimated Interest costs		Minimum Revenue Provision
	2022/23	2023/24	2024/25	2022/23	Future Years	2022/23	Future Years	2022/23*	Full Year	2022/23*	Full Year	2023/24
	1	2	3	4	5	6	7	8	9	10	11	12
£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s
Communities & Homes												
Caldecott Development Loan to joint venture for housing development	4,880	4,880	0	0	0	4,880	0	0	0	30	60	0
Finance & Performance												
Total Draft General Fund Capital Programme already approved	4,880	4,880	0	0	0	4,880	0	0	0	30	60	0
Total Draft General Fund Capital Programme	8,436	7,331	2,027	860	1,720	7,576	2,757	0	58	30	110	354

* To be financed via S106 developer contributions / direct revenue contributions.

* Half year is included

General Fund Draft Capital Programme 2022/23 & Onwards

Capital Appraisal Information

Portfolio	Digital & Communications	Digital & Communications	Digital & Communications
Capital Scheme	ICT Refresh Programme - AV Equipment	ICT Refresh Programme - Desktop	ICT Refresh Programme - Infrastructure
Gross Budget Requirement 2022/23 - 2024/25 £000s	54	354	330
External Funding £000s	0	0	0
RBC Funding 2022/23 - 2024/25 £000s	54	354	330
Head of Service	Mike Connell	Mike Connell	Mike Connell
Strategic Case: Outline relevant national and local policies and strategies	<p>The programme will consist of updating the equipment in 3 rooms each year. It will look at the needs & requirements & technology changes both by the business and manufacturers of equipment. The life expectancy of IT equipment is 5 years, which is based on both physical component life expectancy and the equipment's ability to be upgraded for security purposes and to support appropriate operating systems & software. The combined desktop & infrastructure refresh programmes have been re-designed to accommodate changes to working practices brought about by digitalisation, but without any particular increase to previous year's total budgets, however it has never incorporated audio/visual equipment as these used to sit in Business Support.</p>	<p>The Desktop provision is made up of: * Client devices, such as Laptops, PCs and Terminals; * client devices for councillors * Server services that directly relate to desktop provisioning.</p> <p>The Council has adopted a rolling 3-5 years refresh programme that spreads the cost and effort of updating the desktop across all financial years. for 22/23 this will include a refresh of the Thin Client estate due to technology changes.</p> <p>Drivers for updating the desktop provision are: * To ensure that the authority is running on fit for purpose equipment; * to replace aging equipment before it fails and impacts service delivery; * and, in line with PSN requirements and security best-practice, devices must be under manufacturer support and they must be patched and/or upgraded to the latest software version.</p> <p>If the authority is to retain PSN Code of Connection IT equipment must be fully supported and updated. Failing to comply would leave us open to security breaches and the associated fines that they would incur.</p>	<p>The IT infrastructure provision is made up of: * Physical and Virtual Servers; * Storage Area Networks; * Network Switches, Routers & WIFI; * Firewalls and Backup and Business Continuity solutions * UPS * Wireless AP * Wireless Management</p> <p>The Council has adopted a rolling 3-5 years refresh programme that spreads the cost and effort of updating the infrastructure across all financial years.</p> <p>Drivers for updating the infrastructure are: * To ensure that the authority is running on fit for purpose equipment; * To replace aging equipment before it fails and impacts service delivery; * and in line with PSN Requirements and security best-practice, devices must be under manufacturer support and they must be patched and/or upgraded to the latest software version.</p> <p>If the authority is to retain PSN Code of Connection compliance there are no direct alternatives that are financially viable.</p>
Commercial Case: Outline the procurement arrangements that ensures the deal is achievable and attractive to the market place	Procurement for works will follow the Council's established procedures within contract standing orders to include OJEU compliance where applicable. Suppliers are sourced using Crown Commercial Services Digital Marketplace and associated framework RM3733.	Procurement for works will follow the Council's established procedures within contract standing orders to include OJEU compliance where applicable. Suppliers are sourced using Crown Commercial Services Digital Marketplace and associated framework RM3733.	Procurement for works will follow the Council's established procedures within contract standing orders to include OJEU compliance where applicable. Suppliers are sourced using Crown Commercial Services Digital Marketplace and associated framework RM3733.
Financial Case: Outline the capital and revenue costs / savings over the life span of the project	The 2022/23 scheme is funded via borrowing. minimum revenue provision (MRP) implications of £4k (2023/24) onwards.	ICT desktop has an estimated asset life of five years. The 2022/23 scheme is funded via borrowing. Minimum revenue provision (MRP) implications of £20k pa (2023/24) and £26k pa (2024/25)	The 2022/23 scheme is funded via borrowing. Minimum revenue provision (MRP) implications of £18k pa (2023/24) and £28k pa (2024/25) onwards.
Management Case: Outline the governance, plans, and resources that are in place for successful implementation.	The IT service employ an industry standard programme management technique for the infrastructure replacement.	The IT service employ an industry standard programme management technique for desktop replacement.	The IT service employ an industry standard programme management technique for the infrastructure replacement.

General Fund Draft Capital Programme 2022/23 & Onwards

Capital Appraisal Information

Portfolio
Capital Scheme
Gross Budget Requirement 2022/23 - 2024/25 £000s
External Funding £000s
RBC Funding 2022/23 - 2024/25 £000s
Head of Service
Strategic Case: Outline relevant national and local policies and strategies
Commercial Case: Outline the procurement arrangements that ensure supply side can deliver requirements on an efficient market basis
Financial Case: Outline the capital and revenue costs / savings over the life span of the project
Management Case: Outline the governance, plans, and resources that are in place for successful implementation.

Digital & Communications
PCI Cyber Security
65
0
65
Mike Connell
We have recently undergone a security maturity assessment by an external provider and more recently a PCI Security & Compliance audit. These assessments have highlighted several needs & requirements to ensure we have both robust processes & the technology to support those processes, to monitor and detect vulnerabilities & act accordingly. The areas for consideration are: PCI compliance with our chip and PIN numbers via our payment provider Capita. A single solution for the management of devices, their security and operating system patches. An ability to deploy these patches remotely, alongside other software & an ability to monitor & report on non-compliance. Also an ability to act on non-compliance to safeguard from rogue devices being able to access the corporate network. Aims: * to ensure that the authorities infrastructure provision is fit for purpose *to ensure that we operate secure & supported solutions ensuring that such standards that relate to PCI compliance, cyber security, PSN & recommended by NCSC, LGA, external audit and ISO027001.
Suppliers are sourced using appropriate frameworks & procurement standards depending on the value of the purchase. Value for money alongside fit for purpose will be maintained.
Capital costs for 22/23 are £65k and revenue costs from 23/24 are £42.5k pa. The project is to be funded from borrowing. MRP from 23/24 is £13k pa

Digital & Communications
Digitalisation and Development Program
135
0
135
Mike Connell
With the introduction of a Digital team to drive digitalisation across the organisation it is imperative that a capital fund is created to allow this team to call upon external expertise in the areas of Digitalisation and Development. An area which will require this is the recent procurement of the Digital Experience Platform (CRM/CMS) that will need ongoing development costs by the Digital team and supplier that will allow council to continue to provide the best online services to the customer as possible and efficiencies and the ability to engage across all levels of the business. The ability to engage across all levels of the business will be the aim of the capital fund. Another area is the further development and refinement of the Virtual Council Meeting setup. This project was implemented through existing resource & budget in a time that workload priorities were at an all time peak & although this project has been a huge success it will require further development on an ongoing basis to ensure the technology is capable of meeting the member's needs. The costs are based on 10 external consultancy days of £2,000 per day for the further development of the corporate DXP, the remaining £25,000 will be used for small digital development projects implemented by the Digital team over the year. Examples are: artificial intelligence, business intelligence, digital skills, hyper automation, API development
Suppliers are sourced using appropriate frameworks & procurement standards depending on the value of the purchase. Value for money alongside fit for purpose will be maintained.
MRP p.a. of £9k . Potential saving on existing systems that may be replaced and any new systems that may have required additional costs through purchase. The team will focus on changing the culture to think digital projects that may be longer term.
The Digital Development fund will be governed by the Digital team and any projects that come out of this will be implemented using the ICT Project pack. There will also be an introduction of a digital benefits realisation platform that will form part of the new governance framework and report savings back to the senior management team.

Communities & Homes
Disabled Facilities Grants
2,305
2,151
154
Michelle Dickson
The provision of grants to provide adaptations to the homes of disabled people in the borough. This is a mandatory requirement made by the Amendment by the Regulatory Reform Orders 2002 and 2008 and the Housing Grants and Construction and Regeneration Act 1996. Recommendations for adaptations are made following a home visit by the Occupational Health Therapists with the scheme administered in the borough by HEART service from October 2016
MRP of £2,070 p.a

General Fund Draft Capital Programme 2022/23 & Onwards

Capital Appraisal Information

Portfolio	Operations & Traded Services	Leisure & Wellbeing	Leisure & Wellbeing	Leisure & Wellbeing
Capital Scheme	Vehicle Replacements	Open Spaces Refurbishment - New Bilton Recreation Ground (2022/23)	Open Spaces Refurbishment - Safety Improvements	Parks Connector Network
Gross Budget Requirement 2022/23 - 2024/25 £000s	3,142	450	150	200
External Funding £000s	0	150	0	0
RBC Funding 2022/23 - 2024/25 £000s	3,142	300	150	200
Head of Service	Dan Green	Tom Kittendorf	Tom Kittendorf	Tom Kittendorf
Strategic Case: Outline relevant national and local policies and strategies	The Vehicle Replacement scheme covers the provision of front line delivery services in procuring new vehicles for the Council's Works Service Unit (WSU) as existing fleet reaches the end of useful economic life. The programme is currently under review and budgets have been estimated based on prior year expenditure. A revised value reflecting actual vehicle requirements will be included in future iterations of the programme.	Every site refurbishment is undertaken in partnership with the local community. This includes community associations, external funding partners, voluntary agencies and other statutory bodies. The sites have been identified within the Play Strategy and Open Space Strategy which the Council has adopted, along with information on the general condition survey of play equipment. The next play area highlighted by recent health & safety inspection is New Bilton Recreation Ground. The Council has a duty to provide facilities which are safe to use and which comply with the laws governing access to disabled people. Failure to discharge this responsibility will leave the Council liable. There is significant evidence to suggest that investment in parks brings about wider social benefits. Research from the Edinburgh Council in Scotland found that for every £1 invested in parks, £12 was given back in social, economic & environmental benefits. Whilst Exeter University suggests people will exercise more if they have quality parks to do this in. The Local Government Association has also recently published the report "the role of the local government in mental health and wellbeing" which also highlights the significant role that parks and green spaces play in helping to reduce the nation's healthcare costs.	The Council is responsible for 41 play areas and 17 youth facilities along with nearly 350 hectares of green spaces. The most serious health and safety issues have been dealt with through a programme of capital refurbishments in the last few years, but in the current financial climate the council needs to focus on the essential health and safety works. This capital scheme will address sites with the most pressing health and safety issues, and where minimal investment will not extend the life of the capital asset, fully refurbish the play area. The Council has a duty to provide facilities which are safe to use and which comply with the laws governing access to disabled people. Failure to discharge this responsibility will leave the Council liable. The sites have been identified within the Play Strategy and Open Space Strategy which the Council has adopted, along with information on the general condition survey of play equipment. There is significant evidence to suggest that investment in parks brings about wider social benefits. Research from the Edinburgh Council in Scotland found that for every £1 invested in parks, £12 was given back in social, economic & environmental benefits. Whilst Exeter University suggests people will exercise more if they have quality parks to do this in. The Local Government Association has also recently published the report "the role of the local government in mental health and wellbeing" which also highlights the significant role that parks and green spaces play in helping to reduce the nation's healthcare costs.	To encourage more sustainable, active transport via walking and cycling by creating new, improve existing, and promote more strongly the path routes through our larger and connected parks and open spaces to offer residents a more healthier lifestyles, benefiting physical & mental health and reducing obesity, air pollution & other environmental benefits. . Due to the changing climate causing milder winters, increased rainfall and heavy downpours this has made our sites more boggy, so such paths and SUDS (Sustainable Drainage) would ensure our sites remain safe, accessible to all for inclusivity and equality and form part of our Climate adaption. COVID-19 has high lighted the importance of this scheme. Creating and improving the path infrastructure through our parks and open spaces could be delivered relatively rapidly, would deliver a significant climate emergency response, and would be likely to prove popular and be supported by the public. The Government are also looking at alternative methods of transport as part of the build back better post pandemic recovery.
Commercial Case: Outline the procurement arrangements that ensures the deal is achievable and attractive to the market place	Procurement is undertaken in compliance with contract standing orders, utilising established framework agreements where applicable.	All procurement is undertaken in line with our own procurement rules and processes to ensure value for money.	All procurement is undertaken in line with our own procurement rules and processes to ensure value for money.	All procurement is undertaken in line with our own procurement rules and processes to ensure value for money.
Financial Case: Outline the capital and revenue costs / savings over the life span of the project	A funding appraisal is undertaken in conjunction with the Council's treasury and leasing advisors to ascertain the optimal source of financing in advance of vehicle acquisition. The appraisal measures the benefits of outright purchase cost, anticipated maintenance costs, residual value, and leasing contracts. Vehicles have an estimated asset life of seven years and therefore minimum revenue provision (annuity method) for the 2022/23 scheme will be £281k	The refurbishment offers good value for money and the Council will be seeking some external funding from the landfill tax. The alternative is to close and remove the play area, restoring the land back to grass, which would cost about £50k with no community gain. The scheme has an anticipated asset life of fifteen years and therefore minimum revenue provision (annuity method) will be £6k	The investment of £50k to address essential health & safety issues offers good value for money as this could be the cost of just one successful insurance claim against the Council. Schemes have an anticipated asset life of fifteen years and therefore minimum revenue provision for the 2022/23 programme will be £3k. COVID-19 19 has lead to a significant increase in use of green spaces . The Local Government Association report "the role of local government in mental health and wellbeing" also highlights the significant role that parks and green spaces play in helping to reduce the nation's healthcare costs.	This is expected to be financed either from grants, s.106 contributions or climate change funding and the £100k budget request is for the match funding to obtain these grants . annual running costs are being met from existing revenue budgets. The MRP will be £2k pa

Management Case: Outline the governance, plans, and resources that are in place for successful implementation.

The existing fleet is monitored to gauge useful economic lives, potential increased maintenance costs and market indications of pricing for replacement vehicles over a medium term horizon.

Each open space that is highlighted for improvement undergoes a phased approach which includes consultation in partnership with the local community, design and implementation. New Bilton Recreation Ground hasn't been refurbished for over 20 years and is now reaching the end of its useful life.

Each open space that is highlighted for improvement undergoes a phased approach which includes consultation in partnership with the local community, design and implementation. Failure to deal with urgent health & safety issues could lead to insurance claims and prosecutions against the Council.

This forms part of the post pandemic recovery work and an important workstream for the Climate Change Working Party and close working with the Borough and the County. Potential routes have already been mapped into QGIS along with the identification of gaps which have been circulated to the Climate Change group. Progress will be managed via the Rugby Performance Mgt group.

General Fund Draft Capital Programme 2022/23 & Onwards

Capital Appraisal Information

Portfolio	Operations & Traded Services	Regulation & Safety	Operations & Traded Services	Operations & Traded Services
Capital Scheme	Open Spaces Refurbishment - Street Furniture	Memorial Safety Work	Great Central Walk Bridges	Purchase of Waste Bins
Gross Budget Requirement 2022/23 - 2024/25 £000s	127	90	350	264
External Funding £000s	0	0	0	264
RBC Funding 2022/23 - 2024/25 £000s	127	90	350	0
Head of Service	Dan Green	David Burrows	Dan Green	Dan Green
<p>Strategic Case: Outline relevant national and local policies and strategies</p>	<p>This is an ongoing scheme providing long term permanent installations throughout the borough. Equipment includes litter and dog waste bins, bus/taxi shelters, benches, street nameplates etc. and are all compliant with current DDA & EU/BS regulations. Existing street furniture is only replaced where refurbishment is not economically viable. We have an ongoing inspection/refurbishment programme running via an existing Revenue budget (HIG01) that runs in tandem with our Capital works. All assets are mapped on the QGIS System and will be incorporated in the Corporate Asset Management System currently being initiated by our IT Department.</p>	<p>To undertake essential infrastructure replacement including memorial safety in the Borough Council's cemeteries.</p> <p>The Council has a duty of care to all cemetery users in relation to the general condition of footpaths and other infrastructure.</p> <p>The Ministry of Justice has also issued guidance to Local Authorities on how to deal with the issue of memorial safety and the Council is currently producing its own policy statement.</p>	<p>RBC has a statutory requirement to undertake a regime of inspections of its assets on the Great Central Way. Work has been ongoing since 2008 and these inspections have highlighted major structural issues with several bridges on the route that warrant immediate/mid-term/long-term refurbishment works. RBC has a long term commitment for the upkeep of these bridges and as some of them carry main highways into Rugby, cannot risk the possibility of closing bridges due to poor maintenance. The overall estimated value of the structures on the Great Central Way for re-instatement costs is in the region of £16m.</p> <p>NB: Following Principle Inspections in 2017/18 on all structures, Special Inspections are to be carried out during 2019/20 on bridges at Bridge Street, Clifton Road and Hillmorton Road. These bridges are all constructed of steel plate girders and brick jack arches supported on masonry abutments. The existing accrued budget should be sufficient to carry out refurbishment works on these structures. However, following several meetings with WCC Bridges and Structures Team, it was decided that it would be prudent to request further funding for 2023-24 onwards. Should the special inspections (steel testing, invasive methods etc.) highlight additional issues that need addressing but exceed the existing budget, the Finance Team will be alerted accordingly. Preliminary works on these bridges is due to start in January 2022.</p>	<p>The Council has a statutory responsibility for the provision of domestic waste collection within the Borough. The scheme provides for the acquisition of bins for new housing developments funded via S106 agreements or developer contributions.</p>
<p>Commercial Case: Outline the procurement arrangements that ensures the deal is achievable and attractive to the market place</p>	<p>Procurement for works will follow the Council's established procedures within contract standing orders to include OJEU compliance where applicable.</p>	<p>Procurement for works will follow the Council's established procedures within contract standing orders to include OJEU compliance where applicable.</p>	<p>The Council will tender for structural works based on the independent reports prepared by invasive engineering surveys carried out in May 2018. Procurement for works will follow the Council's established procedures within contract standing orders to include OJEU compliance where applicable. We are also looking to work collaboratively with WCC and their framework of bridge contractors.</p>	<p>Procurement for works will follow the Council's established procedures within contract standing orders to include OJEU compliance where applicable.</p>

Financial Case: Outline the capital and revenue costs / savings over the life span of the project

All furniture is monitored and maintained to ensure compliance and that its condition cannot cause harm to the general public. Vandalism and vehicular collisions with our equipment are common. Street nameplates have to be installed to comply with Town Improvement Clauses Act 1847 along with the Public Health Act 1925. Furniture is provided on new housing developments via the developer or by working in conjunction with RBC. MRP will be £3k pa

Cemetery infrastructure works have an anticipated asset life of twenty years and therefore the minimum revenue provision (annuity method) for these works will be £1k pa

In advance of the 2018 survey results being evaluated an estimated construction budget of £175,000 per annum has been requested for works based on historic data for 2022/23 and 2023/24. The unspent existing budget for 2020/21 is to be carried forward for initial refurbishment works in 2021/22. Budget requirements will be revised in light of survey results and programme scheduling. Once structural works have been undertaken bridge lifespans are estimated at fifty years and therefore minimum revenue provision (annuity method) of £2k per annum.

Purchase of waste bins for new housing developments will be funded via S106 agreements / developer contributions.

Management Case: Outline the governance, plans, and resources that are in place for successful implementation.

Each item of street furniture that is highlighted for refurbishment/replacement undergoes a phased approach which includes consultation in partnership with the local community, design and implementation. Failure to deal with urgent health & safety issues could lead to insurance claims and prosecutions against the Council.

The Council works in partnership with Warwickshire County Council as the highways authority to provide and maintain some of the bridges and will seek to work collaboratively to minimise public inconvenience and optimise value for money.

Appendix 8

MTFP 2022/23 - 2025/26	2022/23	2023/24	2024/25	2025/26
	£000s	£000s	£000s	£000s
BASE EXPENDITURE BUDGET bf	10,998	18,156	13,387	14,151
Corporate Adjustments	118	(4)	0	8
BASE BUDGET	11,117	18,152	13,387	14,159
Growth Items				
Salary Adjustments	650	444	452	462
Inflation	95	104	104	104
Other Service Pressures	436	150	0	0
Total Growth	1,181	698	556	566
Key Decisions	6,366	(2,122)	256	(427)
Savings				
Efficiency, Transformation & Service Redesign	(265)	(85)	0	0
Income Generation	(175)	(193)	(233)	(295)
Budget Variance (-) Deficit	(328)	(2,908)	48	24
Total Savings	(768)	(3,186)	(185)	(271)
Corporate Items				
Changes to Net Cost of Borrowing	125	(419)	27	0
Changes to Minimum Revenue Provision (MRP)	115	244	90	105
Investment Income	0	0	0	0
Change in Parish Precept	20	20	20	20
Total Changes in Corporate items	260	(155)	137	125
Total Net Expenditure	18,156	13,387	14,151	14,152
Financed By				
BASE INCOME BUDGET				
Grants				
Other Government Grants	(529)	(319)	(296)	(185)
New Homes Bonus	(1,934)	(145)	(145)	(145)
Business Rates				
Settlement Funding Assessment (SFA)	(2,745)	(2,745)	(2,745)	(2,745)
Growth included in Baseline Budget	(173)	(173)	(173)	(173)
Damping	0	0	0	0
Pooling Dividend	(360)	0	0	0
Business rates growth above the sustainable baseline	(3,773)	(964)	(987)	(683)
Collection Fund Surplus(-)/Deficit	0	0	0	0
Contribution from Business Rates Equalisation Reserve	343	343	0	0
Council Tax				
Tax Base & 2% price increase	(8,913)	(9,271)	(9,639)	(10,017)
£5 increase in the Band D each year	(86)	(127)	(166)	(204)
Collection Fund Surplus (-)/Deficit	14	14	0	0
TOTAL	(18,156)	(13,387)	(14,151)	(14,152)

Risk Assessment review of Corporate Reserves

Appendix 9

Risks	General Fund	Business Rates Equalisation Reserve	Budget Stability Reserve	TOTAL Excluding Earmarked Reserves	2021/22	2022/23	2023/24	2024/25	2025/26
	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s
Estimated Closing Balance 2020/21	(2,250)	(12,348)	(3,048)	(17,646)	(17,646)	(12,838)	(12,477)	(10,245)	(7,524)
forecast contribution (to)/ from 2021/22	0	2,723	204	2,927	2,927				
forecast contribution (to)/ from 2022/23	0	(3,425)	14	(3,411)		(3,411)			
forecast contribution (to)/ from 2023/24	(50)	(621)	14	(657)			(657)		
forecast contribution (to)/ from 2024/25	(201)	(987)	(50)	(1,238)				(1,238)	
forecast contribution (to)/ from 2025/26	(201)	(683)	(50)	(934)					(934)
Closing Balance 31 March 2026	(2,702)	(15,341)	(2,916)	(20,959)	(14,719)	(16,248)	(13,134)	(11,483)	(8,458)
Potential Future Risks:									
Emergency - Unknown Risks associated with COVID -19	100	0	281	381	381	0	0	0	
New Emergency - up to 1% of gross budget requirement and/or one month of salary	1,500	0	0	1,500	0	0	0	1,500	0
Potential reduction in collection as a result of COVID-19 2021/22	0	1,029	42	1,071	0	1,071	0	0	
Risk of delivery of 2021/22 current budget shortfall as a result of COVID-19 recovery planning	0	0	0	-	0	0	0	0	
Borrowing and interest rate exposure	85	0	0	85	17	17	17	17	17
Unexpected in year service demand: demographic growth, economic factors creating need	251	0	0	251	50	50	51	50	50
Unfunded new burdens e.g. separate food waste collection	250	0	0	250	50	50	50	50	50
Pay structure and Employment Market	250	0	0	250	50	50	50	50	50
Legal challenge	250	0	0	250	50	50	50	50	50
Loss of Sustainable Growth above the baseline SFA Allocation	0	692	0	692	0	173	173	173	173
Total loss of income based on negative outcome option	0	7,411	0	7,411	0	1,777	1,964	1,987	1,683
Risk of a significant employer or business leaving the borough during 2021/22	0	750	0	750	750	0	0	0	
Transformation or service improvement initiatives	0	0	600	600	200	200	200	0	
Income not achieved for traded and commercial services including parking and green waste	0	0	417	417	83	83	84	83	84
Planning fees income reduction	0	0	750	750	250	250	250	0	
SUBTOTAL	2,686	9,882	2,090	14,658	1,881	3,771	2,889	3,960	2,157
Shortfall/(surplus)	(16)	(5,459)	(826)	(6,301)					

General Fund (GF) Reserves and Balances over the Medium Term Financial Plan 2022/26
Appendix 10

	Balance at 1st April 2021	Net Transfers in year	Balance at 31st March 2022	Forecast Net Transfers in Year	Balance at 31st March 2023	Forecast Net Transfers in Year	Balance at 31st March 2024	Forecast Net Transfers in Year	Balance at 31st March 2025	Forecast Net Transfers in Year	Balance at 31st March 2026
	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s
Gen Fund Revenue Acc	(2,250)	0	(2,250)	0	(2,250)	(50)	(2,300)	(201)	(2,501)	(201)	(2,702)
Corporate Reserves											
Business Rates Equalisation Reserve	(12,348)	2,723	(9,625)	(3,425)	(13,050)	(621)	(13,671)	(987)	(14,658)	(683)	(15,341)
Budget Stability Reserve	(3,048)	204	(2,844)	14	(2,830)	14	(2,816)	(50)	(2,866)	(50)	(2,916)
GF Revenue Carry Forward Reserve	(585)	585	0		0	0	0	0	0	0	0
Subtotal Corporate Reserves	(15,981)	3,512	(12,469)	(3,411)	(15,880)	(607)	(16,487)	(1,037)	(17,524)	(733)	(18,257)
Other Earmarked Reserves											
Non-Conditional Revenue Grants	(613)	494	(119)	92	(27)	40	13	39	52	0	52
Revenue Section Agreements	(980)	(557)	(1,537)	103	(1,434)	108	(1,326)	106	(1,220)	0	(1,220)
Warwickshire Consortium Reserve	(2)	0	(2)	0	(2)	0	(2)	0	(2)	0	(2)
STW Pensions Reserve	(86)	0	(86)	0	(86)	0	(86)	0	(86)	0	(86)
Subtotal - Organisation Wide Reserves	(1,681)	(63)	(1,744)	195	(1,549)	148	(1,401)	145	(1,256)	0	(1,256)
Transformation Fund	(500)	100	(400)	150	(250)	125	(125)	125	0	0	0
Emergency Climate Reserve	(500)	0	(500)	200	(300)	150	(150)	150	0	0	0
Subtotal - Executive Directors	(1,000)	100	(900)	350	(550)	275	(275)	275	0	0	0
HoF Licence Reserve	(180)	126	(54)	54	0	0	0	0	0	0	0
Acquisition Reserve (AG/M)	(10)	0	(10)	(6)	(16)	(6)	(22)	(6)	(28)	(6)	(34)
Family Weight Project Reserve	(34)	0	(34)	0	(34)	0	(34)	0	(34)	0	(34)
Subtotal - Leisure and Wellbeing	(224)	126	(98)	48	(50)	(6)	(56)	(6)	(63)	(6)	(68)
Town Centre Improvement Reserve	(192)	(25)	(217)	0	(217)	0	(217)	0	(217)	0	(217)
Subtotal - Growth and Investment	(192)	(25)	(217)	0	(217)	0	(217)	0	(217)	0	(217)
CIPFA Training Reserve	(26)	3	(23)	3	(20)	0	(20)	0	(20)	0	(20)
Corporate Assurance Training Reserve	(5)	1	(4)	2	(2)	1	(1)	1	0	0	0

General Fund (GF) Reserves and Balances over the Medium Term Financial Plan 2022/26
Appendix 10

	Balance at 1st April 2021	Net Transfers in year	Balance at 31st March 2022	Forecast Net Transfers in Year	Balance at 31st March 2023	Forecast Net Transfers in Year	Balance at 31st March 2024	Forecast Net Transfers in Year	Balance at 31st March 2025	Forecast Net Transfers in Year	Balance at 31st March 2026
	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s
Insurance / RM Reserve	(10)	0	(10)	0	(10)	0	(10)	0	(10)	0	(10)
Subtotal - Finance, Performance, Legal and Governance	(41)	4	(37)	5	(32)	1	(31)	1	(30)	0	(30)
Digitalisation & Trading Reserve	(17)	0	(17)	7	(10)	0	(10)	0	(10)	0	(10)
Corporate Apprentice Scheme Reserve	(54)	0	(54)	54	0	0	0	0	0	0	0
Energy Efficiency Investment Fund	(76)	0	(76)	0	(76)	0	(76)	0	(76)	0	(76)
Woodside Park R & M Reserve	(29)	0	(29)	3	(26)	2	(24)	0	(24)	0	(24)
Welfare Support Reserve	(461)	39	(422)	107	(315)	107	(208)	107	(101)	101	0
Welfare Support IT Reserve	(100)	0	(100)	0	(100)	0	(100)	0	(100)	0	(100)
Subtotal - Communities and Homes, Digitalisation and Communications	(737)	39	(698)	171	(527)	109	(418)	107	(311)	101	(210)
Hackney Carriages Reserve	(39)	8	(31)	0	(31)	0	(31)	0	(30)	0	(30)
Crematorium Replacement Reserve	(65)	16	(49)	(25)	(74)	(25)	(99)	(25)	(124)	(25)	(149)
Crematorium Cameo Reserve	(29)	(3)	(32)	(3)	(35)	(3)	(38)	(2)	(40)	(2)	(42)
Environmental Crimes Reserve	(20)	0	(20)	0	(20)	0	(20)	0	(20)	0	(20)
Licensing Reserve	(25)	0	(25)	0	(25)	0	(25)	0	(25)	0	(25)
Graves In Perpetuity	(11)	0	(11)	0	(11)	0	(11)	0	(11)	0	(11)
HMO License Reserve	(28)	10	(18)	17	(1)	(11)	(12)	0	(12)	0	(12)
Subtotal - Regulation and Safety	(217)	31	(186)	(11)	(197)	(39)	(236)	(27)	(262)	(27)	(289)
Land Drainage Reserve	(20)	2	(18)	2	(16)	2	(14)	2	(12)	2	(10)
Waste Reserve	(48)	48	0	15	15	0	15	0	15	0	15
Subtotal - Operation and Traded	(68)	50	(18)	17	(1)	2	1	2	3	2	5
Total Service Earmarked Reserves	(4,159)	262	(3,898)	775	(3,123)	490	(2,632)	497	(2,136)	70	(2,065)
TOTAL General Fund Reserves	(22,390)	3,774	(18,617)	(2,636)	(21,253)	(167)	(21,420)	(741)	(22,161)	(864)	(23,025)

DRAFT - FEES AND CHARGES EFFECTIVE FROM 1ST APRIL 2022

	Current Fees			DRAFT Proposed Fees			VAT Included
	2021/22 Fees	2021/22 Fees	2021/22 Fees	2022/23 Fees	2022/23 Fees	2022/23 Fees	
	A	B	C	A	B	C	
	£	£	£	£	£	£	
LEISURE AND WELLBEING							
Rugby Art Gallery and Museum (RAGM)							
Floor One Gallery artist exhibition hire 2 weeks			124.80			129.80	Excluded
Public Liability Insurance administration fee (Floor One Gallery)			26.50			27.60	N/A
Children's workshops - 2 hours			10.20			10.60	N/A
Children's workshops - 10 - 4			25.50			26.50	N/A
Baby Splats			5.60			5.80	
Tripontium - Roman Britain school workshop			102.00			106.10	N/A
Roman Day			219.30			228.10	N/A
Arts Award 'Discover in a Day' school session per child			7.10			7.40	N/A
Sketch book journey school workshop			102.00			106.10	N/A
Historic loans box hire			7.10			7.40	N/A
Magic Carpet			117.30			122.00	N/A
Draw, Draw, Draw			102.00			106.10	N/A
Rugby Collection			96.90			100.80	N/A
Archaeological archive deposits, per box			300.00			300.00	Excluded
Centre supervisor to stay after hours (hourly rate)			42.40			44.10	Excluded
Gallery Assistant (per hour)			31.80			33.10	Excluded
<u>Education Room 1 - hire charges</u>							
Per hour			24.00			25.00	N/A
National Charities/Education			19.20			20.00	N/A
Local Groups/Charities/Education			16.70			17.40	N/A
<u>Education Room 2 - hire charges</u>							
Per hour			16.90			17.60	N/A
National Charities/Education			13.70			14.20	N/A
Local Groups/Charities/Education			11.80			12.30	N/A
Note: Room Hire							
FULL day room hire offers a 5% discount							
Refreshments can be provided at an additional cost please contact service directly for details							
Rugby Open fee - single artwork			7.10			7.10	Excluded
Rugby Open fee - three artworks			18.40			18.40	Excluded
Rugby Open late collection of artwork fee (per artwork per day)			5.10			5.10	Excluded
Rugby Open commission on artwork sales			25% commission			25% commission	N/A
The Benn Hall							
Monday - Thursday per hour							
Main Hall			35.00			35.00	N/A
Rokeby Room			25.00			25.00	N/A
Bar			15.00			15.00	N/A
Whole Building			60.00			60.00	N/A
Friday - Sunday & Bank Holidays per hour							
Main Hall			65.00			65.00	N/A
Rokeby Room			40.00			40.00	N/A
Bar			20.00			20.00	N/A
Whole Building			100.00			100.00	N/A
Wedding hire							
With exclusive use of whole building including kitchen from 10am - 1am			1250.00			1,250.00	
With exclusive use of whole building including kitchen from 5pm - 1am			730.00			730.00	
Use of Kitchen Facilities for the provision of:-							
Tea/Coffee/Squash/Biscuits			40.00			40.00	N/A
All other catering per hour			25.00			25.00	N/A
Show Packages							
Monday - Wednesday			400.00			400.00	
Thursday to Sunday			600.00			600.00	
NOTE:							
(a) Preparation time, if required, must be arranged at time of booking. Please note this cannot always be guaranteed.							
(b) Christmas Eve, New Year's Eve and New Year's Day will be charged at weekend rate.							
Sports and Recreation							
Use of Community Sports Coach			17.10			17.80	N/A
Use of a Play Ranger			17.10			17.80	N/A
Use of On Track Sports Leaders							
Schools (PPA/Lunch)			17.10			17.80	N/A
Sport Specific			20.80			21.60	N/A
Mentoring			20.80			21.60	N/A
Small Group Work			31.20			32.40	N/A
Youth Club			17.60			18.30	N/A
Sport Leader Courses			31.20			32.40	N/A
Boxing Leader Courses			31.20			32.40	N/A

DRAFT - FEES AND CHARGES EFFECTIVE FROM 1ST APRIL 2022

	Current Fees			Proposed Fees			VAT Included
	2021/22 Fees	2021/22 Fees	2021/22 Fees	2022/23 Fees	2022/23 Fees	2022/23 Fees	
	A	B	C	A	B	C	
	£	£	£	£	£	£	
Parks							
Caldecott Park - to be fixed with the café leaseholder							
Special Events on Parks and Open Spaces							
Sports Tournaments			price on application			price on application	N/A
Charitable Events			no charge			no charge	N/A
Dog Shows - per opening day			311.00			311.00	N/A
Fairs/Circuses - per operating day			413.00			413.00	N/A
Fairs/Circuses - per setting up day			117.00			117.00	N/A
Returnable deposit for new fair/circus operator			326.00			326.00	N/A
Commercial Events			415.00			415.00	N/A
Filming rights (per day)			220.00			220.00	N/A
Ice Cream Licence			price on application			price on application	N/A
Sports Pitches							
SPORTS PITCHES ARE HIRED PER SESSION (not including time spent changing)							
All hirers must provide evidence of Public Liability insurance of £5 million							
and sign the current Terms and Condition of Hire							
Matches must be completed by 9pm Monday to Saturday and by 6pm on Sunday							
Rugby Football:			1 session is deemed to last up to 100 minutes				
Football:			1 session is deemed to last up to 120 minutes				
Cricket:			1 session is deemed to last up to 4 hours				
Changing Facilities: where booked will be charged per pitch session as above							
This is an unattended service provided to specific clubs/teams by prior agreement.							
An attended service is available for a casual booking - additional charge payable							
Where an all day booking is made, morning is deemed to be one session, afternoon one session and evening one session. Each session will be charged as detailed.							
Senior pitch hire							
Football, Rugby, Cricket, Gaelic Football			41.00			34.00	N/A
Intermediate pitch hire							
Football			32.00			27.00	N/A
Junior pitch hire							
Football, Rugby			21.00			18.00	N/A
Mini pitch hire							
Football			16.00			13.00	N/A
UNAUTHORISED USE OF FACILITIES - DOUBLE FEE PAYABLE							
Training (per training session)			11.00			11.00	N/A
Changing Rooms (subject to change as facilities are refurbished)							
Charged per session as above. Changing rooms are opened as for Football/Cricket, 30 minutes before kick-off, Rugby/Gaelic 60 minutes before kick-off and early opening - price on application.							
Unattended regular use through the season on specified number of occasions (minimum 10)							
Seniors £22 per room per occasion (no refunds unless cancelled by Council)						23.00	N/A
Juniors £15 per room per occasion (no refunds unless cancelled by Council)						16.00	N/A
Juniors							
Weekly access to toilets only (For season- dates as agreed)						255.00	N/A
Unattended casual use (less than 10 occasions)							
Seniors £18.00 per room per occasion						19.00	Included
Juniors £12.50 per room per occasion						13.00	Included
Attended Service							
Additional £25 payable						Additional £25 payable	
Late Booking Charges							
Each Pitch (Including VAT)						11.00	Included
Changing room(s) (plus VAT as appropriate)						11.00	Excluded
Professional Trainers (per hour)							
						15.00	N/A

DRAFT - FEES AND CHARGES EFFECTIVE FROM 1ST APRIL 2022

GROWTH AND INVESTMENT

Planning Services

Pre-application Charges				
10 - 49 Dwellings; or Site Area 0.5 - 0.99 ha; or gross floor area between 1,000 - 2,499m ²		1,470.00	1,470.00	
50 - 199 Dwellings; or Site Area 1 - 1.99 ha; or gross floor area between 2,500 - 9,999m ²		2,940.00	2,940.00	
200+ Dwellings; or Site Area greater than 2 ha; or gross floor area greater than 10,000m ²		4,410.00	4,410.00	
Planning Application Fees - set nationally				
A Guide to the Fees for Planning Applications in England	price on application		price on application	N/A
Plan Printing – Size A0+ (per copy)				
Size A0		8.60	8.90	Included
Size A1		6.30	6.60	Included
Size A2		4.30	4.50	Included
Size A3		2.00	2.10	Included
Size A4		1.00	1.00	Included
Planning Decision Notices (including appeal decisions)				
Per copy		15.90	16.50	Included
Miscellaneous Documentation				
First copy from each file		1.00	1.00	Included
Subsequent copies (black and white) per side		0.10	0.10	Included
Subsequent copies (colour) per side		0.20	0.20	Included
Local Development Scheme				
		no charge	no charge	N/A
Supplementary Planning Documents				
Housing Needs SPD March 2012		no charge	no charge	N/A
Planning Obligations March 2012		no charge	no charge	N/A
Sustainable Design and Construction March 2012		no charge	no charge	N/A

Building Control

From 1st April 2015 regulatory activities will be undertaken by Warwick District Council as a shared partnership. Please visit www.warwickdc.gov.uk for further information.

Land Charges

Full Local Search LLC1 (no VAT) & Con29 (+VAT)		111.20	115.60	Included
Additional Questions each		36.70	38.20	Included
Additional Parcels each		23.50	24.40	Included
LLC1 (search only)		25.50	26.50	N/A
Con29		85.70	89.10	Included
Con29 O - Optional Enquiries, except ones listed below		12.20	12.70	Included
Con29 O - Optional Enquiry 22		14.70	15.30	Included
Personal Search - free to view on the Council website				
Other CON29 questions				
Question 1.1 j, k, l		16.80	17.50	Included
Question 2		33.00	34.30	Included
Question 3.7		14.70	15.30	Included
Question 3.8		4.90	5.10	Included
Question 3.9		5.20	5.40	Included
Question 3.11		15.90	16.50	Included
Question 3.13		1.50	1.60	Included
We DO NOT answer Questions 4 & 16				

DRAFT - FEES AND CHARGES EFFECTIVE FROM 1ST APRIL 2022

	Current Fees			Proposed Fees			VAT Included
	2021/22 Fees	2021/22 Fees	2021/22 Fees	2022/23 Fees	2022/23 Fees	2022/23 Fees	
	A	B	C	A	B	C	
	£	£	£	£	£	£	
REGULATION AND SAFETY							
Bereavement Services							
Adult rates apply to persons aged 18 or over							
Rainsbrook Crematorium							
Cremation Fees inclusive of Organist fee, scattering fee & Environmental Levy							
Child - up to and including 17 years of age			no charge			no charge	N/A
Adult - service 9.00am - 4.45pm			835.00			860.00	N/A
Adult - no service 8.15am - 8.45am, 5.00pm - 5.30pm			550.00			550.00	N/A
Cremation of body parts (<i>Free of charge if we cremated deceased</i>)			200.00			200.00	N/A
Weekend Surcharge							
Saturday cremation 10.00am - 12 noon - strict rotation			600.00			640.00	N/A
Saturday interment of cremated remains (am only)			150.00			150.00	N/A
Saturday scattering of cremated remains (am only)			75.00			75.00	N/A
Scattering of ashes when cremation has taken place elsewhere			50.00			50.00	N/A
Supply of casket (with name plate)			60.00			60.00	N/A
Forwarding cremated remains by post (inland)			price on application			price on application	Included
Audio recording of services			50.00			65.00	Included
DVD recording of service			65.00			65.00	Included
Subsequent copies			40.00			40.00	Included
Slideshow / Visual Tribute (price dependant on number of photos chosen)			25.00			75-100	Included
Webcast			75.00			75.00	Included
Use of Rainsbrook Ceremony Room (for a memorial service- no cremation)			250.00			300.00	N/A
Bearer's fee (advance booking only)			40.00			50.00	N/A
Memorial flowers medium			40.00			40.00	Included
Memorial flowers large			60.00			60.00	Included
Late arrival / overrun per 15 minutes			275.00			300.00	N/A
Book of Remembrance							
Two line entry			75.00			75.00	Included
Five line entry			125.00			125.00	Included
Five line entry with emblem			175.00			175.00	Included
Eight line entry			195.00			195.00	Included
Eight line entry with emblem			225.00			225.00	Included
Memorial Tree (Bronze Plaque only, 10 year lease)			395.00			450.00	Included
Memorial Barbican Plaque (5 year lease)			375.00			375.00	Included
Memorial Bench (Bronze Plaque only, 10 year lease)			250.00			250.00	Included
Desk Vase Tablet Package (50 year lease, inclusive price)			2250.00			2,275.00	N/A
Memorial Kerb (5 year lease)			250.00			350.00	Included
Tree of Life (10 year lease)			450.00			450.00	Included
Memorial Boulder (10 year lease)			575.00			575.00	Included
Armed Forces Wall (Inclusive of Regimental Badge, perpetuity)			250.00			250.00	Included
Reservation fee: Granite Memorial Annual Charge for Space only			100.00			100.00	Included
Rugby Borough Council Cemeteries							
Croop Hill Cemetery, Whinfield Cemetery, Watts Lane Cemetery, Clifton Road Cemetery							
Burial Charges							
Non-residents of Rugby are subject to triple fees in respect of Exclusive Right of Burial and Interment fees							
Purchase of Exclusive Right of Burial for 50 years							
Adult's Plot			1,200.00			1,500.00	N/A
Reservation Fee			500.00			N/A	N/A
Adult's Plot - Watts Lane Green Burial area (single depth only)			1,200.00			1,500.00	N/A
Reservation Fee			500.00			N/A	N/A
Interment fees - preparation and backfilling of grave							
Babies & children up to 17yrs – all areas including Cloverleaf Memorial Garden			no charge			no charge	N/A
Adult grave			800.00			850.00	N/A
Stepped single grave - for burial without coffin			900.00			900.00	N/A
Weekend surcharge - Saturday 9.30am to 12.00 noon (when agreed)			650.00			650.00	N/A
Construction of vault			price on application			price on application	N/A
Interment of Cremated Remains in a Cemetery							
Purchase of Exclusive Right of Burial for 50 yrs							
Cremation plot for 2 caskets (most plots are this size)			500.00			650.00	N/A
Cremation plot for 4 caskets (Croop Hill Cemetery)			700.00			750.00	N/A
Reservation Fee			350.00			350.00	N/A

DRAFT - FEES AND CHARGES EFFECTIVE FROM 1ST APRIL 2022

	Current Fees			Proposed Fees			VAT Included	
	2021/22 Fees A	2021/22 Fees B	2021/22 Fees C	2022/23 Fees A	2022/23 Fees B	2022/23 Fees C		
	£	£	£	£	£	£		
Rugby Borough Council Cemeteries								
Interment fees - preparation and backfilling of grave								
Babies and children up to 17 yrs – all areas including Cloverleaf Memorial Garden			no charge			no charge	N/A	
Adult - interment of cremated remains			350.00			350.00	N/A	
Adult - strewing of cremated remains under turf			200.00			200.00	N/A	
Scattering of ashes on the surface is not permitted								
Use of Cemetery Chapel at Watts Lane or Croop Hill Cemeteries			100.00			100.00	N/A	
Use of Rainsbrook Ceremony Room (no cremation)			250.00			250.00	N/A	
Cemetery Memorial Tree with bronze plaque			275.00			275.00	N/A	
Cemetery Memorial Bench			price on application			price on application	N/A	
Family History Search - Detailed genealogy research			25.00			25.00	N/A	
Exhumation			price on application			price on application	N/A	
Plaque on Whinfield Memorial Scrolls			150.00			150.00	N/A	
Plaque on Watts Lane Memorial Book			150.00			150.00	N/A	
Plaque on Child in Hand Memorial at Clifton Road			150.00			150.00	N/A	
Memorial Permit Fees								
Main Cemetery Areas (purchased graves only)								
Headstone (including any base slab) Up to 5'6" high x 3'0" wide x 1'6" deep			250.00			250.00	N/A	
Vase Up to 1'3" high and 1'0" diameter			150.00			150.00	N/A	
Plaque/tablet - Main Cemetery Section Up to 2'0" (h) x 2'6" (w) x 1'6" (d)							N/A	
Plaque/tablet - Whinfield Cremation Section Up to 2'0" (h) x 2'0" (w) x 2'0" (d)			150.00			150.00	N/A	
Plaque/tablet - Watts Lane Cremation Section Up to 2'0" (h) x 2'3" (w) x 2'0" (d)			150.00			150.00	N/A	
Plaque/tablet - Croop Hill Cremation Section Up to 1'6" (h) x 1'6" (w) x 3'0" (d)			150.00			150.00	N/A	
Added inscription to any memorial			150.00			150.00	N/A	
Replacement of existing memorial where no amendment to previous approval			no charge			no charge	N/A	
Kerbstones including headstone (where permitted)			450.00			450.00	N/A	
Kerbstones only (where permitted)			300.00			300.00	N/A	
Oversized headstone			500.00			500.00	N/A	
Cloverleaf Memorial Garden								
Contact Bereavement Services 01788 533715								
Pest Control								
			Advance payment	Pay by Invoice		Advance payment	Pay by Invoice	
Domestic Pest Control								
Rats - up to 3 visits			33.70	53.00		35.00	55.00	Included
Mice - up to 3 visits			68.30	90.80		71.00	95.00	Included
Bedbugs - up to 2 visits			102.00	122.40		107.00	128.00	Included
Fleas - up to 2 visits			79.60	101.00		83.00	105.00	Included
Cockroaches - up to 3 visits			102.00	122.40		107.00	128.00	Included
Wasps and Hornets - up to 2 visits								
General charge			59.20	79.60		60.00	80.00	Included
Additional wasp nest (no concessions)			10.20	10.20		10.00	10.00	Included
Squirrels - up to 3 visits			67.30	88.70		70.00	92.00	Included
Commercial Pest Control								
Wasps (non contract)			84.70	106.10		88.00	110.00	Included
Wasps (contract)			63.20	84.70		66.00	88.00	Included
			Advance payment	Pay per hour		Advance payment	Pay per hour	
Minimum charge 1 hour, charged per 30 minutes thereafter.								
Bedbugs, fleas and cockroaches			42.80	106.10		45.00	110.00	Included
Rats and Mice			42.80	101.00		45.00	105.00	Included
Contracts (additional treatment over and above agreed contracts terms and conditions)								
Bedbugs, fleas and cockroaches			40.80	84.70		43.00	88.00	Included
Rats and Mice			40.80	79.60		43.00	83.00	Included

DRAFT - FEES AND CHARGES EFFECTIVE FROM 1ST APRIL 2022

	Current Fees			Proposed Fees			VAT Included
	2021/22 Fees A	2021/22 Fees B	2021/22 Fees C	2022/23 Fees A	2022/23 Fees B	2022/23 Fees C	
	£	£	£	£	£	£	
Miscellaneous		Advance payment	Pay per hour		Advance payment	Pay per hour	
Fumigation void premises		42.80	84.70		44.50	88.10	Included
House clearance		42.80	53.00		44.50	55.10	Included
Key collections (Rugby area only)		n/a	53.00		n/a	55.10	Included
Reclamation of Stray Dogs							
Untagged							
First Offence			95.00			95.00	N/A
Subsequent Offence			105.00			105.00	N/A
Tagged							
First Offence			70.00			70.00	N/A
Subsequent Offence			90.00			90.00	N/A
Kennel costs (per day) subject to third party increases			13.20			14.40	Included
Note: A day includes part days and is applied from the day of acceptance into the kennel. Micro-chipping is a service provided by the Councils Stray Dog Kennels Provider							
Handy Person Service							
Handy Person Service			price on application			price on application	N/A
Waste Collection							
Bulky Waste Collection - up to 3 items			26.50			28.00	N/A
Each Additional Item:							
Up to a maximum of 6			6.00			6.00	N/A
Over 6 household items or any number of garden items (sheds, play equipment)			3.50			3.50	N/A
Cancellation Fee							
Domestic Garden Waste Collection (annual subscription)- charge per bin			40.00			40.00	N/A
Trade Waste			price on application			price on application	N/A
Licences and Permits							
Animal Licences							
House to House Licence			no charge			no charge	N/A
Pet Shops/Selling of animals							
1 Year Licence			195.00			195.00	N/A
2 Year Licence			320.00			320.00	N/A
3 Year Licence			467.00			467.00	N/A
Renewal			145.00			145.00	N/A
Animal Boarding Establishments (large establishments- 7 and over)							
1 Year Licence			210.00			210.00	N/A
2 Year Licence			367.00			367.00	N/A
3 Year Licence			525.00			525.00	N/A
Renewal			160.00			160.00	N/A
Animal Boarding Establishments (small establishments- 6 and under)							
1 Year Licence			180.00			180.00	N/A
2 Year Licence			315.00			315.00	N/A
3 Year Licence			450.00			450.00	N/A
Renewal			130.00			130.00	N/A
Dog day care							
1 Year Licence			175.00			175.00	N/A
2 Year Licence			300.00			300.00	N/A
3 Year Licence			425.00			425.00	N/A
Renewal			130.00			130.00	N/A
Hiring of horses (plus annual vet's fee- payable separately)							
1 Year Licence			220.00			220.00	N/A
2 Year Licence			385.00			385.00	N/A
3 Year Licence			550.00			550.00	N/A
Renewal			170.00			170.00	N/A
Breeding of Dogs (plus vet's fee- payable separately)							
1 Year Licence			240.00			240.00	N/A
2 Year Licence			420.00			420.00	N/A
3 Year Licence			600.00			600.00	N/A
Renewal			190.00			190.00	N/A

DRAFT - FEES AND CHARGES EFFECTIVE FROM 1ST APRIL 2022

	Current Fees			Proposed Fees			VAT Included
	2021/22 Fees A	2021/22 Fees B	2021/22 Fees C	2022/23 Fees A	2022/23 Fees B	2022/23 Fees C	
	£	£	£	£	£	£	
Licences							
Keeping or training animals for exhibition (3 year licence)			180.00			180.00	N/A
Keeping or training animals for exhibition (renewal)			130.00			130.00	N/A
Re-rating visits			175.00			175.00	N/A
Variation of a licence			130.00			130.00	N/A
Dangerous Wild Animals Act (excluding vet fees)			315.00			315.00	N/A
Zoo Licence (excluding vet fees)			625.00			625.00	N/A
Skin Piercing etc., Acupuncture, tattooing, electrolysis and ear piercing (per practitioner)			165.00			165.00	N/A
Skin Piercing etc., Acupuncture, tattooing, electrolysis and ear piercing (temporary events e.g. conventions and guest tattooists. Limited to 2 weeks and only if registered with another local authority - proof required.)			40.00			40.00	N/A
Ear piercing only (per practitioner)			85.00			85.00	N/A
Food Premises Registration			no charge			no charge	N/A
Street Traders Licence (per pitch per day - issued by Rugby First)			32.00			32.00	N/A
Sex Establishment Licence			4,700.00			4,700.00	N/A
Hypnotism			100.00			100.00	N/A
<p>Note: all animal licenses may be subject to further vet fees in accordance with the relevant legislation. All fees stated exclude vet fees.</p>							
Pollution Prevention and Control							
<p>The fee charging regime for these industries will change with effect from 1st April. The charging regime is set by Government annually. The new regime is risk based and full details are available on request or can be found at www.defra.gov.uk/environment/ppc/localauth/fees-risk/fees.htm</p>							
Lotteries and Amusement							
Initial			40.00			40.00	N/A
Renewal			20.00			20.00	N/A
Licensing Act 2003							
Main Application Fee - per Rateable Band							
Band A			100.00			100.00	N/A
Band B			190.00			190.00	N/A
Band C			315.00			315.00	N/A
Band D			450.00			450.00	N/A
Band E			635.00			635.00	N/A
Band D X (2)			900.00			900.00	N/A
Band E X (3)			1,905.00			1,905.00	N/A
Main Annual Charge							
Band A			70.00			70.00	N/A
Band B			180.00			180.00	N/A
Band C			295.00			295.00	N/A
Band D			320.00			320.00	N/A
Band E			350.00			350.00	N/A
Band D X (2)			640.00			640.00	N/A
Band E X (3)			1,050.00			1,050.00	N/A
Variation							
Band A			100.00			100.00	N/A
Band B			190.00			190.00	N/A
Band C			315.00			315.00	N/A
Band D			450.00			450.00	N/A
Band E			635.00			635.00	N/A
Personal Licences, Temporary Events and Other Fees							
Application for a grant or renewal of personal licence			37.00			37.00	N/A
Temporary event notice			21.00			21.00	N/A
Theft, loss etc. of premises licence or summary			10.50			10.50	N/A
Application for a provisional statement where premises being built etc.			varies			varies	N/A
Notification of change of name or address			10.50			10.50	N/A
Application to vary licence to specify individual as premises supervisor			23.00			23.00	N/A
Application for transfer of premises licence			23.00			23.00	N/A
Theft, loss etc. of certificate or summary			10.50			10.50	N/A
Notification of change of name alteration of rules of club			10.50			10.50	N/A
Change of relevant registered address of club			10.50			10.50	N/A
Theft, loss etc. of temporary event notice			10.50			10.50	N/A
Theft, loss etc. of personal licence			10.50			10.50	N/A
Duty to notify change of name or address			10.50			10.50	N/A
Right of freeholder etc. to be notified of licensing matters			21.00			21.00	N/A
Interim Authority notice following death etc. of licence holder			23.00			23.00	N/A

DRAFT - FEES AND CHARGES EFFECTIVE FROM 1ST APRIL 2022

	Current Fees			Proposed Fees			VAT Included
	2021/22 Fees	2021/22 Fees	2021/22 Fees	2022/23 Fees	2022/23 Fees	2022/23 Fees	
	A	B	C	A	B	C	
	£	£	£	£	£	£	
Licences							
Fees for Scrap Metal Dealers Act 2013 scrap metal licence applications and incidental costs							
Scrap metal dealer site licence application fee			350.00			350.00	N/A
Scrap metal dealer site licence renewal fee			250.00			250.00	N/A
Scrap metal dealer site licence variation fee			90.00			90.00	N/A
Scrap metal dealer collector licence fee			250.00			250.00	N/A
Scrap metal dealer collector renewal fee			230.00			230.00	N/A
Scrap metal dealer collector variation fee			90.00			90.00	N/A
Replacement licence			30.00			30.00	N/A
Fees for Mobile Homes Act 2013 licence applications and incidental costs							
Application			250.00			250.00	N/A
Annual fee 2 to 10 residential units			150.00			150.00	N/A
Annual fee 11 to 30 residential units			220.00			220.00	N/A
Annual fee 31+ residential units			300.00			300.00	N/A
Compliance notice			335.00			335.00	N/A
Transfer of licence			72.00			72.00	N/A
Variation of licence			215.00			215.00	N/A
Fees only apply to relevant mobile homes sites. If exempt, licence fee £nil, no annual fee, compliance notices do not apply and transfer or variation fees £nil.							
Gambling Act permit fees							
Licensed premises gaming machines permits:							
Grant			150.00			150.00	N/A
Existing operator grant			100.00			100.00	N/A
Variation			100.00			100.00	N/A
Transfer			25.00			25.00	N/A
Annual fee			50.00			50.00	N/A
Change of name			25.00			25.00	N/A
Copy of permit			15.00			15.00	N/A
Licensed premises automatic notification process							
On Notification			50.00			50.00	N/A
Club gaming permits							
Grant			200.00			200.00	N/A
Grant (club premises certificate holder)			100.00			100.00	N/A
Existing operator grant			100.00			100.00	N/A
Variation			100.00			100.00	N/A
Renewal			200.00			200.00	N/A
Renewal (club premises certificate holder)			100.00			100.00	N/A
Annual fee			50.00			50.00	N/A
Copy of permit			15.00			15.00	N/A
Club machine permits							
Grant			200.00			200.00	N/A
Grant (club premises certificate holder)			100.00			100.00	N/A
Existing operator grant			100.00			100.00	N/A
Variation			100.00			100.00	N/A
Renewal			200.00			200.00	N/A
Renewal (club premises certificate holder)			100.00			100.00	N/A
Annual fee			50.00			50.00	N/A
Copy of permit			15.00			15.00	N/A
Family entertainment centre gaming machine permits							
Grant			300.00			300.00	N/A
Renewal			300.00			300.00	N/A
Existing operator grant			100.00			100.00	N/A
Change of name			25.00			25.00	N/A
Copy of permit			15.00			15.00	N/A
Prize gaming permits							
Grant			300.00			300.00	N/A
Renewal			300.00			300.00	N/A
Existing operator grant			100.00			100.00	N/A
Change of name			25.00			25.00	N/A
Copy of permit			15.00			15.00	N/A

DRAFT - FEES AND CHARGES EFFECTIVE FROM 1ST APRIL 2022

	Current Fees			Proposed Fees			VAT Included
	2021/22 Fees	2021/22 Fees	2021/22 Fees	2022/23 Fees	2022/23 Fees	2022/23 Fees	
	A	B	C	A	B	C	
	£	£	£	£	£	£	
Gambling Act Licences							
Converted Casino							
Non-conversion provisional statement			no charge			no charge	N/A
Non-conversion application			no charge			no charge	N/A
1st Annual fee			2,400.00			2,400.00	N/A
Annual fee			2,400.00			2,400.00	N/A
Vary licence			1,600.00			1,600.00	N/A
Transfer licence			1,080.00			1,080.00	N/A
Reinstatement of licence			1,080.00			1,080.00	N/A
Provisional			no charge			no charge	N/A
Bingo							
Non conversion provisional statement			960.00			960.00	N/A
Non conversion application			2,800.00			2,800.00	N/A
1st annual fee			800.00			800.00	N/A
Annual fee			800.00			800.00	N/A
Vary Licence			1,400.00			1,400.00	N/A
Transfer Licence			960.00			960.00	N/A
Reinstatement of licence			960.00			960.00	N/A
Provisional			2,800.00			2,800.00	N/A
Gambling Act Permit Fees							
Adult Gaming Centre							
Non conversion provisional statement			960.00			960.00	N/A
Non conversion application			1,600.00			1,600.00	N/A
1st annual fee			800.00			800.00	N/A
Annual fee			800.00			800.00	N/A
Vary licence			800.00			800.00	N/A
Transfer licence			960.00			960.00	N/A
Reinstatement of licence			960.00			960.00	N/A
Provisional			1,600.00			1,600.00	N/A
Track betting							
Non conversion provisional statement			790.00			790.00	N/A
Non conversion application			2,050.00			2,050.00	N/A
1st annual fee			830.00			830.00	N/A
Annual fee			830.00			830.00	N/A
Vary licence			1,050.00			1,050.00	N/A
Transfer Licence			790.00			790.00	N/A
Reinstatement of licence			790.00			790.00	N/A
Provisional			2,100.00			2,100.00	N/A
Betting (other)							
Non conversion provisional statement			1,000.00			1,000.00	N/A
Non conversion application			2,500.00			2,500.00	N/A
1st annual fee			500.00			500.00	N/A
Annual fee			500.00			500.00	N/A
Vary licence			1,250.00			1,250.00	N/A
Transfer licence			1,000.00			1,000.00	N/A
Re-instatement of licence			1,000.00			1,000.00	N/A
Provisional			2,500.00			2,500.00	N/A
Family Entertainment Centre							
Non conversion provisional statement			790.00			790.00	N/A
Non conversion application			1,650.00			1,650.00	N/A
1st annual fee			625.00			625.00	N/A
Annual fee			625.00			625.00	N/A
Vary licence			830.00			830.00	N/A
Transfer licence			790.00			790.00	N/A
Re-instatement of licence			790.00			790.00	N/A
Provisional			1,650.00			1,650.00	N/A
Temporary Use Notices			500.00			500.00	N/A
Copy of Licences			25.00			25.00	N/A
Notification of Change of Licence			50.00			50.00	N/A

DRAFT - FEES AND CHARGES EFFECTIVE FROM 1ST APRIL 2022

	Current Fees			Proposed Fees			VAT Included
	2021/22 Fees	2021/22 Fees	2021/22 Fees	2022/23 Fees	2022/23 Fees	2022/23 Fees	
	A	B	C	A	B	C	
	£	£	£	£	£	£	
Hackney Carriages							
Vehicle Licence			145.00			145.00	N/A
Transfer of Vehicle Licence			12.50			12.50	N/A
Replacement Plates			34.00			34.00	N/A
DBS checks			44.00			44.00	N/A
Knowledge Test			30.00			30.00	N/A
Vehicle Safety Check (Carried out by Rugby Borough Council Work Services)			40.00			40.00	N/A
Private Hire Vehicles							
Vehicle Licence			145.00			145.00	N/A
Operator's Licence:							
New Applications (valid for 5 years):							
1-4 Vehicles			380.00			380.00	N/A
5-10 Vehicles			680.00			680.00	N/A
10 or more Vehicles			974.00			974.00	N/A
Application Renewal (valid for 5 years)							
1-4 Vehicles			344.00			344.00	N/A
5-10 Vehicles			642.00			642.00	N/A
10 or more Vehicles			940.00			940.00	N/A
Driver's Licence - Dual Hackney and PHV Licence:							
New Application (Valid for 3 years)			370.00			370.00	N/A
Application Renewal (Valid for 3 years)			220.00			220.00	N/A
Transfer of Vehicle Licence			12.50			12.50	N/A
Replacement Plates			34.00			34.00	N/A
Knowledge Test			30.00			30.00	N/A
Vehicle Safety Check (Carried out by Rugby Borough Council Work Services)			40.00			40.00	N/A
Car Parks and Parking							
Off Street Parking							
John Barford Car Park							
Up to 3 hours			1.00			1.00	Included
Up to 5 hours			2.50			2.50	Included
Up to 11 hours			5.00			5.00	Included
Sunday			1.00			1.00	Included
Railway Terrace/Gas Street/Old Market Place							
Up to 3 hours			1.00			1.00	Included
Up to 5 hours			4.00			4.00	Included
Up to 11 hours			10.00			10.00	Included
Sunday			no charge			no charge	Included
Chestnut Field/North Street/Little Church Street/Evreux Way							
Up to 2 hours			1.00			1.00	Included
Up to 3 hours			1.30			1.30	Included
Sunday			1.00			1.00	Included
Westway							
Up to 5 hours			2.50			2.50	Included
Up to 11 hours			5.00			5.00	Included
Sunday			no charge			no charge	Included
Newbold Road							
Up to 3 hours			1.00			1.00	Included
Up to 5 hours (weekdays only)			4.00			4.00	Included
Up to 11 hours			10.00			10.00	Included
Saturday up to 11 hours			3.00			3.00	Included
Sunday			no charge			no charge	Included
Penalty Charges							
Penalty charge			50.00 or 70.00			50.00 or 70.00	Excluded
Penalty charge if paid within 14 days			25.00 or 35.00			25.00 or 35.00	Excluded

DRAFT - FEES AND CHARGES EFFECTIVE FROM 1ST APRIL 2022

	Current Fees			Proposed Fees			VAT Included
	2021/22 Fees A	2021/22 Fees B	2021/22 Fees C	2022/23 Fees A	2022/23 Fees B	2022/23 Fees C	
	£	£	£	£	£	£	
Car Parks and Parking							
Season Tickets - Day Passes							
John Barford/Westway							
3 months			120.00			120.00	Included
6 months			215.00			215.00	Included
Yearly			400.00			400.00	Included
Railway Terrace/Gas Street/Old Market Place							
3 months			180.00			180.00	Included
6 months			325.00			325.00	Included
Yearly			615.00			615.00	Included
Other Charges							
Vehicles over 3 tonnes/Coaches			not permitted			not permitted	Included
Caravan/trailers and towing vehicles used for exhibitions, trade etc. (per space)			10.00			10.00	Included
Note: Car Park fees are being reviewed for 2022/23 and may be subject to change							
Enforcement Charges							
Fixed Penalty Fines							
The Council has, where possible, determined to set its own level of fines within the standard range of penalties. The general formula is adopted to set the default penalty level to be the maximum possible within the range for that offence. However, this penalty is DISCOUNTED to the minimum penalty possible within the range, IF the penalty is paid within 10 days in the case of Public Space Protection Orders and Fly tipping, and 7 days for all other listed offences.							
	Fixed Penalty	Maximum	Discount	Fixed Penalty	Maximum	Discount	
Depositing Litter	80.00	2,500.00	50.00	80.00	2,500.00	50.00	N/A
Graffiti and fly posting	80.00	2,500.00	50.00	80.00	2,500.00	50.00	N/A
Nuisance parking	100.00	2,500.00	60.00	100.00	2,500.00	60.00	N/A
Fly tipping	400.00	unlimited	300.00	400.00	unlimited	300.00	N/A
Exposing vehicles for sale on a road	100.00	2,500.00	no discount	100.00	2,500.00	no discount	N/A
Repairing vehicles on a road	100.00	2,500.00	no discount	100.00	2,500.00	no discount	N/A
Abandoning a vehicle	200.00	2,500.00	120.00	200.00	2,500.00	120.00	N/A
Unauthorised distribution of free printed matter	80.00	2,500.00	50.00	80.00	2,500.00	50.00	N/A
Failure to furnish documentation (Waste Carriers Licence)	300.00	unlimited	no discount	300.00	unlimited	no discount	N/A
Failure to produce authority (Waste Transfer Note)	300.00	unlimited	no discount	300.00	unlimited	no discount	N/A
Failure to comply with a Public Space Protection Order	100.00	2,500.00	75.00	100.00	2,500.00	75.00	N/A
Failure to comply with a Community Protection Notice (Individual)	100.00	2,500.00	no discount	100.00	2,500.00	no discount	N/A
Failure to comply with a Community Protection Notice (Business)	100.00	unlimited	no discount	100.00	unlimited	no discount	N/A
Failure to comply with noise warning notice (licenced)	500.00	unlimited	no discount	500.00	unlimited	no discount	N/A
Failure to comply with a Public Space Protection Order (Dogs)	100.00	1,000.00	50.00	100.00	1,000.00	50.00	N/A
Landlords							
Implementation of the Smoke and Carbon Monoxide Alarm (England) Regulations 2015 on 1st April 2015 will result in penalty charges being issued against landlords where they have breached their legal duties in relation to offences under the regulations which require landlords to provide smoke alarms and carbon monoxide alarms in rented properties:							
	Charges Imposed	If Paid Within 14 Days		Charges Imposed	If Paid Within 14 Days		
First Offence	1,000.00	750.00		1,000.00	750.00		N/A
Second Offence	2,000.00	n/a		2,000.00	n/a		N/A
Third Offence (and all Consequent Offences)	5,000.00	n/a		5,000.00	n/a		N/A

DRAFT - FEES AND CHARGES EFFECTIVE FROM 1ST APRIL 2022

	Current Fees			Proposed Fees			VAT Included
	2021/22 Fees A	2021/22 Fees B	2021/22 Fees C	2022/23 Fees A	2022/23 Fees B	2022/23 Fees C	
	£	£	£	£	£	£	
Enforcement Charges							
Officer Rates							
For reclaiming officer costs when investigating matters that result in a legal proceeding being instituted etc.							
Category A - salary grade D and below			47.90			49.80	N/A
Category B - salary grade E to F			63.20			65.70	N/A
Category C - salary grade G			80.60			83.80	N/A
Category D - Heads of Service or above			95.90			99.70	N/A
Administration charges for works in default etc.:							
For each property or person responsible, minimum fee to apply until hourly rate and associated costs exceed this figure							
			58.10			60.40	N/A
Any associated letters, reports etc.							
			12.20			12.70	N/A
Officers statement for solicitors (minimum 1 hour)							
			officer rates			officer rates	N/A
Mileage charged at current casual user rates							
Note: Fees and Charges marked with an asterisk "*" are set by national legislation and will be amended as and when specified charges are amended							
Complete copies of list of Registered Food Premises							
			326.40			339.50	N/A
Partial copies of the list of Registered Food Premises							
			£30 + £3 per entry			£30 + £3 per entry	N/A
Printed copies of Air Quality Assessment Reports etc							
			51.00			53.00	N/A
Copies of or from other Public Registers:							
Complete premises files (printed, plus photocopying charge)							
			40.80			42.40	N/A
Partial extracts form premises file (per request, plus copying)							
			20.40			21.20	N/A
Information may be available in an electronic format. Prices available on request.							

DRAFT - FEES AND CHARGES EFFECTIVE FROM 1ST APRIL 2022

	Current Fees			Proposed Fees			VAT Included
	2021/22 Fees A	2021/22 Fees B	2021/22 Fees C	2022/23 Fees A	2022/23 Fees B	2022/23 Fees C	
	£	£	£	£	£	£	
		Normal	Exempt		Normal	Exempt	
Housing							
Private Housing Inspection and Assessment for Immigration and other purposes			120.00			120.00	N/A
House in Multiple Occupation Licence fee:							
Where Landlord approaches Council			650.00			650.00	N/A
Where Landlord is found to be running an unlicensed HMO			900.00			900.00	N/A
Renewal of an HMO Licence			493.00			493.00	N/A
Copy of Licence			15.00			15.00	N/A
Variation of Licence			110.00			110.00	N/A
Revoking licence			110.00			110.00	N/A
Service of Hazard awareness notice			0.00			0.00	N/A
Service of formal notice/order			500.00			500.00	N/A
Additional notices/orders for multiple hazards			25.00			25.00	N/A
DBS check			44.00			40.00	N/A
Public Registers and other information							
All public registers can be viewed in person free of charge and attempts are being made to make some or all of these available on the internet.							
Contaminated land and pollution searches:			price on application			price on application	N/A
Complete copies of list of Registered Food Premises			320.00			320.00	N/A
Partial copies of the list of Registered Food Premises			£30 + £3 per entry			£30 + £3 per entry	N/A
Copies of or from other Public Registers:							
Complete premises files (printed, plus photocopying charge)			40.00			40.00	N/A
Partial extracts form premises file (per request, plus copying)			20.00			20.00	N/A
Information may be available in an electronic format. Prices available on request.							

DRAFT - FEES AND CHARGES EFFECTIVE FROM 1ST APRIL 2022

	Current Fees			Proposed Fees			VAT Included
	2021/22 Fees A	2021/22 Fees B	2021/22 Fees C	2022/23 Fees A	2022/23 Fees B	2022/23 Fees C	
	£	£	£	£	£	£	
COMMUNITIES & HOMES							
Welfare Services							
Lifeline Personal Alarm Service - weekly charge Some residents may qualify for a VAT exemption.			4.76			4.76	Excluded
Emergency Housing							
Housing Guest Bedroom Charges (Including VAT)			15.00			15.00	Excluded
Street Naming and Numbering							
Add a name to an existing address - Price per address			25.50			26.50	Included
Change an existing address - Price per address			25.50			26.50	Included
Register a new address - Price per address			25.50			26.50	Included
New Addresses on Large Developments - Price per 2 - 5 plots			102.00			106.10	Included
New Addresses on Large Developments - Price per 6 - 10 plots			204.00			212.20	Included
New Addresses on Large Developments - Price per 11 - 19 plots			306.00			318.20	Included
New Addresses on Large Developments - Price per 20+ plots			408.00			424.30	Included
- Price per additional plot over 20 plots			15.30			15.90	Included
Register a new Street - Price per street			102.00			106.10	Included
Rename an existing street - Price per street			204.00			212.20	Included
+ a per address charge - Price per address			25.50			26.50	Included
FINANCE, PERFORMANCE, LEGAL AND GOVERNANCE							
Legal Services							
Copy Document – S106 Agreement: Bilateral Agreement or Unilateral Undertaking*			63.60			66.10	Included
Copy Document – S106 Agreement: Supplemental Deed or Deed of Variation*			33.00			34.30	Included
Copy Document – TPO*			33.00			34.30	Included
Ex-Council House Consent			63.60			66.10	Included
Ex-Council House Consent: Retrospective			94.00			97.80	Included
Copy Document – Lease or Shared Ownership Lease			63.00			65.50	Included
Copy Document – Enforcement Notices			18.80			19.60	Included
Copy Document – Smoke Control Order			31.20			32.40	Included
Ex-Council House Deed of Postponement			63.60			66.10	Included
Ex-Council House Letter of Compliance			63.60			66.10	Included
Leasehold Enquiries			94.00			97.80	Included
* Standard turnaround for copies is 1-3 working days. However, if any of the above documents require expediting straight away, an additional £30.00 is added to each.							
Copy documents will be emailed out to customers where possible. A number of copy documents are available on the Council's publicly accessible registers and customers are requested to check these registers prior to making a request for a copy document. Where the Council has already scanned a copy document in and holds an electronic version that can be emailed to the customer, an administration charge of £15 will be made rather than the fee shown above.							
Electoral Register							
The Open Electoral Register can be purchased in either data or paper form:-							
Fee for data copy £20.00 plus £1.50 for every 1,000 entries or part thereof purchased							N/A
Fee for paper copy £10.00 plus £5.00 for every 1,000 entries or part thereof purchased							N/A
EXECUTIVE DIRECTOR							
Freedom of Information Request							
Freedom of Information and Environmental Information Regulation requests are charged for in just two cases:-							
- where the cost of answering the enquiry goes over £450; and							
- where there are costs for preparing the information e.g. printing, photocopying, postage, providing information in other formats (CD-Rom, audio cassette, translation)							
The time spent dealing with the above is calculated at £25 per hour.			25.00			25.00	N/A
With the majority of requests the costs will be less than £450 and we will make no charge for the work involved.							
If however, the cost of dealing with your request goes over £450 we will contact you to discuss the information you have requested and the cost of providing it. If you still want the information in a format that is going to take the cost over that limit, then we will charge you the full amount.							
- Photocopying or printing material;							
- Postage;							
- Producing material in a different format when requested e.g. CD Rom, audio cassette;							
- Providing extracts of databases;							
- Translating the material into a different language where requested;							
- Allowing you to reasonable time to inspect a record containing the information (FOI only);							
- 10p per A4 sheet for printing or photocopying, black and white;							
- 20p per A3 sheet for printing or photocopying, black and white;							
- 92p per A4 sheet for printing or photocopying, colour;							
- £1.24 per A3 sheet for printing or photocopying, colour;							
- Postage costs - documents will be sent by second class mail unless specified otherwise;							
- Any costs involving staff time will be charged at £25 per hour.							
We can charge for these costs in all cases, whether or not we can also charge for the prescribed costs.							
If the total cost is less than £10, there is no charge.							

	Tax Base
PARISH OF;	2022-23
Ansty	128.67
Binley Woods	1,000.70
Birdingbury	169.09
Bourton & Draycote	144.85
Brandon & Bretford	297.18
Brinklow	467.60
Burton Hastings	100.31
Cawston	1,984.11
Church Lawford	159.26
Churchover	784.81
Clifton-upon-Dunsmore	1,390.40
Combe Fields	68.77
Copston Magna	21.36
Cosford	8.56
Dunchurch	1,764.53
Easehall	108.38
Frankton	174.82
Grandborough	217.67
Harborough Magna	185.60
Kings Newnham	29.31
Leamington Hastings	239.72
Long Lawford	1,397.80
Marton	215.05
Monks Kirby	225.14
Newton & Biggin	510.64
Pailton	223.36
Princethorpe	173.66
Ryton-on-Dunsmore	697.99
Shilton & Barnacle	346.71
Stretton Baskerville	8.74
Stretton-on-Dunsmore	518.89
Stretton-under-Fosse	96.64
Thurlaston	208.24
Wibtoft	25.66
Willey	38.51
Willoughby	191.45
Withybrook	121.81
Wolfhampcote	156.05
Wolston	995.22
Wolvey	516.64
Total Parishes	16,113.90
Rugby Town Area	23,239.32
Contributions in Lieu	131.80
Total Tax Base 22/23	39,485.02

AGENDA MANAGEMENT SHEET

Report Title: Community Grants and Service Level Agreements 2022-23

Name of Committee: Cabinet

Date of Meeting: 10 January 2022

Report Director: Chief Officer - Communities and Homes

Portfolio: Communities, Homes, Digital and Communications

Ward Relevance: All

Prior Consultation: Community Associations
WCAVA
Grants Working Party

Contact Officer: Michelle Dickson (Chief Officer - Communities and Homes) tel: (01788) 533843 email: michelle.dickson@rugby.gov.uk

Public or Private: Public

Report Subject to Call-In: Yes

Report En-Bloc: No

Forward Plan: Yes

Corporate Priorities: This report relates to the following priority(ies):
 Rugby is an environmentally sustainable place, where we work together to reduce and mitigate the effects of climate change. (C)
 Rugby has a diverse and resilient economy that benefits and enables opportunities for all residents. (E)
 Residents live healthy, independent lives, with the most vulnerable protected. (HC)
 Rugby Borough Council is a responsible, effective and efficient organisation. (O)
[Corporate Strategy 2021-2024](#)
 This report does not specifically relate to any Council priorities but

Summary: This report sets out proposals for:

- suspending the one-off community grants for 2022/23,

- service level agreement (SLA) funding for the community associations and the Foodbank 2022-23 - subject to budget funding

Financial Implications:

This report sets out an indication of budget requirements to be considered as part of the wider corporate budget setting process for 2022/23.

There is a proposal to continue the £47,000 funding of the Service Level Agreements for community associations and the Foodbank, as outlined in table 3.

It is proposed that the one-off community grants for 2022/23 are suspended, pending a review, for the reasons outlined in this report. The value of the funding available for these in 2021/22 was £63,410.

It should be noted that the current contracts with the CAB (£78,000 per annum) and WCAVA (£33,000 per annum) end on 31 March 2023. These will be reviewed as part of the proposed review of corporate support of the wider Voluntary and Community Sector to be undertaken during 2022/23.

Risk Management Implications:

Providing funding to third-party organisations poses a risk that council funds will not be spent appropriately. However, these risks are substantially reduced by established monitoring mechanisms.

There is a potential reputational impact of suspending the one-off grants for 2022-23. However, the report sets out clearly the rationale for this and there has been prior consultation with both WCAVA and the Grants Working Party ahead of making this recommendation.

There are substantial opportunities available to groups, from other funding sources.

The Council's one-off grant funding is specifically not a contribution to core service running costs but is for the delivery of projects.

Environmental Implications:	The Climate Change and Environmental Impact Assessment was carried out (appendix 1). No specific issues were identified.
Legal Implications:	<p>The proposed SLA's with the community associations will be underpinned by a specification as to what priorities and initiatives the funding will support (see appendix 2). The specification has been updated to complement the priority outcomes outlined in the Corporate Strategy 2021-24.</p> <p>The Council has a wide power within section 2 of the Local Government Act 2000. This is known as the 'well-being power' and seeks to promote or improve the economic, social, and environmental well-being of the Council's area. This includes the power to provide financial assistance to achieve this purpose.</p> <p>In addition to the 'well-being power' the Council is also able to utilise the General Power of Competence under the Localism Act 2011. This represents a more recent statutory power and further strengthens the ability of the Council to provide financial assistance as set out within this report.</p>
Equality and Diversity:	An equality impact assessment has been carried out and forms appendix 3 to this report.
Options:	<ol style="list-style-type: none"> 1. Approve recommendations <ul style="list-style-type: none"> • Clear budgetary requirements in preparation for budget setting 2022/23 • Clarity for the community associations and the Foodbank as to what the SLA funding for 2022-23 (subject to budget approval) is in support of • Catalyst for a review of the support provided by the Council to the voluntary and community sector during 2022/23, with recommendations to be presented to Cabinet, for consideration, in late 2022 2. Do not approve recommendations <ul style="list-style-type: none"> • Identify funding proposals for 2022/23 • The Service Level Agreements for the Community Associations will not be

- refreshed to reflect the new corporate priorities and Covid-19 recovery plan
- Uncertainty ref budget setting

Recommendation:

IT BE RECOMMENDED TO COUNCIL THAT:

- i) The Council's funding of one-off of community grants, totalling £63,410 for 2021/22, be suspended for 2022/23, pending a review
- ii) The Service Level Agreement funding for the Community Associations and Foodbank for 2022/23 be maintained, as outlined in table 3, at a total cost of £47,000
- iii) The new Service Level Agreements for the community associations, as outlined in appendix 2, be approved
- iv) Officers identify proposals for ongoing support and enabling of the local Voluntary & Community Sector (VCS) for consideration by Council in late 2022.

Reasons for Recommendation:

The award of the 2021/22 one-off grant allocations were only considered by Cabinet in November 2021. There was a low take-up for the reasons outlined in the main body of the report.

The proposed review of how the Council can support and enable the local VCS, including the community associations and the Foodbank, is an opportunity to encourage innovation and new ways of working with the sector.

Cabinet - 10 January 2022

Community Grants and Service Level Agreements 2022/23

Public Report of the Chief Officer - Communities and Homes

Recommendation

IT BE RECOMMENDED TO COUNCIL THAT:

- i) The Council's funding of one-off of community grants, totalling £63,410 for 2021/22, be suspended for 2022/23, pending a review
- ii) The Service Level Agreement funding for the Community Associations and Foodbank for 2022/23 be maintained, as outlined in table 3, at a total cost of £47,000
- iii) The new Service Level Agreements for the community associations, as outlined in appendix 2, be approved
- iv) Officers identify proposals for ongoing support and enabling of the local Voluntary & Community Sector (VCS) for consideration by Council in late 2022.

1.0 BACKGROUND

The Council provides significant funding and support to the voluntary and community sector via:

- Its one-off community grants programme – which is specifically to support project delivery, rather than day-to-day running costs. However, since 2016/17, there have been years where the available funding has not been awarded in full, and there have been instances of grant being handed back as organisations meet challenges in delivering their projects. Please refer to table 2.
- Service Level Agreements (SLA's) with community associations (see table 3) and the Foodbank. This funding helps develop support services for communities, which meet their needs as well as enhance the capacity to better help themselves.
- The administration and revenue support of the Rugby Lotto which enables local groups to raise revenue for the delivery of projects, as well as to cover day to day running costs. The latter being a unique selling point / benefit of the Lotto.

- Delivering a community infrastructure support contract, currently via WCAVA, enabling community groups to access advice and support, including access to grants and funding opportunities.

2.0 ONE-OFF GRANT FUNDING DURING 2021/22

The funding made available for community grants in 2021/22 is identified in table 1, below.

Table 1:

Grant Fund	Current 2021/22	Detail
Community Projects Grant (CPG)	£38,410	One-off revenue grants up to a maximum of £3,000.
Rural Development Fund (RDF)	£25,000	one-off revenue grants up to £10,000
Total	£63,410	

3.0 TAKE UP OF ONE-OFF GRANT-FUNDING FOR THE LAST FIVE YEARS

Between 2016/17 and 2021/22 there have been 5 out of 6 years where there has been an under-allocation of funding.

2021/22 was an extraordinary year, because of organisations reduced confidence in delivering projects and the amount of alternative funding available as part of the pandemic recovery.

The impact of WCAVA on supporting the sector to identify and pursue alternative funding should also be considered. In the first three financial quarters of 2021/22, they supported groups to apply for £95,000 in funding, with £59,000 already secured.

Table 2 illustrates the budget provision, subsequent under-allocations and those grants that returned unspent from 2016/17 through to 2021:

Year	Total one-off grants funding available £'s	amount of under-allocation £'s	Grants returned / project cannot proceed as planned £'s
2016/17	63,410	8,100	1,650
2017/18	63,410	5,300	3300
2018/19	63,410	0	6100
2019/20	63,410	17,600	1,200
2020/21	63,410	2,400	8700
2021/22	63,410	35,100	Too early to say
Total	380,460	68,500	20,950

4.0 RATIONALE FOR CONTINUED FUNDING OF THE SLA'S FOR THE COMMUNITY ASSOCIATIONS FOR 2022/23

Another route to funding the VCS is via the service level agreements (SLA's) with the community associations, which have been in place since 2013.

The current SLA funding for the community associations, and Rugby Foodbank, is identified in table 2, below.

Table 3:

Name	Annual SLA	IMD Score
Benn Partnership	£7,500	4.4
Brownsover CA	£7,500	5
New Bilton CA	£7,500	5.25
Newbold-upon-Avon Community Partnership	£7,500	4
Overslade CA	£7,500	3
Long Lawford CA	£7,500**	4.5
Foodbank	£2,000	N/a
Total	£47,000	N/a

*established in 2020 and currently funded from proceeds of the Rugby Lotto

An exercise has been undertaken to identify if the Community Associations (CA's) traditionally receiving SLA support from the Council are still ones with issues of multiple deprivation. The Indices of Multiple Deprivation ranks small areas in England from 1 (most deprived) to 10 (least deprived). The score for each ward is illustrated in table 3 and would point to those neighbourhoods continuing to be the ones in most need of support, and therefore recommended to benefit from continued SLA funding, during 2022/23, whilst the proposed comprehensive review of the support given to the VCS is undertaken.

The community associations provide various activities, which are tailored to the needs of their local community, largely focusing on tackling social isolation and loneliness as well as improving well-being for residents.

The activities provided by the community associations have been substantial during the Covid-19 pandemic, differing from what was previously their business as usual. A summary of the activities undertaken by each community association is provided in appendix 4, and a commentary on deprivation issues is provided in appendix 5.

The proposed SLA for the community associations for 2022/23 (see appendix 2) specifically references the groups as providing / enabling activities and services which support the recovery from the Covid-19 pandemic and contribute to:

- the well-being of the community,
- tackling issues of isolation and loneliness
- supporting more vulnerable groups
- tackling social exclusion
- tackling issues of financial exclusion

- working collaboratively with other partners and agencies to deliver the above, avoid duplication as well as ensure the best use of resources

As well as to provide activities which support the outcomes of the Rugby Borough Council's Corporate Strategy 2021-24:

- Rugby is an environmentally sustainable place, where stakeholders work together to reduce and mitigate the effects of climate change
- Rugby has a diverse and resilient economy, which benefits all residents
- Residents are able to live healthy, independent lives, with the most vulnerable protected
- Rugby Borough Council is a responsible, effective, and efficient organisation

6.0 RATIONALE FOR PROPOSED SUSPENSION OF ONE-OFF COMMUNITY GRANTS FOR 2022/23

The popularity of the Council's programme of one-off community grants appears to be in decline, and this is evidenced in the under-allocations in recent years. It is recommended that as 2021/22 was an extraordinary year that the take up for that year not be considered.

The reduction in take-up of RBC grants will be explored further as part of the proposed review of the wider support to the VCS, to be undertaken during 2022/23. However, potential catalysts for this reduction are:

- the popularity of the Rugby Lotto, which is both easy to join and free. There is no ring-fencing of the proceeds, which can be used for day to day running costs as well as project delivery. The first draw took place on 4 May 2019 and has so far raised £88,500 for local good causes. The initial sign-up was 30 good causes and this (despite the impact of the pandemic) has increased to 41 with a further good cause under assessment for eligibility.
- The increased effectiveness of WCAVA in their role of advice and support of community groups in securing funding from alternative funding sources (see WCAVA local funding sources – appendix 6)
- The additional funding opportunities available to the sector as a result of Covid-19

Importantly, the review of grants criteria that took place in 2021 meant that the 2021/22 round of community grants was delayed. The closing date for applications was 3 September 2021, with the Grants Working Party meeting on 13th October to determine them. The resulting recommendation of the Grants Working Party were considered and approved by Cabinet at their November 2021 meeting, resulting in an under allocation of £35,145.34 being returned to balances.

If the usual allocation of grants process was to be followed for 2022/23 then it would they would be advertised in January 2022, only 2 months after the determination of the decision making in respect of the 2021/22 round.

The proposed review of how the Council can support and enable the local VCS is an opportunity to encourage innovation and new ways of working with the sector.

The Council has two substantial contracts with the VCS which will also need to be reviewed in 2022/23, as they end in March 2023. These are with the CAB (£73,000 per annum) and WCAVA (value of £33,000 per annum). By incorporating the funding of the Foodbank and Community Associations into the review there can be confidence that the review has considered the full range of support currently provided to the sector.

6.0 CONSULTATION

The Grants Working Party (GWP) and WCAVA have been consulted in respect of the proposed suspension of the one-off community grants for 2022-23.

WCAVA confirmed that they felt that the proposed approach was reasonable, particularly as there has been additional substantial funding made available to the sector, in response to Covid-19, which was not previously available. In addition, many smaller groups are still recovering from the pandemic and have not resumed their usual levels of activity.

There are 9 Members of the cross-party Grants Working Party, 7 of them responded to the consultation. Six of them confirmed that they were broadly supportive of the proposal and provided suggestions in respect of potential areas to consider when reviewing the support to the VCS as part of the proposed wider review.

One Member of the GWP was against the proposal, as they were concerned about the potential impact on projects for potentially vulnerable and socially disadvantaged people. One way to mitigate these concerns is that WCAVA is able to support and signpost groups to alternative potential funding opportunities.

7.0 CONCLUSION

The Council demonstrates continued commitment to the voluntary and community sector through its service level agreements, enabling the Lotto and delivery of both a voluntary community infrastructure contract (WCAVA) and an advice contract (CAB).

The rationale for suspending the one-off community grants for 2022/23 provides an opportunity to rethink how the sector is supported by the council, in increasingly challenging times.

The community associations play an important role in improving the health and wellbeing of communities, and there is a continuing need for the Council's support. The SLA funding will help further develop community capacity and provide advice services accessible by residents in these localities. The reassessment of deprivation data demonstrates that resources continue to be targeted appropriately.

The review of the service level agreements proposes modest changes, which reflect RBC's Corporate Priorities, and to support the recovery from the Covid-19 pandemic. The CAs are also encouraged to work more collaboratively with other groups to maximise use of their resources and avoid unnecessary duplication.

Name of Meeting: Cabinet

Date of Meeting: 10 January 2022

Subject Matter: Community Grants and Service Level Agreements for 2022/23

Originating Department: Communities and Homes

DO ANY BACKGROUND PAPERS APPLY **YES** **NO**

LIST OF BACKGROUND PAPERS

Doc No	Title of Document and Hyperlink
App 1	Climate Change and Environmental Impact Assessment
App 2	Proposed SLA for Community Associations 2022 23
App 3	Equality Impact Assessment
App 4	Activities provided by the Community Associations
App 5	Deprivation summary ref Community Associations
App 6	WCAVA local funder resources

The background papers relating to reports on planning applications and which are open to public inspection under Section 100D of the Local Government Act 1972, consist of the planning applications, referred to in the reports, and all written responses to consultations made by the Local Planning Authority, in connection with those applications.

Exempt information is contained in the following documents:

Doc No	Relevant Paragraph of Schedule 12A

Rugby Borough Council

Climate Change and Environmental Impact Assessment

CONTEXT

In 2019 the UK Parliament set a commitment in law to reach net zero carbon emissions by 2050. Achieving this target will require considerable effort with public bodies, private sector organisations, the third sector and individuals working together to take action. Rugby Borough Council declared a climate emergency in 2019, in doing so committed to:

- To move the Council's operations towards Carbon Neutrality by 2030.
- To establish action to tackle climate change as a key driver of all decision-making.
- To provide community leadership in reducing the impact of Climate Change.
- To take action to mitigate the impact of climate change on a Borough wide basis and beyond, through adaptation.

The Council's Corporate Strategy (2021-24) [link](#) sets ambitious outcomes in relation to Climate Change. These ambitions must now be progressed through the decisions which the Council makes.

It is therefore important that Rugby Borough Council gives due regard to climate change when making decisions. In the context of the Council's business, Climate Change includes carbon emissions, biodiversity, habitat loss and environmental destruction. When putting forward recommendations for decision, officers must assess how these recommendations are likely to influence our climate change commitments by completing the following Climate Change and Environmental Impact Assessment.

A copy of this Climate Change and Environmental Impact Assessment, including relevant data and information should be forwarded to the Deputy Executive Director.

If you require help, advice and support to complete the forms, please contact Dan Green, Deputy Executive Director.

SECTION 1: OVERVIEW

Portfolio and Service Area	Communities, Homes, Digital and Communications
Policy/Service/Change being assessed	Community Grants and Service Level Agreements 2022-23
Is this a new or existing Policy/Service/Change?	Proposals for budget setting 2022-23
If existing policy/service please state date of last assessment	N/a
Ward Specific Impacts	All
Summary of assessment Briefly summarise the policy/service/change and potential impacts.	<p>The report sets out an indication of budget requirements to be considered as part of the wider corporate budget setting process for 2022/23.</p> <p>There is a proposal to continue the £47,000 funding of the Service Level Agreements for community groups and the Foodbank, as outlined in table 3.</p> <p>It is proposed that the one-off community grants for 2022/23 are suspended for 2022/23, for the reasons outlined in this report. The value of the funding available for these in 2021/22 was £63,410.</p>
Completed By	Vanessa Niemczewska
Authorised By	Michelle Dickson
Date of Assessment	26 November 2021

SECTION 2: IMPACT ASSESSMENT

Climate Change and Environmental Impacts	No Impact	Positive	Negative	Description of impact	Any actions or mitigation to reduce negative impacts	Action owner	Timescales
Energy usage	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
Fleet usage	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
Sustainable Transport/Travel (customers and staff)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
Sustainable procurement	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
Community leadership	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
Biodiversity and habitats	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
Adaptation/Mitigation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
Impact on other providers/partners	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				

SECTION 3: REVIEW

Where a negative impact is identified, the proposal and/or implementation can be adapted or changed; meaning there is a need for regular review. This review may also be needed to reflect additional data and evidence for a fuller assessment (proportionate to the decision in question). Please state the agreed review timescale for the identified impacts of the policy implementation or service change.

Review date	N/a
Key points to be considered through review	Potential environmental impacts will be a consideration of the proposed review of the support to the VCS
Person responsible for review	Vanessa Niemczewska
Authorised by	Michelle Dickson

Appendix 2: Proposed SLA for the Community Associations 2022-24

1.0 Objectives:

The SLA funding from the council will be awarded to support the community association in meeting the following objectives:

1. Understanding the needs of the community they support
2. Enabling people to take an active role in their community
3. Providing / enabling activities and services which support the recovery

from the Covid-19 pandemic and contribute to:

- the well-being of the community,
 - tackling issues of isolation and loneliness
 - supporting more vulnerable groups
 - tackling social exclusion
 - tackling issues of financial exclusion
 - working collaboratively with other partners and agencies to deliver the above, avoid duplication as well as ensure the best use of resources
4. Provide activities which recognise Rugby Borough Council's Corporate Strategy 2021-24:
 - Rugby is an environmentally sustainable place, where stakeholders work together to reduce and mitigate the effects of climate change
 - Rugby has a diverse and resilient economy, which benefits all residents
 - Residents are able to live healthy, independent lives, with the most vulnerable protected
 - Rugby Borough Council is a responsible, effective, and efficient organisation

2.0 SLA payment triggers:

Payments will be triggered by the following:

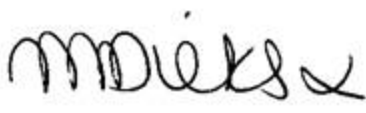
- Completion of an annual, light touch, organisational health review in respect of governance, required policies and insurances. An instalment equivalent to 20% of the annual SLA payment will be triggered by completion of this review
- Engagement in quarterly review meetings with officers of the Communities and Projects Team, to discuss progress in achieving the objectives outlined in 1.0. The completion of each review meeting will trigger SLA payment

EQUALITY IMPACT ASSESSMENT (EqIA)

Context

1. The Public Sector Equality Duty as set out under section 149 of the Equality Act 2010 requires Rugby Borough Council when making decisions to have due regard to the following:
 - eliminating unlawful discrimination, harassment and victimisation, and other conduct prohibited by the Act,
 - advancing equality of opportunity between people who share a protected characteristic and those who do not,
 - fostering good relations between people who share a protected characteristic and those who do not, including tackling prejudice and promoting understanding.
2. The characteristics protected by the Equality Act are:
 - age
 - disability
 - gender reassignment
 - marriage/civil partnership
 - pregnancy/maternity
 - race
 - religion/belief
 - sex/gender
 - sexual orientation
3. In addition to the above-protected characteristics, you should consider the crosscutting elements of the proposed policy, such as impact on social inequalities and impact on carers who look after older people or people with disabilities as part of this assessment.
4. The Equality Impact Assessment (EqIA) document is a tool that enables RBC to test and analyse the nature and impact of what it is currently doing or is planning to do in the future. It can be used flexibly for reviewing existing arrangements but in particular should enable identification where further consultation, engagement and data is required.
5. The questions will enable you to record your findings.
6. Where the EqIA relates to a continuing project, it must be reviewed and updated at each stage of the decision.
7. Once completed and signed off the EqIA will be published online.
8. An EqIA must accompany all **Key Decisions** and **Cabinet Reports**.
9. For further information, refer to the EqIA guidance for staff.
10. For advice and support, contact:
Minakshee Patel
Corporate Equality & Diversity Advisor
minakshee.patel@rugby.gov.uk
Tel: 01788 533509

Equality Impact Assessment

Service Area	Communities and Homes
Policy/Service being assessed	Community Grants 2022/23 and SLA
Is this is a new or existing policy/service? If existing policy/service please state date of last assessment	<p>This is a proposal to suspend the Council's funding for one-off community grants for 2022/23, which is evidenced in the under-allocations in recent years. In addition, to identify potential alternative proposals for supporting the VCS for consideration by Council in late 2022.</p> <p>There is a proposal to continue funding the Service Level Agreements for the community associations. The specification has been revised to complement the priority outcomes outlined in the Corporate Strategy 2021-24.</p> <p>This is to inform recommendations for budget allocations as part of the budget setting process for 2022/23</p>
EqIA Review team – List of members	Vanessa Niemczewska and Minakshee Patel
Date of this assessment	06/12/2021
Signature of responsible officer (to be signed after the EqIA has been completed)	

A copy of this Equality Impact Assessment report, including relevant data and information to be forwarded to the Corporate Equality & Diversity Advisor.

If you require help, advice and support to complete the forms, please contact Minakshee Patel, Corporate Equality & Diversity Advisor via email: minakshee.patel@rugby.gov.uk or 01788 533509

Details of Strategy/ Service/ Policy to be analysed

<u>Stage 1 – Scoping and Defining</u>	
(1) Describe the main aims, objectives and purpose of the Strategy/Service/Policy (or decision)?	<ul style="list-style-type: none"> • To ensure the effective use of the Council's community grant funds for 2022/23 • To continue to provide financial support for the community associations (and Foodbank) to achieve their aims, enhance community capacity and provide advice services accessible by residents • To approve the new Service Level Agreement for the community associations, so as to align it with the Council's Corporate Strategy 2021-24 and maximise use of the SLA money. This will also guide and support the recovery from the Covid-19 pandemic.
(2) How does it fit with Rugby Borough Council's Corporate priorities and your service area priorities?	<p>Complements the following priorities:</p> <ul style="list-style-type: none"> • Rugby has a diverse and resilient economy that benefits and enables opportunities for all residents • Residents live healthy, independent lives, with the most vulnerable protected <p>The proposals provide an opportunity for the Council to work more closely with the voluntary and community sector to help achieve its corporate objective of <i>enabling residents live healthy, independent lives, with the most vulnerable protected.</i></p>
(3) What are the expected outcomes you are hoping to achieve?	<ul style="list-style-type: none"> • To ensure clear budgetary requirements in preparation for budget setting 2022/23 • To suspend funding of one-off of community grants for 2022/23 and rethink how the voluntary and community sector is supported • To adopt the revised Service Level Agreements for the community associations

<p>(4) Does or will the policy or decision affect:</p> <ul style="list-style-type: none"> • Customers • Employees • Wider community or groups 	<p>Community groups across the borough.</p>
<p><u>Stage 2 - Information Gathering</u></p>	<p>As a minimum you must consider what is known about the population likely to be affected which will support your understanding of the impact of the policy, eg service uptake/usage, customer satisfaction surveys, staffing data, performance data, research information (national, regional and local data sources).</p>

(1) What does the information tell you about those groups identified?

The community associations provide various activities, which are tailored to the needs of their local community, and designed to promote social and financial inclusion. They are a conduit for enabling communities to increase their capacity and to better help themselves. Their work largely focuses on tackling issues of isolation and loneliness as well as improving well-being for residents.

The community associations operate in the most deprived areas in the Borough, and issues of financial inequality are being effectively addressed through the provided services.

<p>(2) Have you consulted or involved those groups that are likely to be affected by the strategy/ service/policy you want to implement? If yes, what were their views and how have their views influenced your decision?</p>	<p>WCAVA is contracted by the council to provide support to the voluntary and community sector.</p> <p>WCAVA have been consulted in respect of the proposed suspension of the one-off community grants for 2022-23. They agreed that this approach was reasonable since there have been additional funding opportunities to the VCS in response to Covid-19, and a number of smaller groups are still recovering from the pandemic.</p> <p>Discussions with the community associations have identified that the SLA money provides a much valued income, particularly because it enables them to cover the overhead costs of their organisation and fund the already existing, long-term regular services, such as job clubs. Securing grants for these purposes could be difficult since funders tend to fund delivery of one-off projects.</p>		
<p>(3) If you have not consulted or engaged with communities that are likely to be affected by the policy or decision, give details about when you intend to carry out consultation or provide reasons for why you feel this is not necessary.</p>	N/A		
<p><u>Stage 3 – Analysis of impact</u></p>			
<p><u>(1) Protected Characteristics</u> From your data and consultations is there any positive, adverse or negative impact identified for any particular group, which could amount to discrimination? If yes, identify the groups and how they are affected.</p>	<p>RACE No</p>	<p>DISABILITY No</p>	<p>GENDER No</p>
	<p>MARRIAGE/CIVIL PARTNERSHIP No</p>	<p>AGE No</p>	<p>GENDER REASSIGNMENT No</p>
	<p>RELIGION/BELIEF No</p>	<p>PREGNANCY MATERNITY No</p>	<p>SEXUAL ORIENTATION No</p>

(2) Cross cutting themes

(a) Are your proposals likely to impact on social inequalities e.g. child poverty, geographically disadvantaged communities? If yes, please explain how?

(b) Are your proposals likely to impact on a carer who looks after older people or people with disabilities? If yes, please explain how?

It is proposed that the SLA's for the community associations for 2022-24 reflect the following activities:

1. Understanding the needs of the community they support
2. Enabling people to take an active role in their community
3. Providing / enabling activities and services which support the recovery from the Covid-19 pandemic and contribute to:
 - the well-being of the community,
 - tackling issues of isolation and loneliness
 - supporting more vulnerable groups
 - tackling social exclusion
 - tackling issues of financial exclusion
 - working collaboratively with other partners and agencies to deliver the above, avoid duplication as well as ensure the best use of resources
4. Provide activities which recognise Rugby Borough Council's Corporate Strategy 2021-24:
 - Rugby is an environmentally sustainable place, where stakeholders work together to reduce and mitigate the effects of climate change
 - Rugby has a diverse and resilient economy, which benefits all residents
 - Residents are able to live healthy, independent lives, with the most vulnerable protected
 - Rugby Borough Council is a responsible, effective, and efficient organisation

The community associations play an important role in improving the health and wellbeing of communities, and there is a continuing need for the Council's support. The SLA funding helps develop support services for disadvantaged communities, which meet their needs, as well as increase their resilience.

(3) If there is an adverse impact, can this be justified?	No
(4) What actions are going to be taken to reduce or eliminate negative or adverse impact? (this should form part of your action plan under Stage 4.)	None identified
(5) How does the strategy/service/policy contribute to the promotion of equality? If not what can be done?	The community associations in receipt of the SLA's are to provide supporting services to all, irrespective of their gender, age, sexual orientation, ethnicity or disability.
(6) How does the strategy/service/policy promote good relations between groups? If not what can be done?	The proposed new Service Level Agreement requires the community associations to work collaboratively with other groups to deliver the SLA objectives, help avoid unnecessary duplication as well as ensure the best use of the existing community infrastructure.
(7) Are there any obvious barriers to accessing the service? If yes how can they be overcome?	No
<u>Stage 4 – Action Planning, Review & Monitoring</u>	

If No Further Action is required then go to – Review & Monitoring

(1) Action Planning – Specify any changes or improvements that can be made to the service or policy to mitigate or eradicate negative or adverse impact on specific groups, including resource implications.

(2) Review and Monitoring
State how and when you will monitor policy and Action Plan

EqlA Action Plan

Action	Lead Officer	Date for completion	Resource requirements	Comments

Please annotate your policy with the following statement:

‘An Equality Impact Assessment on this policy was undertaken on (date of assessment) and will be reviewed on (insert review date).’



Appendix 4. Activities provided by the CA's as of September 2021 in alignment with RBC' Corporate Strategy 2021-24

		Corporate Strategy 2021-24			
Activity		Outcome 1: Climate	Outcome 2: Economy	Outcome 3: Health and Communities	Outcome 4: Organisation
Benn Partnership Community Association	Prospects – supporting 18–24-year-olds who are looking for education or employment. Every Wednesday		✓	✓	
	Work Club – CV, gaining professional qualifications; universal credit, benefits & housing; citizenship and UK settlement; financial challenges. Every Thursday 10am-1pm		✓	✓	
	ESOL on Wednesdays 10am-11am; 11am-12pm and Thursdays 10am-11 and 11am-12pm. One lesson costs £4		✓	✓	
	Support with issues relating to Universal Credit, benefit claims, managing rent and utilities		✓	✓	
	Support with applying for EU settlement status, pre-settlement status and VISA		✓	✓	
	IT Sessions – drop ins on Mondays 1pm-3pm and Wednesdays 10am-3pm		✓	✓	
	Walking group on Mondays at 10.30am-11.30am			✓	
	Art group on Thursdays 10am-12pm			✓	
	'Specsavers audiology' – volunteers help NHS with routine ear tests*			✓	
	Providing Covid-19 Lateral Flows Tests – everyone can come in and help themselves			✓	
	OCD – an informal support group. Meetings are held on the first Thursday of every month (starting on the 2nd of September 2021) at 7pm to 9pm. Minimum age is 16*			✓	
Renting room to CAB who organises weekly			✓		

* This activity is provided by a group who rents a room from the Community Association

	training sessions for volunteers*				
Brownsover Community Association	The centre is currently used for COVID-19 vaccination – about 3 days a week, depending on availability of vaccines*			✓	
	Community Garden	✓		✓	
	Packed lunch during school term and holidays		✓	✓	
	Helping new groups start			✓	
	'Teddy Minders' on Mondays 10am at Christ Church*			✓	
	'Teddy Bears' on Wednesdays 9am at Christ Church – term time only*				
	'Hartbeeps' classes for babies and toddlers, featuring music and puppets on Wednesdays 9.30am-1pm at the Community Centre*				
	Active Ageing on Mondays 2pm-3pm at Christ Church*			✓	
	2 Fitness on Mondays and Tuesdays at 6.30pm-8.30 pm at the Community Centre*			✓	
	Weight Watchers on Tuesdays at 9am at Christ Church*			✓	
	Buddy Club			✓	
	Meet & Eat			✓	
	Youth Club on Wednesdays 6pm at the Youth Hut*			✓	
	Art Group			✓	
	Yoga on Thursdays 7pm-8pm at the Community Centre*			✓	
Foodbank on Fridays at 1pm and 9.30pm at Christ Church*		✓	✓		
Zumba on Fridays 6pm-7pm at the Community Centre*			✓		
Litter pick group – first Saturday of every month at	✓		✓		

* This activity is provided by a group who rents a room from the Community Association

	10am from the Community Centre				
Long Lawford Community Association	Operating Community Post Office every Thursday 10am-12pm			✓	
	Mother and Toddler group on Tuesdays*			✓	
	IT group		✓	✓	
	Buddies community meeting place every Wednesday morning			✓	
	Job Club		✓	✓	
	Mobile library in Church Lawford, Village Hall for half an hour on one Wednesday per month			✓	
	Long Lawford Heritage Project			✓	
New Bilton Community Association	Job Club and regular posts about job vacancies on their Facebook group		✓		
	Helping people with issues around benefits and Universal Credit		✓	✓	
	IT group		✓		
	Working closely with the local church on food distribution project		✓	✓	
	Dealing with queries as well as signposting people to appropriate supporting services		✓	✓	
	Community Gardens	✓		✓	
Newbold on Avon Community Association	Litter pick group	✓		✓	
	Job Club – every Monday morning at the Chapel		✓	✓	
	Organising community events i.e., Christmas Lights, trip to seaside. Recently financially supported a trip to Twin Lakes organised by Making Connexions		✓	✓	
	Holding regular meetings for residents from Newbold			✓	

* This activity is provided by a group who rents a room from the Community Association

Overslade Community Association	Take a Break project – working with children and adults with disabilities everyday excluding Sundays at 9.30am-3.30pm*			✓	
	Drama Tots – drama, music and imaginative play classes for children aged 18 months to 5 years, every Monday 9am-1pm*			✓	
	Yoga, Breathwork and Sound Healing* every Wednesday 7.15pm-8.15pm and Rugby Yoga* every Sunday 6pm-7pm Dorothy Jackson Yoga* every Friday 5.30pm-6.30pm Yoga For Men* every Sunday Morning 9am-11am			✓	
	On Track Youth Group* every Tuesday 5pm-7pm			✓	
	Brownies, Guides, Rangers every Monday 4pm-8pm (term time only)*			✓	
	Tiny Sing every Thursday 10am-11am*			✓	
	Big Sing every Thursday 7.30pm-9pm*			✓	

* This activity is provided by a group who rents a room from the Community Association

Appendix 5 Deprivation issues in the wards supported by SLA's

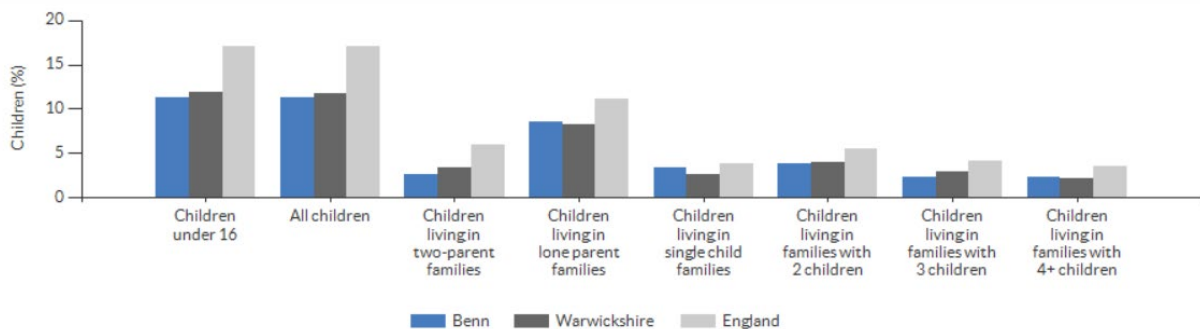
1.0 Benn

- 10% of households living in fuel poverty
- Number of people claiming Universal Credit and Job Seekers Allowance has significantly increased since the Covid-19 Pandemic has started; Since March 2020, number of monthly claimants have increased from 360 to 655 in February 2021
- 7.2% of households (655 people aged 16+) in Benn claims Universal Credits and/or Job Seekers Allowance, compared to 4.9% in Warwickshire

Poverty Statistics



Percentage of children in low-income families

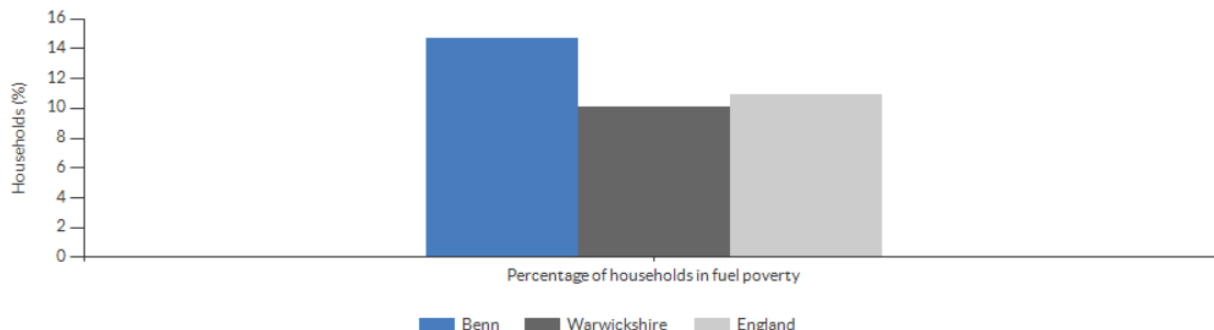


Date: 2016 Source: HMRC

Indicator	Benn	Warwickshire	England
% Children under 16 living in low-income families	11.3	11.9	17
% Children living in low-income families	11.3	11.7	17
% Children in two-parent families living in low-income families	2.6	3.4	5.9
% Children of lone parents living in low-income families	8.6	8.2	11.1
% Children living in single child low-income families	3.4	2.7	3.8
% Children living in low-income families with 2 children	3.8	4	5.5
% Children living in low-income families with 3 children	2.4	2.9	4.1

% Children living in low-income families with 4 or more children	2.3	2.1	3.6
--	-----	-----	-----

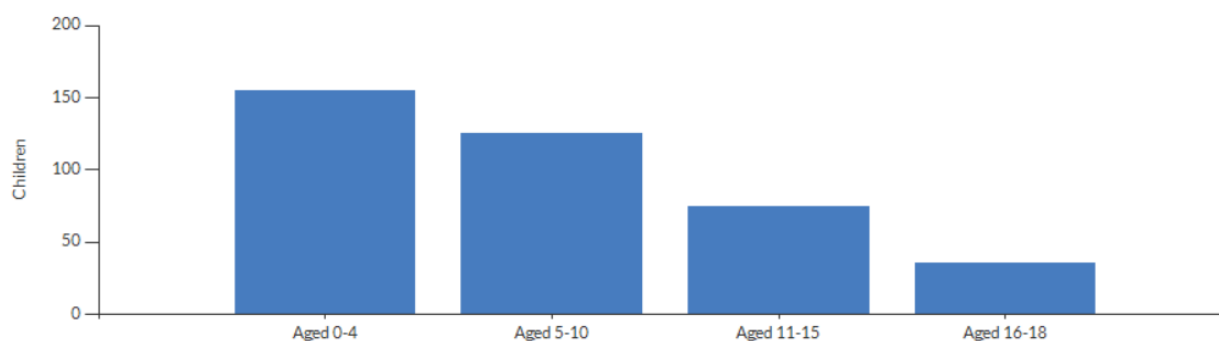
Households in Fuel Poverty



Date: 2017 Source: BEIS

Indicator	Benn	Warwickshire	England
% Households in fuel poverty	14.7	10.1	10.9

Children in Out of Work Benefit Claimant households in Benn



Date: 2017 Source: DWP

Indicator	Benn
% Children aged 0-4	155
% Children aged 5-10	125
% Children aged 11-15	75
% Children aged 16-18	35

2.0 Brownsover

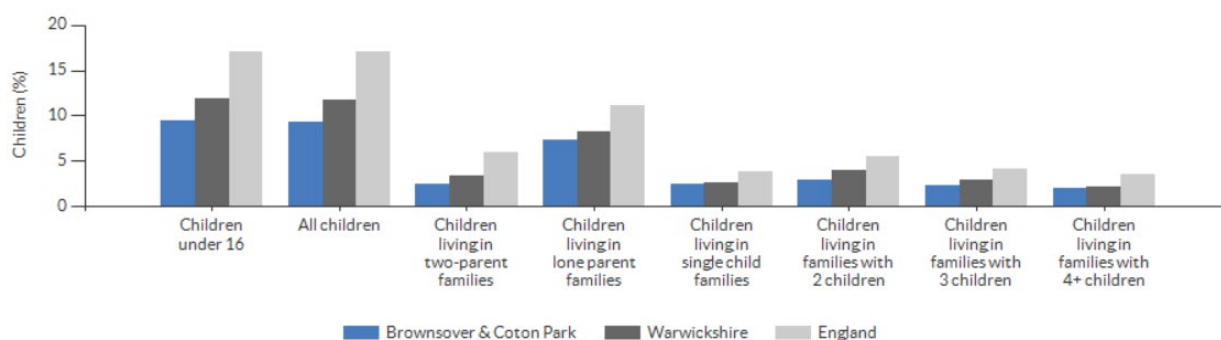
- Number of people claiming Universal Credit and Job Seekers Allowance has significantly increased since the Covid-19 Pandemic has started; Since March 2020, number of monthly claimants has raised from 185 to 365 in February 2021
- 5.3% of households (365 people aged 16+) in Brownsover claim Universal Credits and/or Job seekers Allowance, compared to 4.9% in Warwickshire
- There is considerable variation in regard to deprivation within Brownsover. Brownsover South Lake District North falls into the top 10% most deprived

areas nationally for education, skills and training. However, Brownsover North Campion, and Brownsover North Lake District are in the top 20% least deprived nationally.

Poverty Statistics



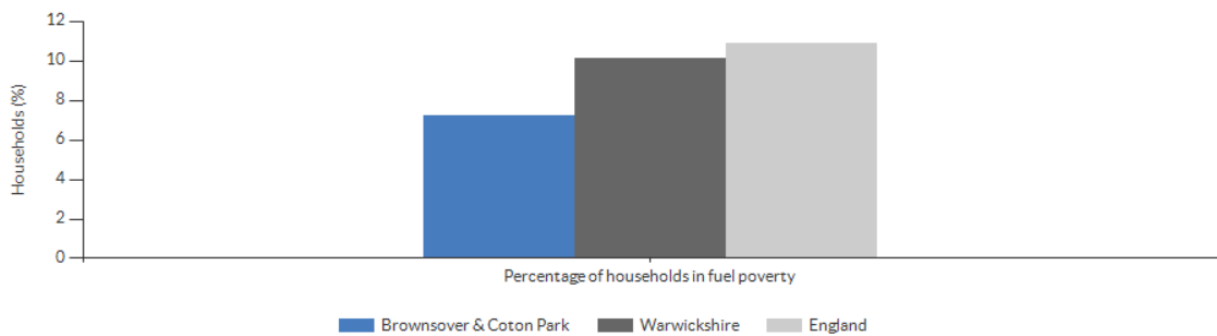
Children in low-income families



Date: 2016 Source: HMRC

Indicator	Brownsover & Coton Park	Warwickshire	England
% Children under 16 living in low-income families	9.4	11.9	17
% Children living in low-income families	9.3	11.7	17
% Children in two-parent families living in low-income families	2.5	3.4	5.9
% Children of lone parents living in low-income families	7.3	8.2	11.1
% Children living in single child low-income families	2.5	2.7	3.8
% Children living in low-income families with 2 children	2.9	4	5.5
% Children living in low-income families with 3 children	2.3	2.9	4.1
% Children living in low-income families with 4 or more children	2	2.1	3.6

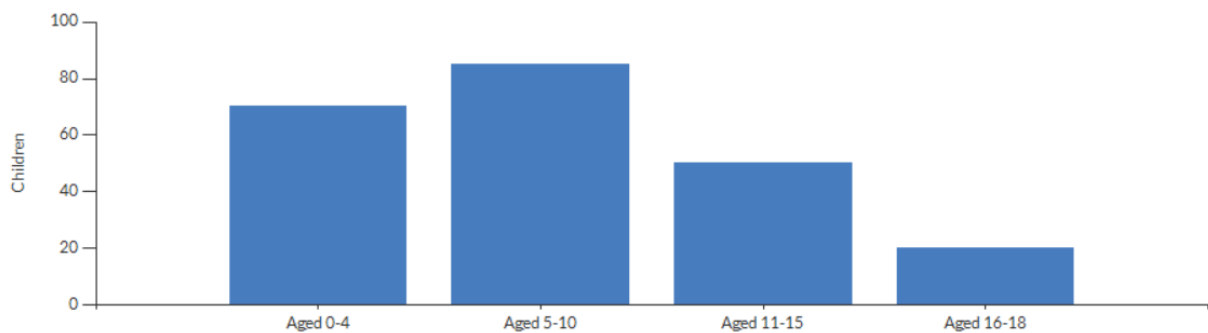
Households in Fuel Poverty



Date: 2017 Source: BEIS

Indicator	Brownsover & Coton Park	Warwickshire	England
% Households in fuel poverty	7.2	10.1	10.9

Children in Out of Work Benefit Claimant households in Brownsover and Coton Park



Date: 2017 Source: DWP

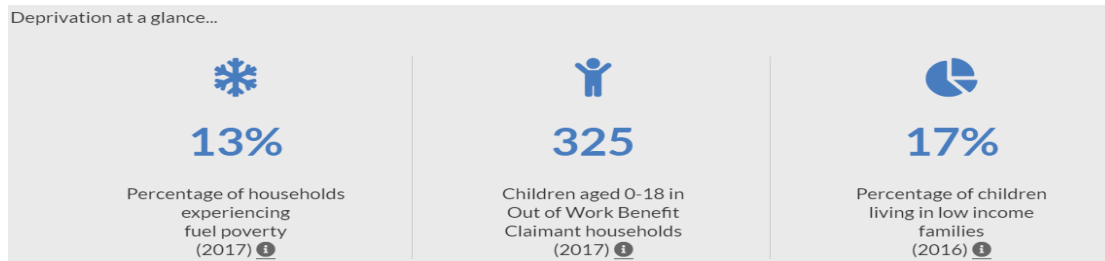
Indicator	Brownsover & Coton Park
% Children aged 0-4	70
% Children aged 5-10	85
% Children aged 11-15	50
% Children aged 16-18	20

3.0 Newbold on Avon

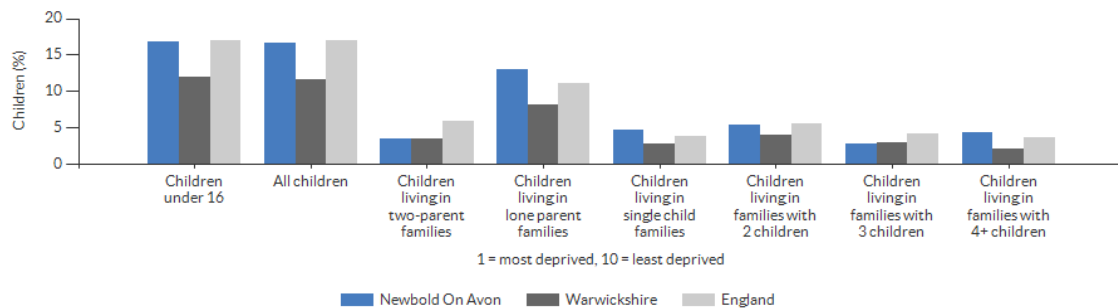
- Newbold on Avon LSOA is ranked in the top 10% most deprived areas nationally for education, skills and training.
- 8.3% of households (405 people aged 16+) in Newbold on Avon claim Universal Credits and/or Job seekers Allowance, compared to 4.9% in Warwickshire

- Number of people claiming Universal Credit and Job Seekers Allowance has significantly increased since the Covid-19 Pandemic has started. Since March 2020 monthly claimants have risen from 245 to 405.

Poverty Statistics



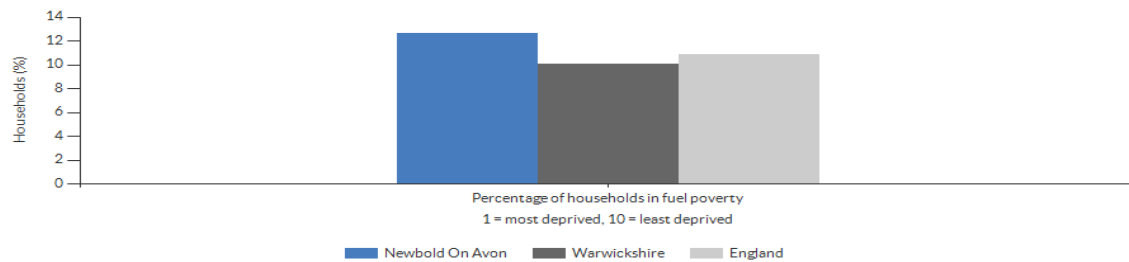
Children in Low Income Families



Date: 2016 Source: HMRC

Indicator	Newbold On Avon	Warwickshire	England
% Children under 16 - Low Income Families	16.8	11.9	17
% Children - Low Income Families	16.7	11.7	17
% Children - Couple - Low Income Families	3.4	3.4	5.9
% Children - Lone parent - Low Income Families	13	8.2	11.1
% Children - 1 child - Low Income Families	4.6	2.7	3.8
% Children - 2 children - Low Income Families	5.3	4	5.5
% Children - 3 children - Low Income Families	2.8	2.9	4.1
% Children - 4 or more children - Low Income Families	4.3	2.1	3.6

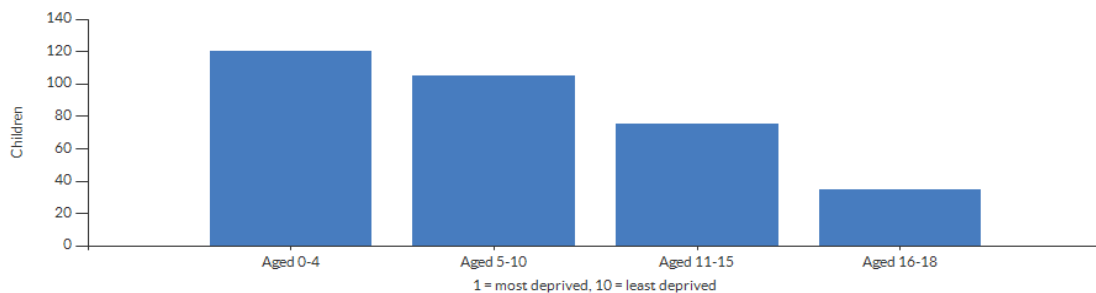
Households in Fuel Poverty



Date: 2017 Source: BEIS

Indicator	Newbold On Avon	Warwickshire	England
% Households in fuel poverty	12.6	10.1	10.9

Children in Out of Work Benefit Claimant Households in Newbold



Date: 2017 Source: DWP

Indicator	Newbold On Avon
% Children aged 0-4	120
% Children aged 5-10	105
% Children aged 11-15	75
% Children aged 16-18	35

4.0 Long Lawford

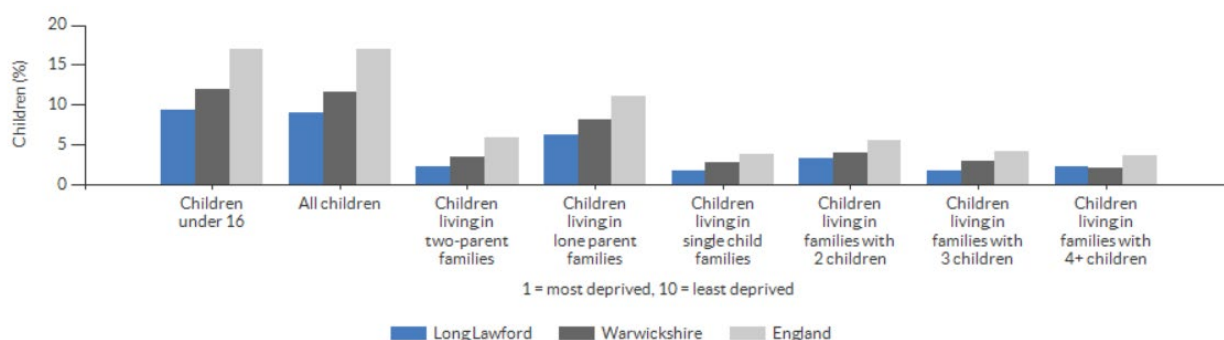
- Number of people claiming Universal Credit and Job Seekers Allowance has more than doubled since the Covid-19 Pandemic has started. Since March 2020 monthly claimants have risen from 160 to 350 in February 2021
- According to the Index of Multiple Deprivation 2019, Church Lawford, King's Newnham & Long Lawford North LSOA are within the top 30% most deprived nationally. The key domain being barriers to Housing and Services
- In 2019 the percentage of children eligible for and claiming free school meals in Long Lawford was approximately 20%, which was higher than for the county (11.3%) and the borough (13.8%).
- Over a four-year period (2015/16 to 2018/19), 21% of pupils from both Church Lawford, King's Newnham & Long Lawford North and Long Lawford South

missed 10% or more of school which is the 5th highest proportion across all 339 Warwickshire LSOAs

Poverty Statistics



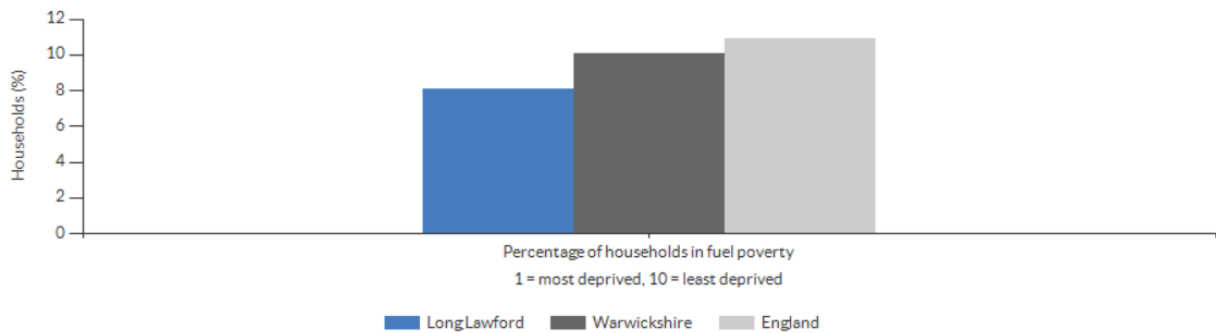
Children in low-income families



Date: 2016 Source: HMRC

Indicator	Long Lawford	Warwickshire	England
% Children under 16 living in low-income families	9.4	11.9	17
% Children living in low-income families	9	11.7	17
% Children in two-parent families living in low-income families	2.3	3.4	5.9
% Children of lone parents living in low-income families	6.2	8.2	11.1
% Children living in single child low-income families	1.7	2.7	3.8
% Children living in low-income families with 2 children	3.3	4	5.5
% Children living in low-income families with 3 children	1.7	2.9	4.1
% Children living in low-income families with 4 or more children	2.3	2.1	3.6

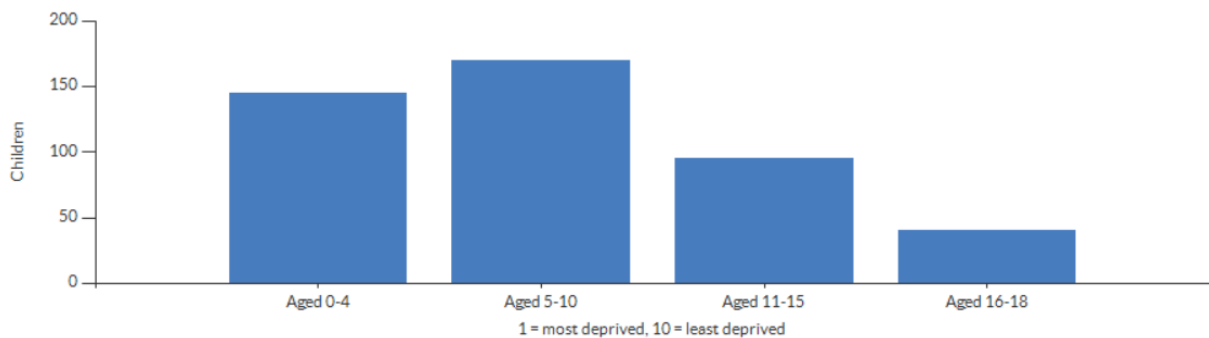
Households in Fuel Poverty



Date: 2017 Source: BEIS

Long Lawford	Long Lawford	Warwickshire	England
Households in fuel poverty	8.1	10.1	10.9

Children in Out of Work Benefit Claimant households in Long Lawford



Date: 2017 Source: DWP

Indicator	Long Lawford
Children aged 0-4	145
Children aged 5-10	170
Children aged 11-15	95
Children aged 16-18	40

5.0 New Bilton

- 5.8% of households (330 people aged 16+) in New Bilton claim Universal Credits and/or Job seekers Allowance, compared to 4.9% in Warwickshire
- Number of people claiming Universal Credit and Job Seekers Allowance has doubled since the Covid-19 Pandemic has started. Since March 2020 monthly claimants have risen from 165 to 330 in February 2021
- Approximately 14.1% pupils are registered as eligible and claiming free school meal in Bilton and Town Centre.

Poverty Statistics

Deprivation at a glance...



14%

Percentage of households experiencing fuel poverty (2017) [i](#)



300

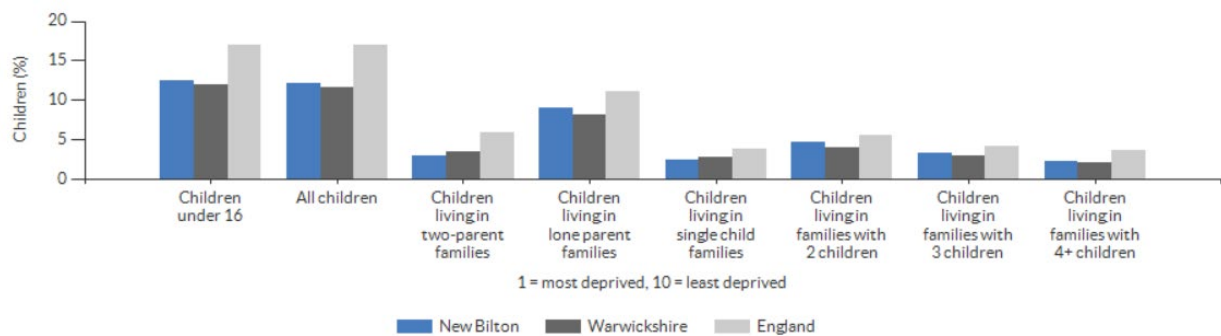
Children aged 0-18 in Out of Work Benefit Claimant households (2017) [i](#)



12%

Percentage of children living in low income families (2016) [i](#)

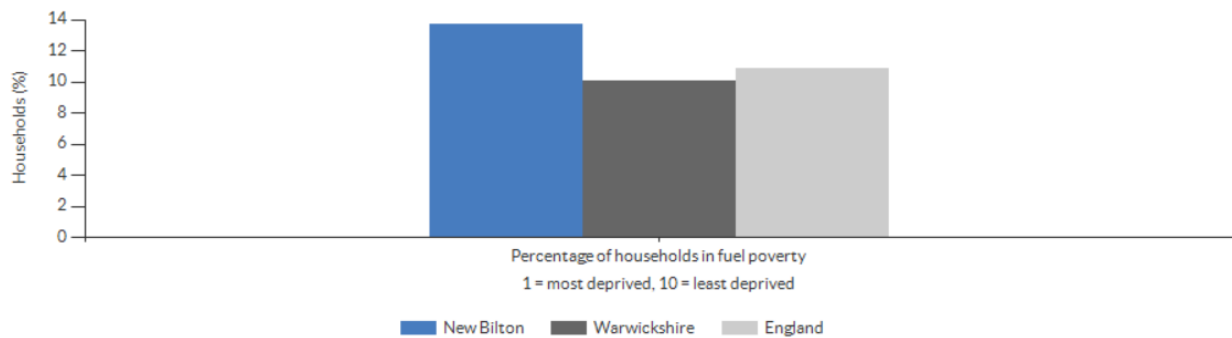
Children in low-income families



Date: 2016 Source: HMRC

Indicator	New Bilton	Warwickshire	England
% Children under 16 living in low-income families	12.5	11.9	17
% Children living in low-income families	12.2	11.7	17
% Children in two-parent families living in low-income families	3	3.4	5.9
% Children of lone parents living in low-income families	9.1	8.2	11.1
% Children living in single child low-income families	2.5	2.7	3.8
% Children living in low-income families with 2 children	4.6	4	5.5
% Children living in low-income families with 3 children	3.3	2.9	4.1
% Children living in low-income families with 4 or more children	2.3	2.1	3.6

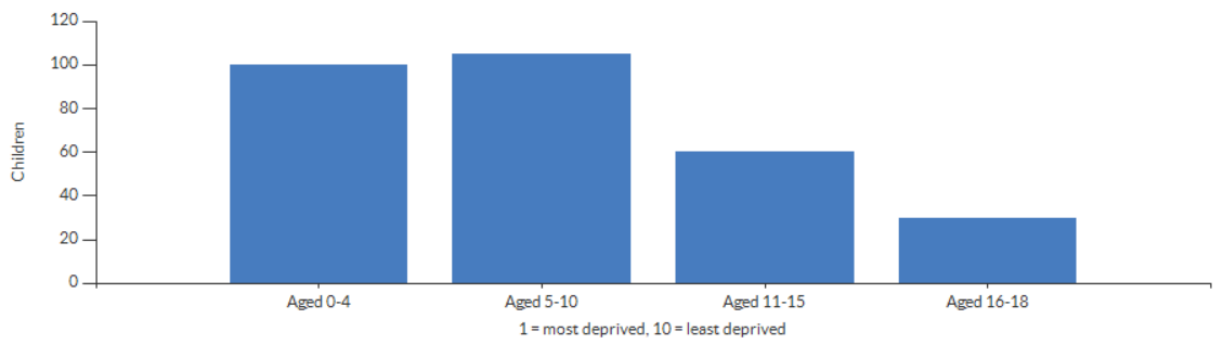
Households in Fuel Poverty



Date: 2017 Source: BEIS

Indicator	New Bilton	Warwickshire	England
% Households in fuel poverty	13.7	10.1	10.9

Children in Out of Work Benefit Claimant households in New Bilton



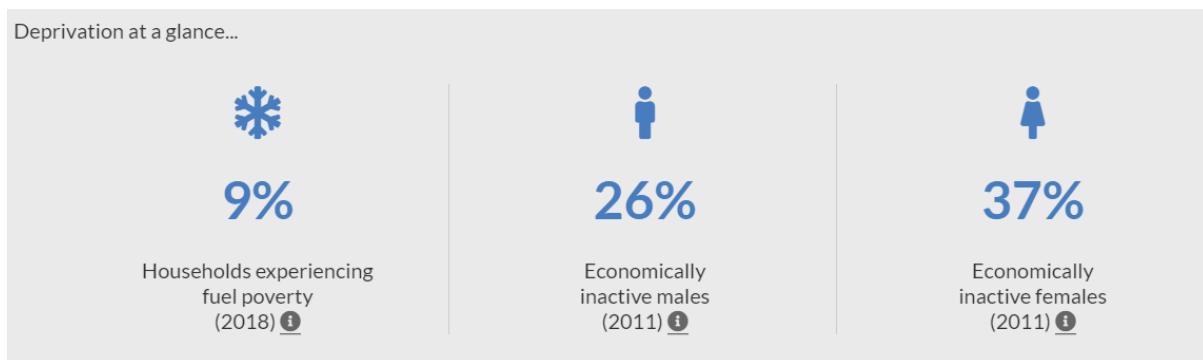
Date: 2017 Source: DWP

Indicator	New Bilton
Children aged 0-4	100
Children aged 5-10	105
Children aged 11-15	60
Children aged 16-18	30

6.0 Overslade

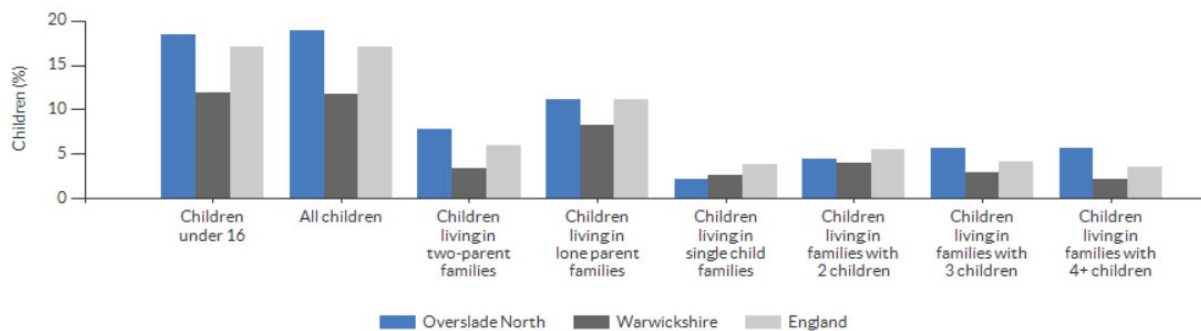
- 9% of households experiencing fuel poverty
- Number of people claiming Universal Credit and Job Seekers allowance has significantly increased since the Covid-19 pandemic has started; Since March 2020 monthly claimant count have increased from 120 to 235 in March 2021
- 5.5% (235 people) of households in Overslade and Rokeby claim Universal Credits and/or Job Seekers Allowance, compared to 4.9% in Warwickshire

Poverty statistics (Overslade and Rokeby)



Children in low-income families

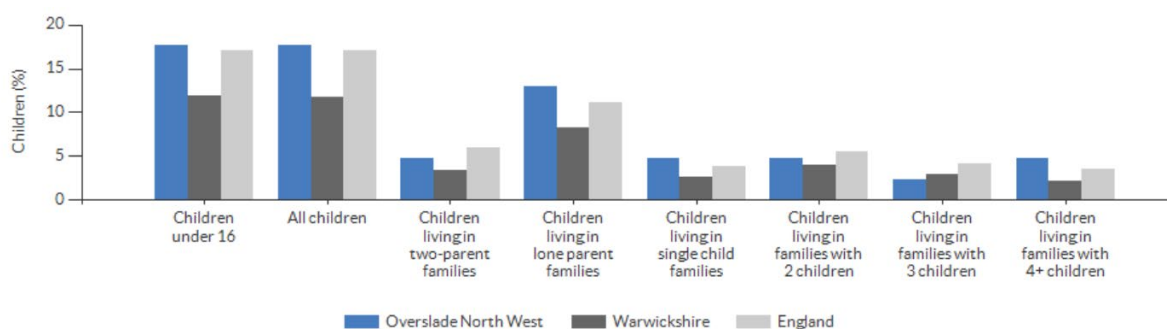
Overslade North



Date: 2016 Source: HMRC

Indicator	Overslade North	Warwickshire	England
% Children under 16 living in low income families	18.4	11.9	17
% Children living in low income families	18.9	11.7	17
% Children in two-parent families living in low income families	7.8	3.4	5.9
% Children of lone parents living in low income families	11.1	8.2	11.1
% Children living in single child low income families	2.2	2.7	3.8
% Children living in low income families with 2 children	4.4	4	5.5
% Children living in low income families with 3 children	5.6	2.9	4.1
% Children living in low income families with 4 or more children	5.6	2.1	3.6

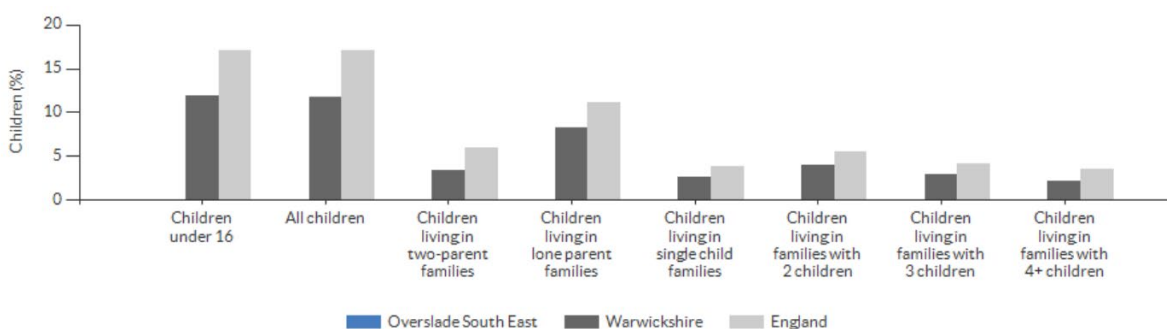
Overslade North West



Date: 2016 Source: HMRC

Indicator	Overslade North West	Warwickshire	England
% Children under 16 living in low-income families	17.6	11.9	17
% Children living in low-income families	17.6	11.7	17
% Children in two-parent families living in low-income families	4.7	3.4	5.9
% Children of lone parents living in low-income families	12.9	8.2	11.1
% Children living in single child low-income families	4.7	2.7	3.8
% Children living in low-income families with 2 children	4.7	4	5.5
% Children living in low-income families with 3 children	2.4	2.9	4.1
% Children living in low-income families with 4 or more children	4.7	2.1	3.6

Overslade Southeast

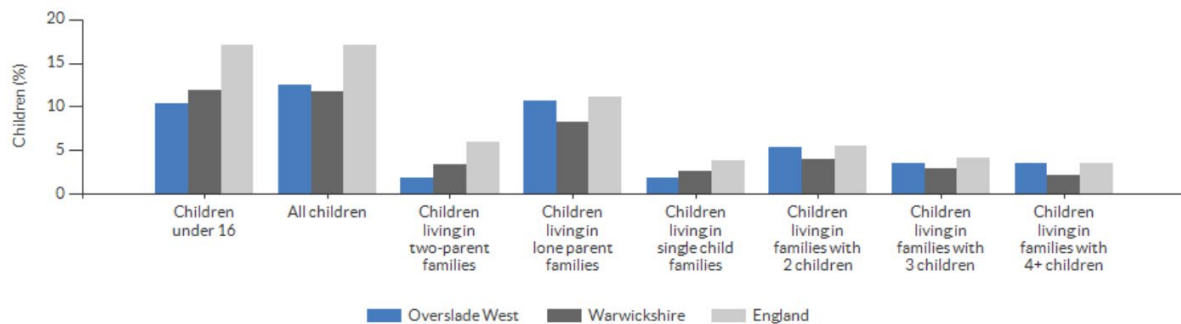


Date: 2016 Source: HMRC

Indicator	Overslade South East	Warwickshire	England
% Children under 16 living in low-income families	0	11.9	17
% Children living in low-income families	0	11.7	17

% Children in two-parent families living in low-income families	0	3.4	5.9
% Children of lone parents living in low-income families	0	8.2	11.1
% Children living in single child low-income families	0	2.7	3.8
% Children living in low-income families with 2 children	0	4	5.5
% Children living in low-income families with 3 children	0	2.9	4.1
% Children living in low-income families with 4 or more children	0	2.1	3.6

Overslade West

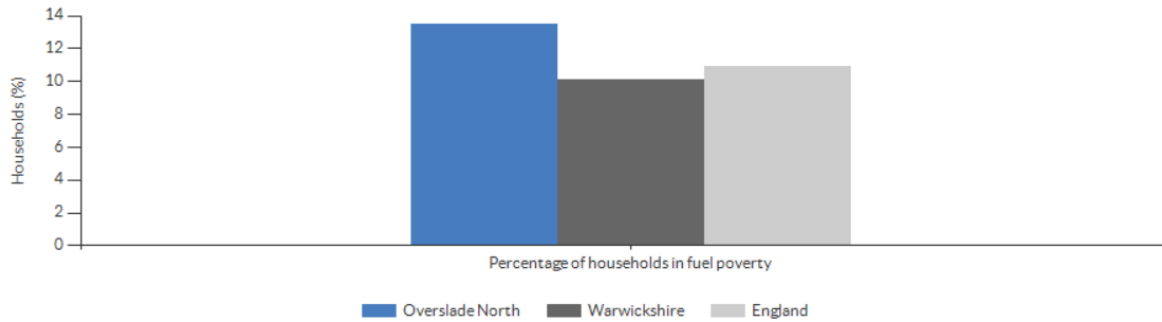


Date: 2016 Source: HMRC

Indicator	Overslade West	Warwickshire	England
% Children under 16 living in low-income families	10.4	11.9	17
% Children living in low-income families	12.5	11.7	17
% Children in two-parent families living in low-income families	1.8	3.4	5.9
% Children of lone parents living in low-income families	10.7	8.2	11.1
% Children living in single child low-income families	1.8	2.7	3.8
% Children living in low-income families with 2 children	5.4	4	5.5
% Children living in low-income families with 3 children	3.6	2.9	4.1
% Children living in low-income families with 4 or more children	3.6	2.1	3.6

Households in fuel poverty

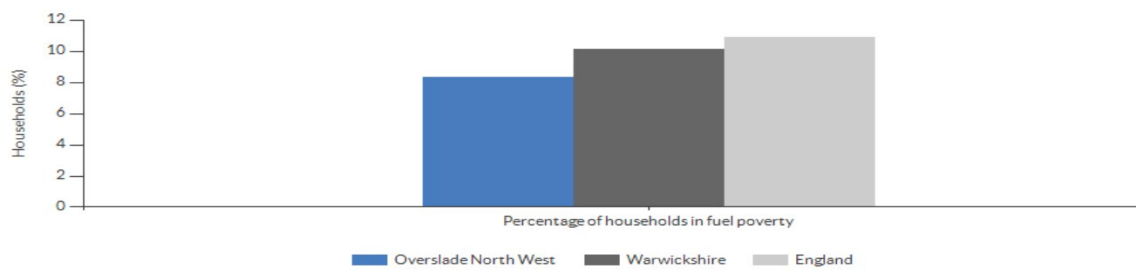
Overslade North



Date: 2017 Source: BEIS

Indicator	Overslade North	Warwickshire	England
% Households in fuel poverty	13.5	10.1	10.9

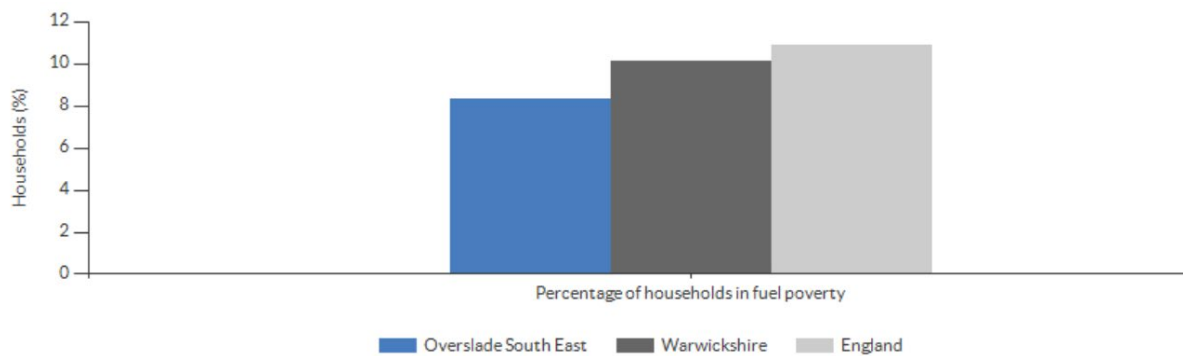
Overslade North West



Date: 2017 Source: BEIS

Indicator	Overslade North West	Warwickshire	England
% Households in fuel poverty	8.3	10.1	10.9

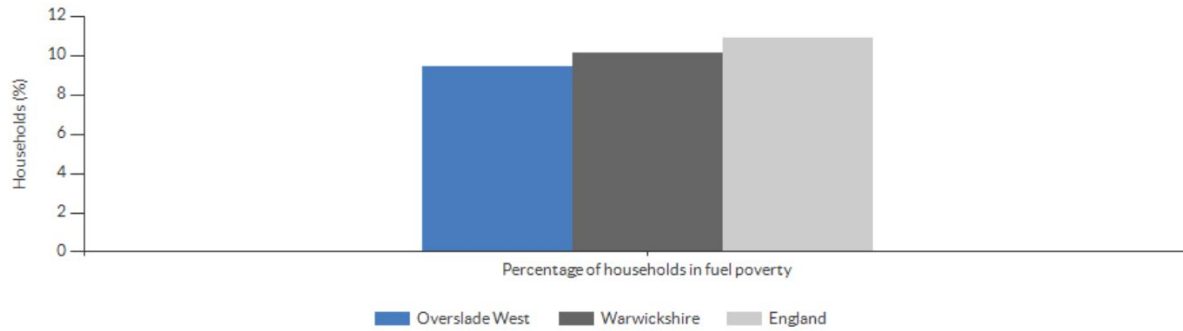
Overslade South East



Date: 2017 Source: BEIS

Indicator	Overlade South East	Warwickshire	England
% Households in fuel poverty	8.3	10.1	10.9

Overlade West

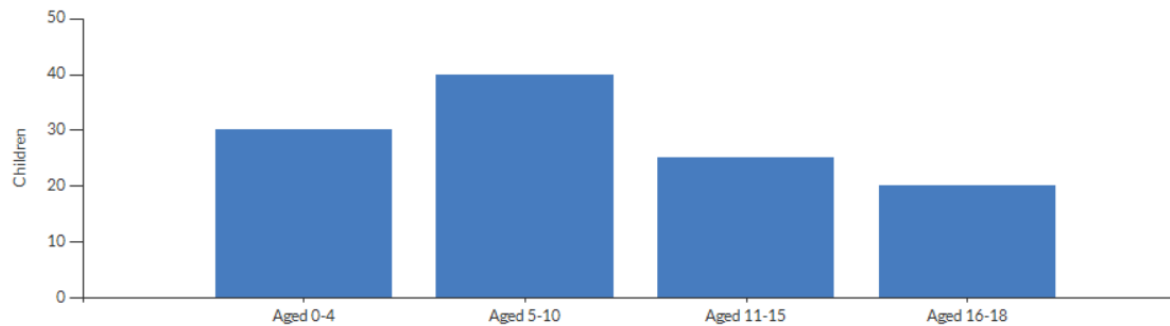


Date: 2017 Source: BEIS

Indicator	Overlade West	Warwickshire	England
% Households in fuel poverty	9.4	10.1	10.9

Children in Out of Work Benefit Claimant households

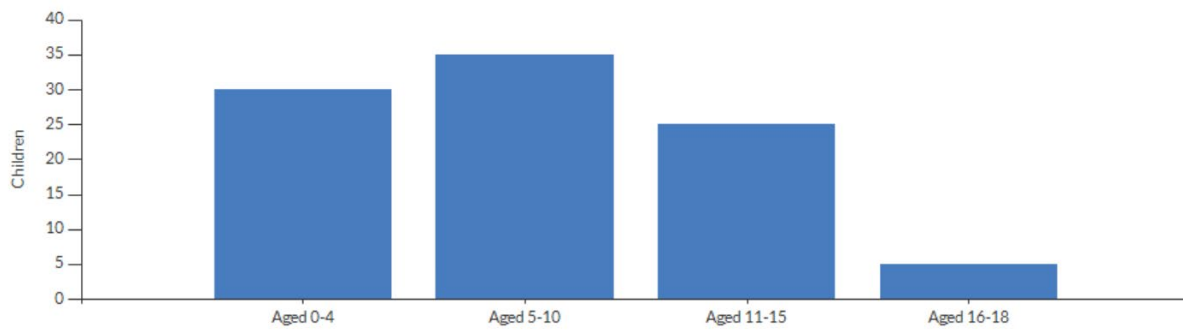
Overlade North



Date: 2017 Source: DWP

Indicator	Overlade North
Children aged 0-4	30
Children aged 5-10	40
Children aged 11-15	25
Children aged 16-18	20

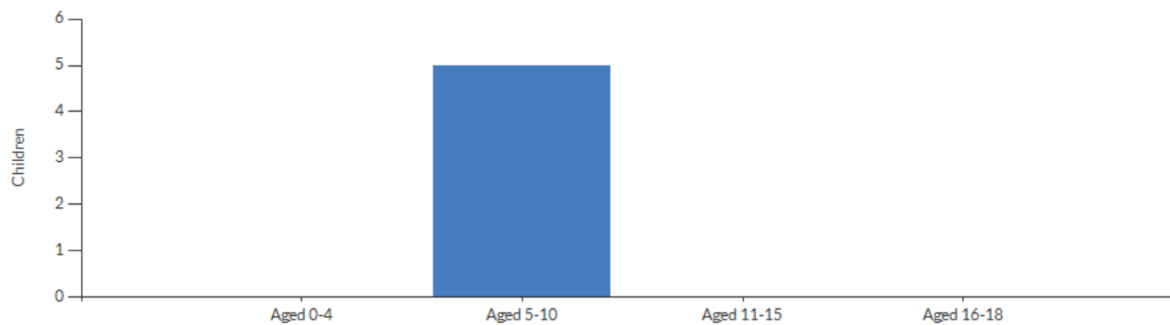
Overslade North West



Date: 2017 Source: DWP

Indicator	Overslade North West
Children aged 0-4	30
Children aged 5-10	35
Children aged 11-15	25
Children aged 16-18	5

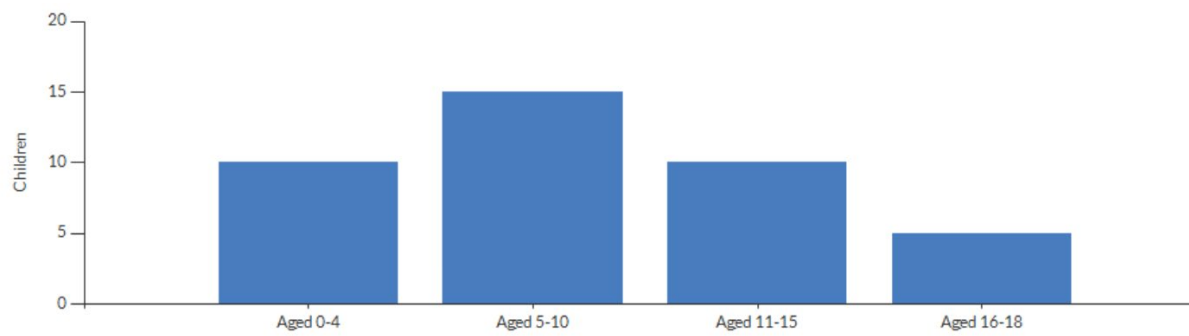
Overslade Southeast



Date: 2017 Source: DWP

Indicator	Overslade South East
Children aged 0-4	0
Children aged 5-10	5
Children aged 11-15	0
Children aged 16-18	0

Overslade West



Date: 2017 Source: DWP

Indicator	Overslade West
Children aged 0-4	10
Children aged 5-10	15
Children aged 11-15	10
Children aged 16-18	5

Warwickshire CAVA Local Funder Resource

Funder	Amount	Deadline	More information	Website/Contact
Community Grant Fund for WALC Members	£8,000	Contact for more information	<p>The fund is limited to 20% of a project cost, and a maximum value of £8,000.</p> <p>They are not limiting the nature of the projects - they must simply deliver something that will be of value to the local community.</p>	https://www.walc.org.uk/news/funding/new-grant-fund-for-walc-members
Baron Davenport's Charity	Discretionary	Applications are considered twice yearly, deadlines 15 th March and 15 th September	<p>For charitable organisations within 60 miles of Birmingham Town Hall, awarding grants in four categories:</p> <ul style="list-style-type: none"> • Residential homes for older people, almshouses and hospices (for children and adults). • Organisations for the benefit of children and young people. • Organisations supporting older people. • Single ladies living alone, single mothers and fatherless children, who meet certain criteria set out by the Charity. 	https://www.barondavenportcharity.org/
Janet & Bryan Moore Charitable Trust	£20,000	Contact for more information	Supporting projects which unite local communities within Warwickshire, Oxfordshire and/or Northamptonshire including, but not limited to, churches, youth clubs and childcare institutions.	https://www.janetandbryanmooretrust.org.uk/
Ford Britain Trust	£200 - £3,000	Deadlines for 2022 yet to be announced	For not-for-profit organisations and schools for projects that benefit local communities	https://www.ford.co.uk/experience-ford/about-ford/ford-britain-trust
Alan Higgs Community Grants	Up to £1,000	Contact for more information	<p>The Alan Edward Higgs Charity has been making grants to charities across the West Midlands since 1979. It has now partnered with the Heart of England Community Foundation to share expertise in making grants to small organisations.</p> <p>The fund aims to support people in Coventry and Warwickshire to:</p>	<p>https://www.heartofenglandcf.co.uk/ahcg/</p> <p>https://www.higgscharity.org.uk/alan-higgs-community-grants/</p>

			<ul style="list-style-type: none"> • Relieve poverty • Promote economic and community development, and employment • General charitable Purposes 	
Heart of England - Coventry, Solihull & Warwickshire Communities Fund	£2,000	Contact for more information	<p>The Fund aims to help people living in Coventry, Solihull & Warwickshire who face some form of disadvantage or social exclusion.</p> <p>The Foundation's priorities this financial year are:</p> <ul style="list-style-type: none"> • Youth Opportunities – including skills development, raising employment aspirations, positive engagement with communities • Health & wellbeing – including mental health, dementia, domestic abuse • Building Stronger & Cohesive Communities – including tackling loneliness & isolate, support for migrants, developing community connection and integrating together 	https://www.heartofenglandcf.co.uk/coventry-solihull-warwickshire-communities-fund/
Heart of England - Wesleyan Foundation Small Grant	£10,000	Contact for more information	<p>For registered charities and community groups that promote or improve health, education or social development in the West Midlands and Warwickshire.</p> <p>Must be spent within a year.</p>	https://www.heartofenglandcf.co.uk/wesleyan-foundation-small-grants-2/
Heart of England - Community Energy Warwickshire Fund	£2,000	Contact for more information	<p>Grant programme for Warwickshire, Coventry and Solihull enabling voluntary and community groups to apply for funding for:</p> <ul style="list-style-type: none"> • Insulation and other energy efficiency improvements to community buildings • Training in ways to improve energy efficiency through technical improvements to building fabric or energy use advice to building users • Running events, workshops or surgeries where people can get advice on ways to improve energy efficiency and reduce energy use • Provision of one-to-one support to help vulnerable people to live in warm, energy-efficient homes 	https://www.heartofenglandcf.co.uk/community-energy-warwickshire-fund/

Oakley Charitable Trust	Average grant size £1,000	Contact for more information	<ul style="list-style-type: none"> • Only applications from UK registered charities can be made. • Priority is usually given to charities in the West Midlands region. • Current funds are spread across the arts, heritage, welfare and education sectors. 	https://www.oakleycharitabletrust.org.uk/about/
Sir John Middlemore Charitable Trust	£2,000	Trustees meet in in March, June, September and December	<p>For local not-for-profit organisations who work directly with disadvantaged children and young people under 18, or with a disability under 25, in the West Midlands.</p> <p>The Trustees are particularly keen to support smaller organisations with an annual income of less than £250,000.</p>	http://www.middlemore.org.uk/
The Patrick Trust	Discretionary	Contact for more information	<p>For registered charitable organisations, institutions or trusts meeting any of the following criteria:</p> <ul style="list-style-type: none"> • Helping young people • Helping old people • Benefiting the West Midlands 	https://www.thepatricktrust.org.uk/
Warwickshire Crimebeat	£500	Contact for more information	For young people aged between five and 25 to help tackle crime and safety issues in their local community.	https://www.warwickshirecrimebeat.org.uk/
Hargreaves Foundation	Discretionary	Rolling	Support for people under 18 living with a mental health condition, disability or growing up in poverty through the mediums of sport and education.	https://www.thehargreavefoundation.org/application-process/
People's Health Trust - Active Communities Funding Programme	£5,000 - £50,000 (over 2 yrs)	Closed (join mailing list for updates)	For local communities in England, Scotland and Wales to help create a society without health inequalities	www.peopleshealthtrust.org.uk/apply-for-funding
The Rowlands Trust	£500 - £50,000	Contact for more information	<p>General charitable purposes, including: armed forces, music and the arts; health and social welfare; older people; disability; the environment; church buildings; research, education and training, particularly medical and scientific research.</p> <p>Primarily West Midlands and South Midlands.</p>	Contact: Louise Ruane (Administrator) Phone: 07812 743 485 Email: louise.ruane@therowlandstrust.org.uk

The Seccombe Trust	Unknown	Contact for more information	Grants are often for welfare purposes and there appears to be a preference for the West Midlands. The trust has no particular preference in the type of charities it supports, but favours those with extensive volunteer help/support.	Contact: Jane Markham (Trustee) for more information: Email: markhams5@btinternet.com
Lodders Charitable Foundation	Unknown	Contact for more information	The Lodders Charitable Foundation supports regional charities where a real difference can be made; something that reflects Lodders' longstanding commitment to the community.	https://www.lodders.co.uk/about-us/lodders-charitable-foundation/
The Elizabeth Creak Charitable Trust	Unknown	Contact for more information	Focus of work: Agricultural education; life sciences education; research into agriculture, horticulture and food processing with a preference for Warwickshire.	Contact John Hulse (Trustee) for more information Phone: 0156 4773 951 Email: creakcharity@hotmail.com
The A H Lynall Foundation	£500 to £1,000.	Contact for more information	The trust generally supports churches, medical charities and charities concerned with education. The majority of the grants are given in Warwickshire and north Oxfordshire.	Contact S I Morgan (Trustee) for more information Phone: 01608 685230
The Anthony Bourne Foundation	Up to £3,000.	Contact for more information	The Anthony Bourne Foundation was setup to provide funds for charitable organisations and institutions which are youth related, bringing moral values into today's young people, while encouraging them to have a better working relationship with authority.	http://www.anthonymbournefoundation.org/home/
The Norton Foundation	Up to £5,000	Contact for more information	Young people in need under 25 years of age in need through some aspect of disadvantage defined as: in care or in need of rehabilitation, lapsing into delinquency, suffering from maltreatment or neglect, or whose potential is not yet realised due to circumstances beyond their control'. In Birmingham, Coventry and Warwickshire	http://www.nortonfoundation.org/
The Aylesford Family Charitable Trust	£250 - £5,000, but the vast majority of	Contact for more information	The Aylesford Family Charitable Trust was established in 1989 and supports charities operating in the West Midlands and	Contact the Trustees for more information Phone: 01676 522 020 Email:

	grants are for £500.		Warwickshire for general charitable purposes. The trust mainly supports local charities.	sam@packingtonestate.co.uk
The Field Family Charitable Trust	£1,000 to £10,000	Trustees meet twice a year to consider applications - in April and October	Grants are given to registered local charities operating in the West Midlands and London within the boundaries of the M25. The Trustees' interests lie with projects related to vulnerable young people between the ages of 13-25 and the Elderly.	https://www.pwvsolicitors.co.uk/charity-grants/9-the-field-family-charitable-trust

Other National Funding for local projects

National Lottery Funding	>£10,000	Various	Various opportunities for grants over £10,000 for organisations in England and UK wide opportunities.	www.tnlcommunityfund.org.uk/funding/programmes?min=10000&location=england
Veolia - Community Grant Scheme	£10,000 - £75,000	06 January 2022, 24 March 2022 Listed on website as they are announced.	Available to constituted not-for-profit organisations and local authorities for buildings or outside spaces that benefit of the community.	https://www.veoliatrust.org/funding/
Children in Need Small & Main Grants Programme	<£10,000 & >£10,000	Review website for up to date information.	Activity with children and young people. Also intending to run additional, thematic programmes in 2021, starting with a Youth Social Action Fund which will launch in early 2021.	https://www.bbcchildreninneed.co.uk/grants/apply/
Henry Smith Charity - Strengthening Communities	£20,000 - £60,000 (for up to 3 yrs)	Rolling	To support the running costs of small community-based organisations working in the most deprived areas of the UK to help people to make positive changes in their lives. They want to fund work that enables: <ul style="list-style-type: none"> • People from across the community to participate in activities which improve connectedness, 	https://www.henrysmithcharity.org.uk/explore-our-grants-and-apply/improving-lives-grants-programme/improving-lives-grants-programme-

			<ul style="list-style-type: none"> opportunities and wellbeing • People who are excluded, vulnerable or facing other forms of hardship to have access to community-based services that support positive lasting change • A stronger, active, more engaged community 	overview/
Henry Smith Charity - Improving Lives	£20,000 - £60,000 (for up to 3 yrs)	Rolling	<p>The Improving Lives grant programme provides grants to charitable organisations that help people when other sources of support have failed, are inappropriate, or are simply not available. Priorities include:</p> <ul style="list-style-type: none"> • Help at a critical moment • Helping people make positive choices • Accommodation/Housing Support • Employment and training • Financial inclusion, rights and entitlements • Support networks and family 	https://www.henrysmithcharity.org.uk/explore-our-grants-and-apply/strengthening-communities-grants/strengthening-communities-overview/

For more information on funds local to you, or support with a funding application contact your local Funding and Group Development Officer:

North Warwickshire

David Simkins, david.simkins@wcava.org.uk 07989 402 543

Nuneaton & Bedworth:

Michelle Black, michelle.black@wcava.org.uk 07458 017 969

Rugby Borough

Phoebe Hilton, phoebe@wcava.org.uk 07850 515 189

Warwick District

Fiona Spiers, fiona.spiers@wcava.org.uk 07935 003 025

Stratford-on-Avon District

Chris Freeman, chrisfreeman@wcava.org.uk 07850 515 185

Solihull

Clare Haines, clare.haines@wcava.org.uk 07966380289