

# MINUTES OF RUGBY AND DAVENTRY CREMATORIUM JOINT COMMITTEE

10 JANUARY 2017

## PRESENT:

**Members of the Committee:** Councillor Mrs Parker (Rugby Borough Council)(Chairman)  
Councillor Ms Robbins (Rugby Borough Council)  
Councillor Robertson (Daventry District Council)

**Officers:** Sean Lawson (Head of Environment and Public Realm), Chris Blundell (Financial Services Manager), Penny Abbit (Principal Accountant) and Claire Waleczek (Senior Democratic Services Officer) – Rugby Borough Council  
Rob Saunders (Development Surveyor), Julie Lewis (Performance and Contracts Manager) – Daventry District Council

## 18. MINUTES

The minutes of the meeting held on 18th October 2016 were approved and signed by the Chairman.

## 19. APOLOGIES

Apologies for absence from the meeting were received from Councillor Mrs Lomax, Simon Bowers, Business Manager (Daventry District Council) and Lisa Handy (Bereavement Services Manager – Rugby Borough Council).

## 20. CONSTRUCTION UPDATE

The Joint Committee considered a report (agenda item 5) concerning progress on outstanding construction matters.

It was anticipated that both defects listed in the report would be rectified within the next two months.

**RESOLVED THAT** – the report be noted.

## 21. DATE OF NEXT MEETING

It was agreed that the next meeting of the Joint Committee would be held at 10.00am on Tuesday 13 June 2017.

**22. RAINSBROOK CREMATORIUM – 2017/18 PROPOSED BUDGET**

The Joint Committee considered a private report (private agenda item 1) concerning the proposed budget for 2017/18 for the Rainsbrook Crematorium.

**RESOLVED THAT** – the 2017/18 budget, as detailed in the report, be approved.

**23. PROPOSED FEES AND CHARGES 2017/18**

The Joint Committee considered the private report (private agenda item 2) concerning proposed fees and charges for the Rainsbrook Crematorium for 2017/18.

**RESOLVED THAT** – the proposed fees and charges for 2017/18 be approved.

**24. VOTE OF THANKS TO CHAIRMAN**

The Joint Committee wished to place on record its thanks to Councillor Lisa Parker for her work undertaken in her capacity as Chairman for the 2017/18 municipal year.

**CHAIRMAN**