



8 October 2024

RUGBY BOROUGH COUNCIL

A meeting of Rugby Borough Council will be held in the Council Chamber at the Town Hall, Rugby at 7.00pm on Wednesday 16 October 2024.

Members of the public may also view the meeting via the livestream available on the Council's website.

Mannie Ketley
Chief Executive

A G E N D A

PART 1 – PUBLIC BUSINESS

1. Apologies for absence.
2. Minutes.
To approve the minutes of the meeting held on 25 September 2024.
3. Declaration of Interests.
To receive declarations of -
 - (a) non-pecuniary interests as defined by the Council's Code of Conduct for Councillors;
 - (b) pecuniary interests as defined by the Council's Code of Conduct for Councillors; and
 - (c) notice under Section 106 Local Government Finance Act 1992 - non-payment of Community Charge or Council Tax.
4. To receive the Mayor's Announcements.

5. Questions pursuant to Standing Order 10.
6. To receive the reports of Cabinet and Committees which have met since the last meeting of the Council and to pass such resolutions and to make such orders thereon as may be necessary:

(a) Cabinet – 7 October 2024

(1) Local Development Scheme update – Growth and Investment, Digital and Communications Portfolio.

(2) Creation of an Economic Development Manager Post - Growth and Investment, Digital and Communications Portfolio.

(3) Establishing principles governing the usage of Artificial Intelligence at Rugby Borough Council - Growth and Investment, Digital and Communications Portfolio.

7. To receive and consider the reports of officers.

(a) Appointments to Outside Bodies – Chief Officer – Legal and Governance (report to follow).

(b) Conferment of honour of Freedom of the Borough - Chief Officer – Leisure and Wellbeing.

8. Notices of Motion pursuant to Standing Order 11 - in accordance with the Council's Constitution, no motions on notice have been received for consideration.

9. Motion to Exclude the Public under Section 100(A)(4) of the Local Government Act 1972.

To consider the following resolution:

“under Section 100(A)(4) of the Local Government Act 1972 the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of information defined in paragraphs 2 and 3 of Schedule 12A of the Act.”

PART 2 – EXEMPT INFORMATION

1. To receive the private reports of Cabinet and Committees which have met since the last meeting of the Council and to pass such resolutions and to make such orders thereon as may be necessary:

(a) Cabinet – 7 October 2024

(1) Waste Services Reorganisation – Operations and Traded Services Portfolio.

(2) Write Offs – Finance, Performance, Legal and Governance Portfolio.

QUESTIONS AT COUNCIL

A Councillor may ask a question at the meeting by giving notice in writing of the question to the Chief Executive no later than midday on Thursday 10 October 2024. The rules relating to Questions are set out in Part 3a of the Council's Constitution.

REPORT OF CABINET

7 October 2024

PRESENT:

Councillors Moran (Chair), Brown, C Edwards, Livesey, Mistry and O'Rourke.

Councillors Poole, Picker, Roodhouse and Thomas were also in attendance.

1. LOCAL DEVELOPMENT SCHEME UPDATE

Cabinet considered a report concerning the proposed the proposed adoption of the Council's amended Local Development Scheme. The report is available here:

[Local Development Scheme update Cabinet report 7 October 2024](#)

Recommendation of Cabinet

Cabinet decided to recommended to Council that –

- (1) the amended Local Development Scheme (LDS) attached at Appendix 1, be adopted;
- (2) delegated authority be given to the Chief Officer for Growth and Investment to make minor amendments as necessary to the Local Development Scheme; and
- (3) delegated authority be given to the Chief Officer for Growth and Investment in consultation with the Leader and Portfolio Holder for Growth and Investment to amend the timetable for a period of up to 12 weeks in the event that the consultation falls within a purdah period.

Recommended that – the recommendation of Cabinet be approved.

2. CREATION OF AN ECONOMIC DEVELOPMENT MANAGER POST

Cabinet considered a report concerning the proposed creation of an Economic Development Manager post to ensure the Council delivers the aims of its new Corporate Strategy along with the Town Centre Regeneration Strategy and emerging Economic Strategy.

The report is available here:

[Creation of an Economic Development Manager post Cabinet report 7 October 2024](#)

Recommendation of Cabinet

Cabinet decided to recommend to Council that –

- (1) the post of Economic Development Manager be created and added to the permanent establishment; and
- (2) a supplementary budget of £59,186 be approved and added to the 2025/26 Budget and future years.

Recommended that – the recommendation of Cabinet be approved.

3. ESTABLISHING PRINCIPLES GOVERNING THE USAGE OF ARTIFICIAL INTELLIGENCE AT RUGBY BOROUGH COUNCIL

Cabinet considered a report concerning the proposed approval of an Artificial Intelligence tooling and generative models policy, outlining the governance processes to ensure the tools are used responsibly and data is kept secure. The report is available here:

[Artificial Intelligence principles at RBC Cabinet 7 October 2024 report](#)

Recommendation of Cabinet

Cabinet decided to recommend to Council that the Artificial Intelligence tooling and generative models policy be approved and adopted across Rugby Borough Council to ensure prompt and effective governance of AI-assisted technologies.

Recommended that – the recommendation of Cabinet be approved.

**COUNCILLOR M MORAN
CHAIR**

AGENDA MANAGEMENT SHEET

Report Title:	Conferment of honour of Freedom of the Borough
Name of Committee:	Council
Date of Meeting:	16 October 2024
Report Director:	Chief Officer - Leisure and Wellbeing
Portfolio:	Finance and Performance, Legal and Governance
Ward Relevance:	All
Prior Consultation:	Cabinet
Contact Officer:	Chief Officer Leisure and Wellbeing
Public or Private:	Public
Report Subject to Call-In:	No
Report En-Bloc:	No
Forward Plan:	Yes
Corporate Priorities:	This report relates to the following priority(ies): <input type="checkbox"/> Rugby is an environmentally sustainable place, where we work together to reduce and mitigate the effects of climate change. (C) <input type="checkbox"/> Rugby has a diverse and resilient economy that benefits and enables opportunities for all residents. (E) <input checked="" type="checkbox"/> Residents live healthy, independent lives, with the most vulnerable protected. (HC) <input type="checkbox"/> Rugby Borough Council is a responsible, effective and efficient organisation. (O) Corporate Strategy 2021-2024 <input type="checkbox"/> This report does not specifically relate to any Council priorities but
(C) Climate (E) Economy (HC) Health and Communities (O) Organisation	
Summary:	This report sets out the formal conferment of Freedom of the Borough to Olympic athletes identified in the report to Cabinet on 16 September 2024.
Financial Implications:	The commemorative items and civic reception to be funded from existing budgets.

Risk Management/Health and Safety Implications:	None arising directly from this report
Environmental Implications:	None arising directly from this report
Legal Implications:	None arising directly from this report
Equality and Diversity:	As detailed in the Cabinet report of 16 September 2024, consideration has been given for both Olympic and Paralympic athletes to receive the honour of Freedom of the Borough.
Options:	To move the conferment of the title of Freedom of the Borough.
Recommendation:	Subject to accepting the nomination, the conferment of the honour of Freedom of the Borough be bestowed upon the nominees as detailed in the report.
Reasons for Recommendation:	<p>Rugby has a rich history of sporting talent, including local athletes reaching the pinnacle of their sports by achieving qualification for the Olympics and Paralympics.</p> <p>This Council strives to recognise and celebrate local sporting achievements including annual recognition at the Rugby Sports Awards and the proposals set out continue with this important leadership role for Rugby's local athletes.</p>

Council - 16 October 2024

Conferment of honour of Freedom of the Borough

Public Report of the Deputy Chief Executive

Recommendation

Subject to accepting the nomination, the conferment of the honour of Freedom of the Borough be bestowed upon the nominees as detailed in the report.

1. Introduction

- 1.1. On 16 September 2024, Cabinet approved a report to automatically recognise Olympic and Paralympic athletes who achieve honours to be awarded the civic honour of Freedom of the Borough.
- 1.2. Following the conclusion of the Paris Paralympic Games, it is proposed that, subject to them accepting the nomination, the title of Honorary Freeman be conferred on Lauren Henry, Kimberley Woods and Chelsie Giles.
- 1.3. This Council wishes to recognise and celebrate the achievements of local people through a 'Love Rugby' vision and this includes the extraordinary success of winning a medal on the world's biggest stage.

2. Athlete Profiles

2.1. Kimberley Woods

Kimberley competes in canoe slalom including C1, K1 and KX1 and has represented Team GB at the 2020 and 2024 summer Olympics in Tokyo and Paris respectively.

Kimberley is a well-known Rugby athlete who has seen sporting success in World Championships, European Games and European Championships and has been celebrated at the Rugby Sports Awards for a number of years with Sportswoman of the Year and attending as a special guest to talk about her experiences to all the invited guests.

Kimberley performed superbly across her events and came home with two bronze medals from Paris 2024 in the Women's Slalom K1 and Kayak Cross disciplines.

<https://www.teamgb.com/athlete/kimberley-woods/4DVxJI5iad1rvuL9I8vLjb>

2.2 Lauren Henry

Rugby-born Lauren Henry, a former Rugby High School student, represented Team GB at her first Olympics at the summer Olympics in Paris 2024.

Having started her rowing career at the age of 13 at Leicester Rowing Club, Lauren has gone on to win the gold medal for the Women's Quadruple Sculls alongside her teammates Hannah Scott, Lola Anderson and Georgie Brayshaw, beating the Netherlands on the line.

Paris 2024 was Lauren's first Olympic Games and is sure to continue her success having also claimed World and European crowns.

<https://www.teamgb.com/athlete/lauren-henry/4jw4SMpmGwEPU9Z0fY8CJT>

2.3 Chelsie Giles

Wolston based Chelsie Giles is a force to be reckoned with in the sport of Judo. Competing and successfully medalling at European Championships, World Championships.

Chelsie came home from the 2020 Tokyo Olympics with a bronze medal in the women's 52kg event and went on to further Olympic representation in Paris 2024.

Chelsie was beaten on golden score in the opening round in a tense tactical game.

<https://www.teamgb.com/athlete/chelsie-giles/3tuUEI7xHvUfSpm1EcZuDZ>

3 Civic Reception

3.1 Athletes are to be invited to a civic reception at The Benn Hall to be presented with commemorative items including a scroll and official badge of office.

3.2 Presentation will be made to the athletes with extended invitations to family members and will include civic guests of the Mayor of Rugby, Group Leaders, the MP for Rugby, Councillors and civic guests.

3.3 The Leader of the Council will also extend the invitation to representatives of local sports clubs, to enable the local sporting community to celebrate the achievements and promote the power of sport and physical activity.

4. Conclusion

4.1 Rugby has a rich history of sporting talent, including local athletes reaching the pinnacle of their sports by achieving qualification for the Olympics and Paralympics.

4.2 This report sets out the formal conferment of the honour Freedom of the Borough to the three athletes identified who have achieved medals at recent Olympic Games.

Name of Meeting: Council

Date of Meeting: 16 October 2024

Subject Matter: Conferment of honour of Freedom of the Borough

Originating Department: Chief Executive Office

DO ANY BACKGROUND PAPERS APPLY **YES** **NO**

LIST OF BACKGROUND PAPERS

Doc No	Title of Document and Hyperlink
	Cab160924 Rugby Olympians: https://www.rugby.gov.uk/web/guest/l/7291136

The background papers relating to reports on planning applications and which are open to public inspection under Section 100D of the Local Government Act 1972, consist of the planning applications, referred to in the reports, and all written responses to consultations made by the Local Planning Authority, in connection with those applications.

Exempt information is contained in the following documents:

Doc No	Relevant Paragraph of Schedule 12A